



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GURU NANAK KHALSA COLLEGE FOR WOMEN, GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA
Name of the head of the Institution		Mrs. Maninder Kaur
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01612424668
Mobile no.		9872727865
Registered Email		gnkcwldh1@gmail.com
Alternate Email		gnkcwldh1@rediffmail.com
Address		Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana
City/Town		Ludhiana
State/UT		Punjab
Pincode		141002

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Maninder Kaur
Phone no/Alternate Phone no.	919872727865
Mobile no.	9803448489
Registered Email	gnwldhiqac@gmail.com
Alternate Email	maninderkaurrekhi@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.gnwldh.com/wp-content/uploads/2023/08/AOAR-2018-2019-Final.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gnwldh.com/wp-content/uploads/2023/08/College-Academic-Calendar-2019-2020.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	83.20	2004	04-Nov-2004	04-Nov-2009

6. Date of Establishment of IQAC	15-Jul-2015
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

CATC-81 held at Khalsa College for Women, Ludhiana.	03-Jun-2019 9	24
NCC Cadets participated in Environment Protection Rally	05-Jun-2019 1	16
Cadets participated in International Yoga Day	21-Jun-2019 1	20
Talent Hunt	06-Aug-2019 1	68
Literary Week	03-Sep-2019 4	38
Visit to Verka Milk Plant, Ludhiana for M.Com I students.	29-Jan-2020 1	31
Nukkad Natak on the theme of Teacher Student Relationship	01-Feb-2020 1	94
10th Annual	09-Mar-2020 2	5
Sadbhavna Diwas	20-Aug-2019 1	80
Teej celebration	10-Aug-2019 1	1100

L::asset('/', 'public')/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
*IQAC planned to organize various seminar/ activities/ workshops/ extension lectures in order to enlighten & update the knowledge of the students in the beginning of the session.	
* Organized activities to celebrate the 550th birth anniversary of Guru Nanak Dev ji & Golden jubilee of the college.	
* Organized activity to commemorate the 150th birth anniversary of Mahatma Gandhi & 100th anniversary of Jallianwala Bagh Massacare.	
* Moral, cultural and social values of students were enhanced by organizing a number of activities.	
*organized Industrial visits	

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? As a regular practice of planning in the beginning of every academic session IQAC in consultation with the Head of English Department planned to organize a number of activities during the session	? English Literary Society organized a Literary Week from September 03 - 06, 2019 ? English Literary Society and the Post Graduate Department of English organized a têteâtête with the celebrated author Nomita Khanna on February 06, 2020
? To organize activities to celebrate the birth anniversary of Guru Nanak Dev ji & Golden Jubilee of the college	? Seminar cum Art Workshop, "Vismaad" on November 11, 2019 ? House of Readers (Book Club) organized an extension lecture on the "Philosophy of Guru Nanak Dev ji and its impact on Youth" on February 12, 2020
? To organize activity to commemorate the 150th birth anniversary of Mahatma Gandhi and 100th anniversary of Jallianwala Bagh Massacre	? Essay writing competition held on January 31, 2020.
? IQAC directed the Home Science Department to organize activities to improvise/ develop the culinary skills	? Department of Home Science organized a Contest on the theme "Healthy Cooking with Superfoods" on September 20, 2019.

of students	? Talent Hunt was organized by the Department of Home Science on August 06, 2019 ? Workshop on Healthy Shakes was organized by Department of Home Science on August 02, 2019
? IQAC proposed to organize activities to enhance Moral, Cultural & Social values	? Kirtan and Ardas are organized in the beginning & end of each academic session ? Gurbani Shudh Uchharan and Gurbani Kanth competitions were organized on January 22, 2020. ? Nukkad Natak "Laggi Nazar Punjab Nu" held on August 24, 2019 ? "Socialistic Movement" on the theme of "Drug Abuse" was organized on August 30, 2019
? To organize activities to make the students Techno savvy	? Department of Computer Science and Applications organized a workshop on "Basics of Digital Marketing" on August 22, 2019 ? Department of Computer Science and Applications organized a workshop on "Tools used for Digital Marketing" on August 29, 2019. ? An inter-class Graphic Designing Competition- Imprint was held on September 12, 2019
? IQAC proposed to organize an event showcasing Psychological Therapies	? Department of Psychology organized an event showcasing Psychological Therapies and situation based models titled as "Psyche-verse" on February 07, 2020.
View Uploaded File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Managing Committee</td> <td>10-Jul-2023</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Managing Committee	10-Jul-2023
Name of Statutory Body	Meeting Date				
Managing Committee	10-Jul-2023				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	06-Jun-2020				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned process. The College adopts the curriculum as prescribed by Panjab University, Chandigarh. The college aims to provide value-based & job oriented education to our students for the fulfillment of our goal and mission as one of the well-reputed institutions of Dist. Ludhiana. So, the curriculum followed by the college is such that it fulfills the need of our primary stakeholders i.e. the students, along with their parents. Moreover, COVID guidelines were implemented from March 2020 onwards and the curriculum was modified and re-structured due to the sudden switch to the online mode.

- Depending on the resources, potentiality, institutional goals and concern towards the students, the college imparts quality education.
- HODs convenes Meetings to discuss their action plans to arrive at an optimal and effective way.
- Academic Calendar is prepared as per the Panjab University academic schedule and the requirements at the department level as per the action plans formed.
- Respective departments prepare their own time table in the line of Central Time- Table to complete the individual allotted course.
- We provide a wide range of subject combinations and optional papers at UG and PG level. At UG level, the college offers 04 courses, B.A., B.Com, BCA, BBA and at PG level 02 courses, M.A. (English) and M.Com. Besides, 02 Add-on courses in Communicative English and Fashion Designing are offered at UG level. The students were also given a choice of 02 PG Diplomas, PG Diploma in Mass Communication and Post Graduate Diploma in Computer Applications.
- The curriculum has taken a trans-disciplinary approach and is based on human values, gender awareness, technical advancement, and ecological sustainability.
- Curriculum is delivered through varied modes such as lectures, role plays, tests, assignments, quizzing, interactive sessions, group discussions, PowerPoint presentations and usage of other ICT tools.
- The college library is well stocked to match the requirement of the curriculum.
- A number of extension activities are carried out keeping in mind the well-being of the community.
- As a learning organization, we engage in a continuous process of obtaining feedback from different stakeholders in a formal/ informal manner that enriched the teaching learning processes.
- Teachers are always encouraged to use Audio-Visual techniques for making teaching effective.
- Financial aid to meritorious students, sports persons, financially weak and other needy students, educational trips and Industrial visits, enriching internships/ training programs/ workshops etc.
- Radical shift was witnessed due to the pandemic. Online teaching was introduced. Whatsapp groups were formed and Google Classrooms were created for every subject/ paper.
- Teachers ensured that material was delivered to the students through online mode.
- Virtual classes were regularly held and attendance was duly marked for every class.
- Afterwards, students were also prepared for online examination, as declared by the University. This included demonstrations about receiving question papers, getting their present marked, writing online papers, creating PDFs, and submission of answer sheets.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Journalism and Mass Communication (Final Year)	23/07/2019
View Uploaded File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Fashion Designing-Certificate	23/07/2019	30
Fashion Designing-Diploma	23/07/2019	4
Fashion Designing-Advanced Diploma	23/07/2019	8
Communicative English-Certificate	23/07/2019	11
Communicative English-Diploma	23/07/2019	3
Communicative English-Advanced Diploma	23/07/2019	4
View Uploaded File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Project Work/Summer Training (6-8 weeks by students of M.com 2nd Semester)	41
BBA	Research Project (Semester VI)	33
BCA	Major Project Work based on Real World Application Development (BCA 6th Semester)	26

PGDCA	Project Work on Development of Business Application/Website (PGDCA 2nd Semester)	10
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <p>In an endeavour to raise quality standards of the teaching-learning process, the college has a well-structured Feedback system. The feedback committee uses a well-designed feedback form to collect feedback data from various stakeholders i.e. Students, Teachers, Employers, Alumni and Parents on curriculum aspects under the guidance of IQAC. This year feedback was collected through a well-structured questionnaire. Analysis was done with the help of various analytical computer tools to generate a comprehensive trend. The analytical report is presented to the Feedback Review Committee constituted at the college level. The committee carries out a thorough and exhaustive analysis of the feedback report and list out the areas to be worked upon. Student Feedback is collected using a structured feedback form based on quality of teaching, infrastructure, medical facilities, curriculum and courses, internal evaluation process, functioning of placement cell, extracurricular activities and redressal of student grievances. Suggestion boxes have been installed for the students at the most frequent places such as common hall and near the main notice board. Students are encouraged to share their feedback directly with their respective teachers. The feedback is also collected through informal discussion held with the students during tutorials. The Students also convey their opinion through the Student Council of the college. Teachers feedback was collected on different parameters which includes their areas of expertise, opportunities provided to the faculty for continuous professional development, research productivity, adequate medical facilities, library facilities, ICT-based teaching, Collaboration and partnerships, the faculty's involvement in service roles within the college, such as administrative responsibilities and in the conduct of cultural events. They were also encouraged to give their valuable suggestions in the staff meetings with Principal and Management of the college conducted regularly for more effective running of the college. Employers feedback is similarly considered to be an important parameter for the overall development of the students. The feedback was obtained from the organizations where our students were placed. Also, and was found to be satisfactory. The college has a policy to give job opportunities to our toppers and hardworking students within the campus. In addition, a few students joined our sister institutions in various capacities. Alumni feedback can provide valuable insights into the college effectiveness in preparing students for their careers and the overall satisfaction of graduates. Annual Alumni Meet is organized by the college every year. It provides an effective mechanism for gathering feedback from the Alumnae. The responses were sought with respect to campus environment, learning experience, infrastructure etc. Parent Teacher</p>
--

Meetings were conducted by the college and suggestions were invited from them through feedback form. The parameter like student teacher relationship, infrastructure, research opportunities for the students, learner centric teaching models, placement counselling were covered in these forms. Relevant issues were discussed freely in order to improve the institutional credibility. The recommendation of the Feedback Review committee are given due consideration and are implemented at all the levels. The IQAC chalks out a plan of action for the next academic and administrative procedures of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	300	215	184
BA	Arts	300	185	180
BA	Arts	300	144	142
BCom	Commerce	215	270	212
BCom	Commerce	215	205	203
BCom	Commerce	215	198	193
BBA	Business Management	40	60	42
BBA	Business Management	40	29	28
BBA	Business Management	40	35	33
BCA	IT	40	60	40

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1312	122	49	0	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	25	8	8	15

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring or tutorial is one of the methods adopted at GNKCW to ensure that there is a consensual and meaningful relationship between the Mentor and the Mentees that leads to their overall growth and development. Student mentorship has the following aims: 1. To enhance teacher student contact hours 2. To enhance students' academic performance and attendance 3. To minimize student dropout rates 4. To identify and understand the status of slow learners and encourage advance learners 5. To render equitable services to students With a wide variation in the student population in regard to educational and economic background, this system promises to provide a better understanding of individual students and bring out their highest potential. 36 Students mentoring groups (Major group) were made in the year 2019-2020 and remaining 25 minor mentors helped these major mentors in the performance of their duty. Each group was assigned a teacher/mentor who would perform mentoring duties. Total Number of Students was 1434. After allotment of the students to the mentors, students took guidance on various matters like easy instalment of fee, change of subject, sanction of leave etc. But the real test of being a mentor came when Covid struck India and there was a complete lockdown on 22nd march, 2020. During this tough time, all the assigned mentors stayed in constant touch with the assigned group of students through whatsapp.group .Online mentor meets were also conducted through Google meet app.to handle various challenges of pandemic like how to operate various online platforms, unavailability of mobile phone etc. Internet connectivity was also a big issue during this Pandemic. New academic calendar was also sent to students through WhatsApp group. All these challenges were handled by mentors in a very efficient manner.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1434	61	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	0	1	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. Manjit Kaur	Principal(in-charge)	Award of Honour, Sukhmani Sahib Sewa Society, Ludhiana
2019	Mrs. Manjit Kaur	Principal(in-charge)	Award of Honour, Punjabi Bhasha Pasar Bhaichara
2019	Dr. Balbir Kaur	Associate Professor	Achievement Award, Institute of Contemporary Punjab Studies
2019	Ms. Daisy Wadhwa	Assistant Professor	Achievement Award, Media Mentor, Ludhiana
2020	Dr. Nidhi Sharma	Assistant Professor	Award of Honour, Directorate of Youth Services Punjab
2020	Ms. Daisy Wadhwa	Assistant	Award of Honour,

		Professor	Directorate of Youth Services, Ludhiana
2020	Mrs. Maninder Kaur	Principal(in-charge)	Award of Honour, Youth Services, Ludhiana
2020	Dr. Anupam Vatsyayan	Assistant Professor	Award of Honour, Directorate of Youth Services Punjab
2020	Dr. Kuldeep Kaur	Associate Professor	Award of Honour, Directorate of Youth Services Punjab
2020	Mrs. Maninder Kaur	Principal(in-charge)	Award of Honour, Guru Gobind Singh Study Circle, Ludhiana
View Uploaded File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General	I	20/11/2019	05/03/2020
BA	General	II	03/09/2020	04/12/2020
BA	General	III	20/11/2019	17/03/2020
BA	General	IV	03/09/2020	17/12/2020
BA	General	V	20/11/2019	13/02/2020
BA	General	VI	03/09/2020	02/12/2020
BCom	General	I	20/11/2019	07/02/2020
BCom	General	II	03/09/2020	20/11/2020
BCom	General	III	20/11/2019	30/05/2020
BCom	General	IV	03/09/2020	09/12/2020
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a affiliated college of Panjab University, Chandigarh, Guru Nanak Khalsa College for Women, Gujarkhan Campus strictly follows internal evaluation as per its norms. Few steps initiated by the college for Continuous Internal Evaluation (CIE) are: Internal Examination is held every semester in the form of Mid-semester Tests (MSTs) to give adequate practice to the students. PU Examination paper pattern is followed in the MSTs also to help students prepare for final exams. The students are well informed about type of evaluations for internal assessment by teachers concerned. Due dates are announced to students well in time. Internal and external practical as per PU norms are conducted in the appropriate manner. Groups formed for such practical exams and date and

time are informed in advance to all the students through college website/notices/whatsapp messages/announcements. The faculty members tabulate the result of their classes and submit the lists to the Committee for scrutiny and analysis. Internal assessment is given to students based on their assignment, performance in MSTs, class interaction and attendance. Remedial classes are held for the weak students. Advanced Learners are provided need-based additional support/guidance. In addition, every department tries to bring innovation in classroom teaching and evaluation through assignments, presentations, snap tests, quizzes etc. Topics for oral/written assignments and PowerPoint presentations are also allotted to improve the communication skills of the students and facilitation of the evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of Panjab University is adhered to in the matters related to Admission, Vacations and Conduct of examination. The Academic Calendar of Panjab University, Chandigarh is made available to the stakeholders in the College Prospectus and online through the college website. At the beginning of every session, all the departments frame term-wise syllabus and other co-curricular activities to be conducted during the year. MSTs/Final Examinations/Practical Examinations are conducted strictly as per the Panjab University Academic Calendar and the guidelines. This year when Covid struck India and Lock down was declared PU issued another Academic Calendar and according to this, teachers took online classes and exams. Link: <https://www.gnwdh.com/2019-2020/>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gnwdh.com/wp-content/uploads/2023/08/POs-and-COs-Session-2019-2020.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
General	BA	General	142	140	98.59
General	BBA	General	33	33	100
General	BCA	General	26	26	100
General	BCom	General	191	191	100
General	MCom	General	31	31	100
General	MA	English	19	19	100
General	PGDCA	General	11	9	82
General	PG Diploma	Mass Communication	3	3	100

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Reading Should be the Habit of Management Aspirants	Placement Cell in collaboration with Time Institute, Ludhiana	27/08/2019
Extension Lecture on "GST"	Placement Cell in collaboration with Time Institute, Ludhiana	03/09/2019
Extension lecture on "How to Crack IAS Exams"	Placement Cell in collaboration with Vashishth IAS Academy, Ludhiana	04/10/2019
Placement Drive conducted by MATRID Technologies, Mohali	Placement Cell	06/11/2019
Placement Drive in collaboration with 13 Design Street, Ludhiana, a creative web solution company	Placement Cell	10/01/2020
One-day workshop on "Stock Market"	GNIMT, Ludhiana	29/02/2020
MOU with Time Institute, Ludhiana	Placement Cell	02/09/2019
MOU with Bulls Eye, Ludhiana. for session (2019-2020)	Placement Cell	11/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Slogan Writing	Poornima Handa	Inter College Competitions organised by Sidhwan Group of Institutions	31/10/2019	1st Prize
Logo Designing	Sarita Kumari	Prof. Gurbir Singh Sarna Memorial Inter-	15/02/2020	2nd Prize

		College Competitions		
Website Development	Punita Kumari	Prof. Gurbir Singh Sarna Memorial Inter-College Competitions	15/02/2020	1st Prize
Website Development	Amandeep Kaur	Prof. Gurbir Singh Sarna Memorial Inter-College Competitions	15/02/2020	1st Prize
Face Painting	Harveen Kaur	Prof. Gurbir Singh Sarna Memorial Inter-College Competitions (GNIMT)	18/02/2020	2nd Prize
Website Development	Punita Kumari	"HUNAR-2020" event was organized by KIMT, Ludhiana	20/02/2020	1st Prize
Website Development	Amandeep Kaur	"HUNAR-2020" event was organized by KIMT, Ludhiana	20/02/2020	1st Prize
Code Development	Damanpreet Kaur	"HUNAR-2020" event was organized by KIMT, Ludhiana	20/02/2020	2nd Prize
Code Development	Ashmeet Kaur	"HUNAR-2020" event was organized by KIMT, Ludhiana	20/02/2020	2nd Prize
Digital Poster making	Harsheen Kaur	"HUNAR-2020" event was organized by KIMT, Ludhiana	20/02/2020	3rd Prize

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Fashion Designing	4	Nil
National	Commerce	1	Nil
National	Home Science	1	Nil
International	Commerce	1	Nil
International	Political Science	2	Nil
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	9	0	4
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwada	NSS	45	94

Sadbhavana Diwas	NSS, Sociology Department	33	80
Fit India Movement	NSS, NCC	23	74
Poshan Abhiyaan (Nutrition Month)	NSS	34	123
Workshop on Disaster Management and Life Saving skills	NSS, NCC, Youth Club, Red Ribbon Club	35	161
Rally on "Ban Single Use Plastic"	Eco Club	31	110
Lecture on "Crime Against Women and Safety"	Legal Literacy Cell	33	86
Extension lecture on the occasion of "Buddy Day"	Anti-Drug cell	23	110
Self-Defense Training Session	Women's Cell	47	100
Nukkad Natak on the theme of "Teacher Student Relationship"	Women's Cell	37	678
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District Level Youth Day	Award of Honour	Directorate of Youth Services Punjab	1434
District Level Youth Day	Award of Honour	Directorate of Youth Services Punjab	1434
District Level Youth Day	Award of Honour	Directorate of Youth Services Punjab	1434
District Level Youth Day	Award of Honour	Directorate of Youth Services Punjab	1434
Youth Day	Award of Honour	Youth Services, Ludhiana	1434
Golden Jublie Celebrations (1969-2019) on the occasion of 550th birth anniversary of Guru Nanak Dev Ji	Award of Honour	Sukhmani Sahib Sewa Society, Ludhiana	1434

Contribution in the field of education	Award of Honour	Punjabi Bhasha Pasar Bhaichara,	1434
Promotion of Punjabi heritage and culture	Achievement Award	Institute of Contemporary Punjab Studies	1434
Award function organized on the theme of Women Empowerment	Achievement Award	Media Mentor, Ludhiana	1434
Games and Exhibitions on Sikh culture	Award of Honour	Guru Gobind Singh Study Circle, Ludhiana	1434
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Vigilance Awareness week-2 2019	NSS, Sociology Department	Vigilance Awareness Week-2019 on the theme "Integrity- A Way of Life" was also initiated.	28	54
7-day NSS camp	NSS	7-day NSS camp on the theme Save Environment	23	79
To make aware students of the free legal services	Legal Literacy Cell	An extension Lecture on "Crime Against Women and Safety"	33	86
Donation drive	NSS	A donation drive in collaboration with an NGO, Mission Smile was organized on August 30, 2019 for flood relief.	34	57
Swachhta Pakhwada	NSS	NSS Unit organized Swachhta Pakhwada in the campus from August 01-15, 2019. Many activities were	45	94

		performed during the drive		
Sadbhavana Diwas	NSS, Sociology Department	Sadbhavana Diwas was celebrated on August 20, 2019 to mark the birth anniversary of Former Prime Minister of India Late Mr. Rajiv Gandhi.	33	80
Fit India Movement	NSS, NCC	Volunteers participated in Fit India Movement which was launched by Prime Minister of India, Narendra Modi on August 29, 2019. This campaign was launched to mark the birth anniversary of the Hockey Legend, Major Dhyan Chand which is being celebrated	23	74
Poshan Abhiyaan (Nutrition Month)	NSS	Poshan Abhiyaan (Nutrition Month) was celebrated as per the guidelines of Ministry of Youth Affairs and Sports/Director of NSS on September 24, 2019. A lecture was delivered by Mrs. Shikha Kalra from the Dept. of Home Science on Health and Nutriti	34	123
Awareness rally on	NSS, Red Ribbon Club	Red Ribbon Club organized	45	35

Stubble Burning		an awareness rally on stubble burning in different villages as notified by Punjab Pollution Central board on October 12, 2019. The students made farmers aware about the harmful effects of stubble burning on the environment		
Workshop on Disaster Management and Life Saving skills	NSS,NCC,Youth Club,Red Ribbon Club	A workshop on Disaster Management and Life Saving skills was organized in collaboration with Bhai Ghanaiya Ji Welfare Society, Mohali on November 08, 2019. A lecture cum demonstration session on safety and security of lives and also helping needy	35	161
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Placement	Job Placement	Pinnacle Institute of Fashion Technology	31/05/2019	31/05/2019	25
Placement	Job Placement	Photo Exhibition at Punjabi Bhawan	28/08/2019	28/08/2019	50
Placement	Job Placement	Verka Milk Plant	29/01/2020	29/01/2020	39
Placement	Job Placement	Vardhman Nisshinbo Group Company Limited	13/02/2020	13/02/2020	53

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bulls Eye, Ludhiana	11/04/2019	For Providing Extension lectures, workshops and Scholarship Test for various competitive exams	172
TIME Institute, Ludhiana	09/09/2019	For Providing Seminars, Extension lectures, workshops and Scholarship Test for various competitive exams	299

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
450000	446000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsys	Partially	6.1	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others(s pecify)	23	22063	3	805	26	22868
Others(s pecify)	20	21216	0	0	20	21216
CD & Video	249	Nil	0	0	249	0
Text Books	29864	4693187	37	16603	29901	4709790
Reference Books	483	241411	1	2250	484	243661
Weeding (hard & soft)	6614	201122	0	0	6614	201122
Journals	40	137645	0	0	40	137645
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Daisy Wadhwa	Adobe Photoshop, Adobe Director	Google Classroom	31/03/2020
Satwant Kaur	Ms-Excel, Data structures	Google Classroom	15/06/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
------	-----------------	--------------	----------	------------------	------------------	--------	-------------	---------------------	--------

								h (MBPS/ GBPS)	
Existing	97	5	8	8	5	6	7	16	0
Added	1	0	0	0	0	0	0	0	0
Total	98	5	8	8	5	6	7	16	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15000000	15137000	1300000	1282000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response: Proper care is provided for the maintenance of equipment and infrastructure so that optimal utility can be obtained. The institution has appointed staff for maintaining facilities such as Buildings, Transport, Electrical, Housekeeping, Garden etc. Regular cleaning of College floors, classrooms, laboratories, equipment are being done by the housekeeping team under the supervision of a floor incharge. Stock verification and Up-Keeping of the equipment in all the labs and other facilities is done at the end of every year by Lab in Charge and the report is submitted to the Principal through the concerned department of HOD'Ss for further action. Measures Taken at Departmental Levels: Library: All the new books and journals are entered into library accession registers. Damaged /lost books are removed as per the procedure mentioned in the Panjab University calendar. Annual stock-taking of the library resources is duly carried out and the reports are submitted to the Principal. The Librarian is ably assisted by her support staff of a Restorer, a Cleaner and a Library Clerk in the efficient and smooth running of the library. Sports: The efficient ground staff is attached to the Department of Physical Education for the proper maintenance and marking of tracks and grounds. Proper stock registers of sports equipment procured and in use is maintained. Every year the facilities are upgraded and new equipment is added. Computer Laboratories: The College has two fully air-conditioned computer labs with WI-FI facilities. The college has engaged the services of a System Administrator for the upkeep of its infrastructure. A strong firewall has been installed to protect the computer system from data theft. Home Science Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained. Fine Arts Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained. Psychology Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is

procured and updated from time to time. Proper stock registers are maintained. OMSP Laboratory: For the upkeep of this lab, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained. Measures taken at Institutional Level: Several committees and clubs have been constituted for the proper upkeep and maintenance of various physical and academic activities. Construction and Purchase committee: To ensure proportionality, transparency, accountability and fairness in the procurement of necessary articles for college use a purchase committee has been set up. A designated group of staff members in the committee independently review and evaluate the purchasing documentation like quotations and recommend the most appropriate supplier on the basis of price and quality. College Cleanliness and Sanitation Committee: Regular cleaning schedule in college is a must. Ensuring that the college is well maintained and is conducive to productivity. So a cleanliness committee has been formed.

<https://www.gnwdh.com/2019-2020-2/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Management	113	2144831
Financial Support from Other Sources			
a) National	1.National Scholarship portal and central sector scholarship minorities. 2. Punjab SC Scholarship	20	408624
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Talent Hunt	06/08/2019	68	Department of Home Science,GNKCW
Participated in CATC-81 held at Khalsa College for Women, Ludhiana.	03/06/2019	24	NCC unit of Guru Nanak Khalsa College for women, Model Town, Ludhiana in collaboration with Khalsa college for women civil lines, Ludhiana
NCC Cadets participated in Environment Protection Rally	05/06/2019	16	NCC unit of Guru Nanak Khalsa College for women, Model

			Town, Ludhaiana
Cadets participated in International Yoga Day	21/06/2019	20	NCC unit of Guru Nanak Khalsa College for women, Model Town, Ludhaiana in collaboration with 3 Pb Girls Battalion Ldh. held at Khalsa College for Women, Ludhiana.
Talent Hunt in various items like Poster making, Rangoli making, Collage making, Cartooning, Still Life, Still Photography,	16/08/2019	32	Department of Fine Arts
Creative Writing Competition	10/08/2019	24	Literary Society
Swachhta Pakhwada	01/08/2019	94	NSS GNKCW
Workshop on Healthy Shakes	02/08/2019	40	Department of Home Science, GNKCW in collaboration with The Chocolate Box, Ludhiana
A scholarship test	07/08/2019	52	Placement Cell in collaboration with Bull's Eye Institute, Ludhiana
NCC Enrollment drive	07/08/2019	44	NCC unit of Guru Nanak Khalsa College for women, Model Town, Ludhaiana in collaboration with 3 Punjab Girls BN, Ludhiana
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Extension lecture on "Reading Should be the Habit of	Nil	90	Nil	Nil

	Management Aspirants in collaboration with TIME Institute				
2019	Extension Lecture on "GST"	Nil	155	Nil	Nil
2019	Extension lecture on "How to Crack IAS Exams"	85	Nil	Nil	Nil
2020	One-day workshop on "Stock Market" organized by GNIMT, Ludhiana on.	Nil	92	Nil	Nil
2019	Placement Drive was conducted by MATRID Technologies, Mohali 10 students selected	Nil	Nil	Nil	10
2020	Placement Drive in collaboration with 13 Design Street, Ludhiana, a creative web solution company 32 students selected	Nil	Nil	Nil	32
2019	Signed MOU with Bulls Eye, Ludhiana	Nil	850	Nil	Nil
2019	Signed MOU with Time Institute, Ludhiana.	Nil	870	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
---------------------------	--------------------------------	---

4

4

2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. MATRID Technologies, Mohali 2. 13 Design Street, Ludhiana	120	42	Schools/ Colleges / Banks etc.	60	40
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BBA	Business Management	Chandigarh University	MBA
2019	3	BCA	Computer Application	Guru Nanak Institute of Management Technology, Ludhiana	MCA
2019	3	M.Com	Commerce	Nightingale College of Education, Ludhiana	B. Ed
2019	4	BA	Humanities	Guru Nanak Khalsa College for Women, Ludhiana	MA English
2019	1	BA	Humanities	Master Tara Singh College, Ludhiana	MA Music
2019	2	BA	Humanities	Khalsa College for Women, Ludhiana	MA Fine Arts
2019	7	B.Com	Commerce	Guru Nanak Khalsa College for Women	M.Com
2019	3	B.Com	Commerce	Partap College of	B. Ed

				Education, Ludhiana	
2019	2	B.Com	Commerce	Lovely Professional University, Jalandhar	MBA
2019	4	BBA	Business Management	Punjab College of technical Education, PCTE Ludhiana	MBA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tree Plantation Drive	College	42
Self-Defense Training Session	College	100
Budding Journalist Contest	College	37
Poshan Abhiyaan (Nutrition Month) was celebrated	College	123
Rally on "Ban Single Use Plastic"	College	110
A workshop on Disaster Management and Life Saving Skills	College	161
Seminar cum Art Workshop, "Vismaad" on the theme Jahar Peer Jagat Guru Baba	College	89
Prof. Gurbir Singh Sarna Memorial Inter-College Competitions were organized	Inter-College	106
Volunteer service to fight COVID-19 and also completed COVID-19 IGOT Training from DIKSHA App	College	20
Department of Psychology organized an event showcasing Psychological Therapies	College	33

and situation based models titled as "Psyche-verse"

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal in 2nd Hind India Open National Taekwondo Tournament	National	1	Nil	782	Karuna Bali
2019	Bronze Medal in 10th World Cup Pesapallo Championship	National	1	Nil	537	Aanchal
2019	Gold Medal in 2nd Hind India Open National Taekwondo Tournament	National	1	Nil	702	Diksha
2019	Gold Medal in Open District Wrestling Championship	National	1	Nil	128	Navpreet Kaur
2019	3rd Position in Group Folk Orchestra	National	Nil	1	782	Karuna Bali
2019	1st Position in Mime	National	Nil	1	1364	Jaskirat Kaur
2019	1st Position in On-the-spot Painting Competition	National	Nil	1	558	Parwinder Kaur

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The student council plays a significant role in academic , cultural and administrative life of an institution .In our college every year members of central association are elected and selected from different classes , clubs and societies. Head girl and deputy head girl are selected after interviews by panel of teachers and Principal of the college. Members of central Association during the year are 53. • The student council acts as a voice for students , advocating their needs and concerns regarding academics. They communicate with the college faculty and administration to address issues such as teaching methods and student support services. • The council also helps in organizing workshops and seminars to enhance the learning experience of students. The members work with zeal throughout the year and organizes several activities within and outside the college campus for the benefit of the students and help sustain academic culture in the college. • The members of central association of the college collects feedback from students on academic matters and shares it with the college authorities works as a bridge between the students, teachers and college administration • The council supports and oversees various student clubs and societies such as NSS, NCC, red Ribbon club, Legal literacy Club, eco Club. The members also helps in maintaining discipline and cleanliness in the college campus. • The members of central association also helps to coordinate the participation of students in various cultural events conducted in the college, along with inter-college fests and cultural competitions. • The members of the council are on their toes all through the year organizing various functions and activities. Some of these are: Welcome Function , Thanksgiving Function ,Teej Celebration , Lohri Celebration, Extensions Lectures / Seminars , Rallies , Visit to old people home for social services , Managing Assembly of students from time to time , Farewell Function , Convocation/ Old Students' Association Day. • Members of central association proved very helpful when covid -19 struck in India and there was complete lockdown. At that time the members of student council helped those students who missed online classes due to internet connectivity. In short the principal objective of Central Association is to create a platform where the students can showcase their skills, abilities and creativity while ensuring amicability across students and staff members with an abundant, vibrant and continuous range of campus events and activities in an academic year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

461

5.4.3 – Alumni contribution during the year (in Rupees) :

40085

5.4.4 – Meetings/activities organized by Alumni Association :

1. The college has well established forum of their Alumna, although not registered but the college is maintaining full record as well as trying to build full rapport with old students. The Alumni Association of the college contributed a lot in the development of the institution. The purpose of the association is to nourish the growth and enhance the reputation of the college, to maintain a mutually beneficial relationship between the college community

and alumni, to oversee all alumni programs and activities and to foster loyalty and financial support for the alma mater. In fact, through this association the college seeks to gain support from the alumni. The College Organised Alumni Meet on October 05, 2019. The college is celebrating the 550th Birth Anniversary of Guru Nanak Dev ji as well as its Golden Jubilee year which makes the occasion more special. Former students shared their experiences and memories on the occasion. Paramjit Kaur (Vice-President, Alumni Association) highlighted the importance of time-management, discipline and moral values in the lives of students. Many old students of the college also walked down the nostalgia lane and revived their memories. A cultural show comprising of group song, ghazal, giddha, mimicry and folk orchestra were also performed on the occasion. Members of the College Governing Body, Former Principals and Professors graced the occasion with their presence. Principal of the College, Manjit Kaur welcomed the former students of the college and highlighted the importance of extra-curricular activities along with the academics.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of College Clubs/Committees: Guru Nanak Khalsa College for Women, Gujarkhan Campus is a affiliated college of Panjab University, Chandigarh. Guidelines and Statues laid out by PU are strictly followed in governing and running of college. Within these rules and regulations, college practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. College has a coordinated administrative structure. Principal is the administrative head of the college and is the Chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. The Principal and IQAC hold regular meetings to formulate the policies in the interest of college and students. The guidelines and notices are issued and responsibilities are assigned to concerned committees/faculty/departments/college office to carry out the work. IQAC, in its meetings, also monitors the action taken on allocated responsibilities. Every year, a number of committees are formulated for ensuring smooth functioning of the college. Every committee has a Convener/Coordinator at the head, who works along with other members of the committee in collaboration with all the other staff of the college. Admission Committee, Time Table Committee, Library Committee, Discipline Committee, Anti-Ragging Committee, Website Committee, Building Maintenance Committee, Fee Concession Committee, Press Committee, Cultural Committee, Sports Committee, Internal Complaints Committee, Research Committee are some of the significant committees dynamically participating in various operations of the college. A number of clubs and cells are also created at the beginning of every session and annual duties are assigned to the teachers, for instance, Counselling Cell, Grievance Cell, Placement Cell, Red Ribbon, Eco club, Youth Club, Book Club, etc. Besides, teachers in-charge, there are Student representatives also who are involved in carrying out the responsibilities of the cell, while maintaining rapport with other non-member students. Thrust to Student Leadership: Students at GNKCW are encouraged to take part in all the activities of the college. The Student Council of the college is called Central Association (CA) led by the Head Girl and Deputy Head Girl (s) of the college. The other members of the CA are duly elected by the teachers and the students. Class representatives are elected by the students for their respective subjects at the beginning of the session. CA members are deputed various tasks and responsibilities throughout the session. They coordinate with the teachers and the students alike, thus, forming a bridge for effective administration. They forward messages to the students and influence,

motivate, and guide them towards achievement of a goal. Leadership skills make students more confident and, in turn, enhance their social skills and communication skills as well. In addition, all clubs and societies also elect their student representatives. The election of the Head Girl and Deputy Head Girl (s) is done by the Selection Committee, followed by the Investiture Ceremony of all the members.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to Panjab University, Chandigarh and it abides by the changes in curriculum as prescribed by the University.
Teaching and Learning	The following innovative processes have been adopted by the College. Discussion regarding the content beyond the Syllabus. Pre Session Preparations: College prospectus and Institutional and Departmental Academic (timetable) Calendar Lecture plan and notes Course Objectives and Outcomes Updating the library with appropriate books/ Journals as suggested by the faculty Modifying the laboratories according to the revised regulations Supervising student's performance through: Assignments, group discussions, quiz, seminars and projects Internal Assessment for the Theory and Practical examinations Improvement tests for absentees Compartment examinations Supervising the teaching process through: Feedback from students Oral feedback from students in the general class meeting Meeting to analyse the result of Internal Assessment and University Examination Addressing issues of students: Extra classes for absentees and needy students. Personal guidance to the needy students Course related issues are resolved. Seminars, Conferences and Workshops are conducted. Guest lectures are conducted on current/recent topics periodically. Addressing issues of faculty: Guidance by the senior faculty regarding course content. Various feedback mechanisms and Inputs from IQAC in improving the Teaching Learning process
Examination and Evaluation	The College designed the answer sheets for internal / midterm examinations. Question papers are

provided by the teachers in secrecy as per guidelines set by the University. The College designed the scripts for internal assessment for theory and practical. Class tests and surprise tests are conducted in every semester. Additional coaching is provided for the average students. Subjective and Objective type question papers, multiple choice question papers are prepared by the faculty and provided to the students. Timely assessment of tests is done and the result is displayed. Overall evaluation of a student is done on the basis of attendance, participation in tutorials, class seminars, assignments and internal examination. Theory examination and practical/oral examinations are conducted as per Panjab University schedule and norms.

The faculty members actively participate in the examination duties like question paper setting, invigilation of theory examination, evaluation of answer scripts, internal examiner and subject experts for the University examinations and assessment of theory examinations' answer books

Research and Development

The College motivates the faculty and students to undertake research projects in NPTEL, MOOC'S, Swayam Portal etc. The College motivates the faculty to undertake research activities through doctoral Programmes. The College motivates faculty and students to publish research and review papers. Faculty members are encouraged to attend and present papers in national and international conferences and seminars in the country for which financial assistance is provided. The College encourages faculty and students to use Massive Open Online Courses (MOOC). Especially after the lockdown was announced teachers were told to upgrade their status through MOOC courses their use of online platforms. The institute motivates the students to participate in external project / Quiz competitions. Students' project exhibition and competition is organized every year.

Library, ICT and Physical Infrastructure / Instrumentation

The College regularly modifies ICT facilities for classrooms, seminar Halls and Laboratories. The College regularly upgrades the Internet

facility in the campus. The College regularly enhances the power backup facility for laboratories. Library committee monitors the quality of library resources. Suggestions from students is encouraged for improvement in quality of library resources. To further modernize the library operations, the Library Management System of the college was upgraded to the latest version of Koha- the web-based integrated library system. Books/journals are purchased every year to update the library.

Human Resource Management

The recruitment / selection procedures, service rules and promotion policies are made transparent and employees are benefitted with EPF. Employee's salary is credited in the bank account directly. For professional development, the College promotes and motivates the faculty to undergo development programs (GOC, refresher courses, workshops, short - term courses, conferences, seminars) outside the institute and provides with the technical resources and financial assistance to undertake such development programs. Faculty and students are felicitated for their academic and sports achievements in special events like prize distribution function organized by the College. Faculty members submit the details of their academic achievements to IQAC. The College employs performance evaluation methods for the staff members. Performance evaluation of the staff is done by Principal of the College at the end of every year. Self performance evaluation is also done by the faculty and reports are submitted to the administrative office.

Industry Interaction / Collaboration

Industrial visits are organised by the Department of Business Administration and PG Department of Commerce to understand the real time scenario. Orientation programmes and guest lectures are conducted for the students by the Industry/ Company / Bank experts Alumni placed in the reputed Companies / industries are invited for the dialogue regarding the recent industrial needs and trends. Mous have also been signed with companies.

Admission of Students

Admission schedules are published in

various newspapers and local media and are also uploaded on college web site and Pamphlets distributed in local newspapers. Admission committees are constituted for various courses. These committees guide the students to make their choice as per their aptitude, ability and intelligence. Applications from the students are invited in advance. Admission to every class/course is done under the supervision of admission committees of various classes/courses constituted for this specific purpose. Alumni members also promote the qualities of the college which helps in improving admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Maintenance of the college accounts through Tailor made Software. The office keeps the financial records separately for the various events and transactions made for, in the account`s book and is uploaded in the computer .This helps in auditing any time as per need. Fully computerized office and accounts section.
Student Admission and Support	Annual reports are uploaded on the college website. Academic calendar is uploaded on the college website. Books are issued and returned through bar code reader. A number of books and journals are available online. or constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created google groups and whatsapp groups to post updates and news related to academic and official documents. Due to lockdown restrictions, classes are conducted on Zoom and google Meet applications.
Examination	The college has well equipped examination Department with ICT tools for the management and smooth conduct

of examinations(house exams and semester exams). The university examination forms are filled and submitted online. The College conducts Semester Wise examination smoothly. Notices related to exams are also posted and updated on priority basis, marks of the internal exams and semester exams are also sent to the University online. System is Student Friendly. Questions papers were shared on whatsapp due to COVID 19 restrictions.

Planning and Development

In the beginning of the year, IQAC frames an action plan for the year and the same is uploaded on the college website, which may be accessed by anybody. The College has its own website and uses e mail to contact all. This also gives accessibility to the Principal and the Management Committee to scrutinize and verify all the activities conducted by different departments and faculties of the College and further facilitate growth and innovation in the smooth functioning of the College. The college has implemented Social Media Platforms, SMS system for dissemination of information including regular notice to all stakeholders. College also uses ICT enabled seminar hall and auditorium.

Administration

Various committees have been setup for proper /smooth functioning of the college. The college campus is equipped with CCTV cameras at every place of need. Notice display system for students and other stakeholder.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Kuldeep Kaur	Constitutionality Law and Human Rights	UGC-HRDC Sponsored Academic Staff College Seven Days FDP , Panjab University, Chandigarh	1000
2019	Dr. Neetu Parkash	Constitutionality Law and Human Rights	UGC-HRDC Sponsored Academic Staff	1000

			College Seven Days FDP , Panjab University, Chandigarh	
2019	Mrs. Balbir Kaur	International Conference on Digital transformation: A cognitive learning towards artificial intelligence	RGNUL, Punjab	1500
2019	Mrs. Maninder Kaur	Effective Learning Through Facilitation- Role of Academic Leaders at Hotel Radisson, Jalandhar	IBS- Icfai Business School	1900
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Learning the art of Online instruction	Learning the art of Online instruction	17/03/2020	20/03/2020	41	13
2020	Functional English	Functional English	12/06/2020	12/06/2020	30	13
2020	Yoga@ Home and Yoga with Family	Yoga@ Home and Yoga with Family	21/06/2020	21/06/2020	55	12
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop entitled "Empowering	2	14/09/2019	14/09/2019	1

<p>Educators" organized by Institute of Company Secretaries of India held at Hotel Friends Regency, Ludhiana</p>				
<p>Online FDP on the topic "Digital Marketing"</p>	1	22/05/2020	22/05/2020	1
<p>UGC-HRDC workshop entitled "Constitutionalism, Law, and Human Rights" which was held at Panjab University, Chandigarh</p>	2	08/08/2019	14/08/2019	7
<p>Workshop on "Life Saving skills" organized by Bhai Ghanaiya Ji Welfare Society, Mohali at Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana</p>	4	08/11/2019	08/11/2019	1
<p>One Week Workshop entitled "Research Methodology" which was held at Panjab University, Chandigarh</p>	1	27/11/2019	02/12/2019	6
<p>Online workshop entitled "Teaching and Learning Management during COVID-19 Crisis" which was held at Guru Kashi University,</p>	1	28/04/2020	29/04/2020	2

Talwandi Sabo, Bhatinda				
NPTEL online four weeks course (Jan-Feb, 2020) on 'Services marketing: A Practical Approach' with a consolidated score of 78 and elite plus Silver certification conducted by IIT Kharagpur	2	27/01/2020	21/02/2020	26
16 week online MOOC course on "Designing Learner centric MOOCs" offered by IIT, Bombay through NPTEL-Swayam platform	1	01/09/2019	16/01/2020	138
Online short Term Course on the topic "National Workshop on Statistical Analysis using SPSS" organized by Lovely Professional University, Phagwara	1	26/05/2020	30/05/2020	5
4 week (July to August 2019) online MOOC course on "Designing Learner centric MOOCs" offered by IIT, Bombay through NPTEL-Swayam platform	2	29/07/2019	23/08/2019	26
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	36	0	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. EPF is being paid to all the employees 2. Tuition fee concession for the wards of the staff 3. Retirement benefits. (Gratuity and leave)</p>	<p>1. Uniform for class IV employees 2. Fee concession for their wards 3. Free medical service</p>	<p>1. Scholarships: Scholarships and fee concession for economically deprived students eligible in sports and academics. The scholarships are also provided to differently abled students. 2. Book bank facility: The needy students are provided with required books throughout the session. 3. Financial Flexibility: The students are allowed to deposit fee in easy installments. 4. Career counseling, guidance training and placement cell facility is provided. 5. Well-furnished AC Hostel for girls.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: To maintain the accuracy and transparency of the financial statements of the college. Institution conducts internal financial audits on regular basis. An Internal audit is conducted under the direction of the college authorities by Mr. Surinder Singh Anand (Superintendent of Accounts Department of Guru Nanak Khalsa College for Women, Model Town, Ludhiana) regularly. **External Audit:** An Authentic audit team conducts external audit on annual basis and submit its reports to the college governing body. A Statutory audit is conducted annually by certified Chartered Accountant duly appointed by the college authorities. All income and expenditure accounts are checked and verified by the Chartered Accountant. This audit is done by CA Gurbir Singh from PAVAN K.GUPTA Co. CHARTERED ACCOUNTANTS (CA No-FRN.002244N). In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<p>1. Nehru Sidhant Kendra Trust, Ludhiana 2. Senior Citizens Conclave, Ludhiana 3. Dera Baba Nanak 550 years Celebration Society 4. Er. Gurpreet Singh Viridi Sch, Ldh. 5. S. Jaswant Singh Mukhtiar Kaur Scholarship 6. Late</p>	<p>188800</p>	<p>Scholarship/ Fee Concessions</p>

Sardarni Balwant Kaur
Scholars

[View File](#)

6.4.3 – Total corpus fund generated

14466859

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC Academic Committee
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- College hold Parents-Teacher meet every year: a. To show the regularity of wards b. To show their progress in class test (mid semester test) c. To take feedback and suggestion of parents for the development of institution d. Any other issue at that point of time e. To take feedback regarding issues which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

1. TA/DA/Compensatory Leave is given to supporting staff whenever they are sent on some college work.
2. Training is provided to update skills and knowledge in their respective fields.
3. Financial help is provided on the marriages of their children.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Since the year 2019 marks the Golden Jubilee year of the college, it was decided to hold various academic and cultural activities to celebrate this huge accomplishment. To further strengthen Alumni-Institution relations, an Alumni Meet was organized. This meeting provided the perfect environment to seek feedback and suggestions from the former students and teachers for the growth of the college. The Placement Cell of the college took steps to arrange for the placement drives for the final year students. To promote research acumen, teachers were encouraged to participate and present their research work in seminars, and conferences. A number of teachers presented their work in various National and International academic events. To further modernize the library operations, the Library Management System of the college was upgraded to the latest version of Koha- the web-based integrated library system. As COVID-19 pandemic struck in March 2020 and resulted in unprecedented lockdown, teachers took the initiatives for quickly preparing, equipping and training themselves to teach in the online mode and thus ensuring there is no lockdown on teaching-learning.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	SwachhtaPa khwada	01/08/2019	01/08/2019	15/08/2019	94
2019	Talent Hunt	06/08/2019	06/08/2019	06/08/2019	68
2019	Teej was celebrated in the College	10/08/2019	10/08/2019	10/08/2019	108
2019	Self-Defense Training Session	22/08/2019	22/08/2019	22/08/2019	100
2019	Nukkad Natak "Laggi Nazar Punjab Nu	24/08/2019	24/08/2019	24/08/2019	87
2019	Cadets participated in Fit India Movement online Program	29/08/2019	29/08/2019	29/08/2019	74
2019	An inter-class Graphic Designing Competition-Imprint	12/09/2019	12/09/2019	12/09/2019	70
2019	Poshan Abhiyaan (Nutrition Month) was celebrated	24/09/2019	24/09/2019	24/09/2019	123
2019	Rally on "Ban Single Use Plastic."	01/10/2019	01/10/2019	01/10/2019	110
2019	An extension Lecture on "Crime Against Women and Safety"	04/11/2019	04/11/2019	04/11/2019	86

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Contest on the theme "Healthy Cooking with Superfoods" followed by a talk on nutrition by dietician Pooja Munjal.	20/09/2020	20/09/2020	48	0
Workshop on Healthy Shakes with Mr. Amit Porwal, Pastry Chef, Radisson Blu, Ludhiana as Resource Person.	02/08/2019	02/08/2019	40	0
Workshop on "Basics of Digital Marketing"	22/08/2019	22/08/2019	43	0
Workshop on "Tools used for Digital Marketing"	29/08/2019	29/08/2019	35	0
Socialistic Movement" on the theme of "Drug Abuse" followed by a poster-making competition and power point presentation.	30/08/2019	30/08/2019	33	0
Inter-class Graphic Designing Competition- Imprint	12/09/2019	12/09/2019	70	0
Extension Lecture on "How to create wealth in Stock Market"	01/02/2020	01/02/2020	61	0
Psychological Therapies and situation based models titled as "Psyche-	07/02/2020	07/02/2020	33	0

verse"				
Visit to a Photo Exhibition titled "Jallianwala Bagh Massacre" held at Punjabi Bhawan, Ludhiana	28/08/2019	28/08/2019	16	0
Visit to Vardhman Nisshinbo Group Company Limited, Ludhiana	13/02/2020	13/02/2020	53	0
Poshan Abhiyaan (Nutrition Month) alongwith Poster making activity	24/09/2019	24/09/2019	123	0
Celebration of Women's day	12/03/2019	12/03/2019	350	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental awareness and sustainability are diverse initiatives at Guru Nanak Khalsa College for Women that span a variety of topics. A list of some of the initiatives promoting sustainable growth is shown below. ? College students may receive instructions on how to conserve energy by turning off lights and fans before leaving lectures. ? The students produce projects on environmental topics such global warming, the eco-system, air, water, soil, and noise pollution, as well as solid waste management. ? NCC Cadets participated in Environment Protection Rally. ? A 7-day NSS camp on the theme Save Environment was organized. ? Solar panels: Solar lights are being used on campus to take use of sustainable energy sources. ? LED lighting has been introduced on college campuses. Girls Hostel has solar water heating systems installed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/08/2019	1	A Rally was organized on August 06, 2019 to create awareness about cleanliness	Cleanliness	94
2019	Nil	1	07/09/2019	1	The volunteers also visited National Child Labour Project School, Dr. Ambedkar Welfare Nagar, Ludhiana	Prohibition of child labour	94
2019	Nil	1	27/12/2019	1	NSS Volunteers visited "Swami Vivekanand Old Age Home" to offer services to old persons and to learn about the health problems faced by them at later stages of life.	Health issues of old age people	79
2019	Nil	1	24/12/2019	7	"Share and Care" donation	Donation	79

					drive was organized to donate various items like clothes, sweaters, shoes, bags, etc, to Neki ki Dukaan, an initiative of EK NOOR SEWA KENDRA.		
2019	1	1	06/06/2019	1	Venue for UPSC examination	Exam conduction	48
2020	Nil	Nil	31/05/2020	1	Venue for UPSC examination	Exam conduction	48
2020	Nil	1	01/05/2020	1	Cadets offered volunteer service to fight COVID-19 and also completed COVID-19 IGOT Training from DIKSHA App	Training of students	20
2020	1	1	30/09/2020	1	4 Cadets participated in Poem Recitation Competition on the topic "COVID Warriors" conducted by GCG, Ludhiana in collaboration with 3	Participation in competition	4

					Pb. Girls Bn. on September 30, 2020		
2020	Nill	1	01/08/2020	1	Cadets participated in Online Awareness Campaign of Fit India during August, 2020. Cadets also posted pictures on social media platforms	Awareness	9

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and Professional Ethics	19/02/2019	The collage has prescribed Code of conduct for teaching and non-teaching staff and for students. The code for the staff is conveyed to them through meetings conducted from time to time. The Principal ensures that the teaching and support staff follow the code appropriately. The code for student is communicated to students in classes by teachers. It is also ensured by the faculty that code is being duly followed by the students. The document is also uploaded on the website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NCC Cadets participated in Environment Protection Rally	05/06/2019	05/06/2019	16
Swachhta Pakhwada	01/08/2019	15/08/2019	94

Sadbhavana Diwas	20/08/2019	20/08/2019	80
Nukkad Natak "Laggi Nazar Punjab Nu	24/08/2019	24/08/2019	87
Cadets participated in Fit India Movement online Program	29/08/2019	29/08/2019	74
To commemorate the 150th birth anniversary of Mahatma Gandhi and 100th anniversary of JallianwalaBagh Massacre an essay writing competition was organized	31/01/2020	31/01/2020	42
House of Readers (Book Club) organized an extension lecture on the "Philosophy of Guru Nanak Devji and its impact on Youth"	12/02/2020	12/02/2020	31
10th Annual Dhee Punjab Di" Contest was organized by Kirpalsagar College of Education, Dariyapur, SBS Nagar	09/03/2020	09/03/2020	5
International Women's Day was celebrated	12/03/2020	12/03/2020	350
Volunteer service to fight COVID-19 and also completed COVID-19 IGOT Training from DIKSHA App	19/05/2020	19/05/2020	20
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Guru Nanak Khalsa college for Women is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. 1) Green Landscaping with trees Plants 2) Artificial nests installed in the campus to conserve the declining bird population. 3) Staff Members students using public transport and carpooling. 4) Solar Heating system being used at Girls Hostels. 5) Students and faculty are encouraged to carry their own water bottles

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

PRACTICE 1: Community Service under National Service Scheme (NSS Unit) Guru Nanak Khalsa College for Women, Gujarkhan Campus primarily works towards creating Social Impact. The practice is carried out through a number of extension activities which contribute towards social and economic wellbeing of society. The college NSS Unit initiates a host of extension projects that have direct social impact and also help in inculcating ethical and humanitarian values in students. The aim of our institution is to make our students excel in every field, be it academics, sports or co-curricular activities. In the session 2019-20, stress was laid on inculcating values of compassion and communal harmony among our students as well as teachers:

- A donation drive in collaboration with an NGO, Mission Smile was organized on August 30, 2019 for flood relief.
- NSS Unit organized Swachhta Pakhwada in the campus from August 01-15, 2019. Many activities were performed during the drive: ? Mrs. Jaswinder Kaur, Head, Department of Hindi, delivered a lecture on various issues related to Swachta ? Volunteers took a Swachhta Pledge ? A Rally was organized on August 06, 2019 to create awareness about cleanliness. ? The volunteers also visited National Child Labour Project School, Dr. Ambedkar Welfare Nagar, Ludhiana ? Tree Plantation Drive was organized on August 14, 2019
- Sadbhavana Diwas was celebrated on August 20, 2019 to mark the birth anniversary of Former Prime Minister of India Late Mr. Rajiv Gandhi.
- Volunteers participated in Fit India Movement which was launched by Prime Minister of India, Narendra Modi on August 29, 2019. This campaign was launched to mark the birth anniversary of the Hockey Legend, Major Dhyan Chand which is being celebrated in India as National Sports Day.
- Poshan Abhiyaan (Nutrition Month) was celebrated as per the guidelines of Ministry of Youth Affairs and Sports/Directorate of NSS on September 24, 2019. A lecture was delivered by Mrs. Shikha Kalra from the Dept. of Home Science on Health and Nutrition.
- An awareness rally was organized in collaboration with Red Ribbon Club on Stubble Burning was organized in different villages as notified by Punjab Pollution Control board on October 12, 2019.
- A workshop on Disaster Management and Life Saving skills was organized in collaboration with Bhai Ghanaiya Ji Welfare Society, Mohali on November 08, 2019.
- Vigilance Awareness Week-2019 on the theme "Integrity- A Way of Life" was also initiated.
- A 7-day NSS camp on the theme Save Environment was held in the College from December 24-30, 2019, in which 79 volunteers took part. The main activities of the 7-day NSS Camp were:
- Yoga class was conducted by Yogacharya Karam Veer, Founder, Divine Yoga Institute Training Center, Ludhiana
- A Taekwondo class was conducted by Mr. Surjit Verma.
- Dr. Balwinder Kaur (Dietician and Nutrition Expert) conducted a workshop on "Importance of Balanced Diet for Wellbeing".
- NSS Volunteers visited "Swami Vivekanand Old Age Home" to offer services to old persons and to learn about the health problems faced by them at later stages of life.
- Poster-making Competition was organized on the theme Save Environment
- A workshop on Mind Management was conducted by B.K. Meenakshi, B.K Sonia Malhotra B.K. Baljinder Kaur
- Lecture was delivered by the team members of the Thind Dental Clinic on Dental Awareness
- A workshop on "Salad from Microgreens" was conducted by Mrs. Shikha Kalra (Deptt of Home Science).
- Ms. Balwinder Kaur conducted a workshop on Art and Craft.
- "Share and Care" donation drive was organized to donate various items like clothes, sweaters, shoes, bags, etc, to Neki ki Dukaan, an initiative of EK NOOR SEWA KENDRA.
- Following the programme Ek Bharat Shrestha Bharat, a number of activities were organized including video screening related to the culture, history, and tourism of Andhra Pradesh which has been chosen as the paired state of Punjab. An effort was also made to pick up the language of the paired state during the session. The volunteers performed number of cultural items with great enthusiasm showing integration of folk dances of paired states - Punjab and Andhra Pradesh.
- Cleanliness Drive was also conducted.
- A pledge on Water Conservation was made.
- On Valedictory day, a Craft Exhibition was held by NSS volunteers.

PRACTICE 2: To propel diversified learning methods in the Golden Jubilee year 2019

- Department of Business

Management and Commerce organized an Ad-Mad Show on August 29, 2019. • "Socialistic Movement" was organized on August 30, 2019 by the Department of Social Sciences on the theme of "Drug Abuse." It was followed by a poster-making competition and power point presentation. • English Literary Society organized a Literary Week from September 03 - 06, 2019: ? On Day 1, a Creative Writing Competition was organized on the topic Letter it out. The participants had to address a letter to the social evil which they want to be removed from the society. Taranpreet Kaur of M.A. II and Simranpreet Kaur of B.A. II were the winners of the competition. ? Day 2 began with the enactment of the play The School for Scandal written by Richard Brinsley Sheridan. It was followed by a stimulating theatre workshop conducted by the renowned theatre personality Dr. Ankur Sharma, Asstt. Professor, Doaba College, Jalandhar. ? Day 3 saw the continuation of the theme of creative art and artistry. Dr. Navjot Deol, Apeejay College, Jalandhar conducted a workshop on short story writing in which fun activities resulted in brilliant story weaving and storytelling. ? Day 4 witnessed the portrayal of prominent women characters from literature by the students. Afterwards, the students were face-to-face with the eminent author Dr. Manju Jaidka, who apprised them about the art of creative writing. • An inter-class "Graphic Designing Competition- Imprint" was held on September 12, 2019. The event was organized by Department of Computer Science and Applications in which more than 70 students from various streams of the college participated. • Hindi Sahitya Sabha of our college organized Calligraphy Competition based on extracts from Guru Nanak Dev Jis Baani on September 14, 2019. It was followed by Poetical Recitation and enactment of Sarveshwar Dyal Saxenas Poem "Desh Kagaz Par Bana Naksha Nhi Hota". • Department of Fine Arts organized an event titled "Rasa in Art-Slide Show" on September 17, 2019 as a part of which the students gave Power Point Presentations. • A workshop on Disaster Management and Life Saving Skills was conducted by Bhai Ghanaiya Ji Welfare Society, Mohali at Guru Nanak Khalsa College for Women, Gujarkhan Campus on November 08, 2019. Rajinder Saini, District Training Officer, Indian Red Cross Society and K. K. Saini, Chairman, Bhai Ghanaiya Ji Welfare Society, Mohali were the Resource Persons. • Seminar cum Art Workshop, "Vismaad" on the theme Jahar Peer Jagat Guru Baba was organized by IQAC of the college to celebrate the 550th Birth Anniversary of Guru Nanak Dev ji as well as the Golden Jubilee of the college on November 11, 2019. Padma Bhushan Dr. S.S. Johl (Chancellor, Central University of Punjab, Bathinda) was the Chief Guest on the occasion. Artist Sidharth of international acclaim was the Resource Person. • Anti-Drug cell organized an extension lecture on the occasion of "Buddy Day" on November 14, 2019. Dr. Shiv Kumar Dogra, Coordinator, B.A. LLB, Panjab University Regional Center (PURC), Ludhiana and Dr. Rajni Bagga, Assistant Professor of Law, Panjab University Regional Center (PURC), Ludhiana delivered an informative talk on the topic "Drug abuse, awareness and prevention". • The Directorate of Youth Services Punjab organized District level Competitions of all Red Ribbon Clubs in our college on January 21, 2020. The competitions held in three different areas Poster Making, Slogan Writing and Declamation, emphasized on the importance of Life and Teachings of Swami Vivekananda Ji. The theme for this event was "Drug Abuse and AIDS Awareness." 16 colleges of Ludhiana participated in this event. • Department of Business Management Commerce organized an Extension Lecture on "How to create wealth in Stock Market" on February 01, 2020. Mr. Sunil Makkar (Investment Consultant Advisor) was the resource speaker. • English Literary Society and the Post Graduate Department of English organized a tête-à-tête with the celebrated author and the reigning queen of Amazon, Nomita Khanna on February 06, 2020. • Department of Psychology organized an event showcasing Psychological Therapies and situation based models titled as "Psyche-verse" on February 07, 2020. • House of Readers (Book Club) organized an extension lecture on the "Philosophy of Guru Nanak Dev ji and its impact on Youth" on February 12, 2020. • The Alumni Association of the college contributed a lot in the development of the

institution. The college celebrated the 550th Birth Anniversary of Guru Nanak Dev ji as well as its Golden Jubilee year which makes the occasion more special on April 12, 2019. Alumni Meet was organized again that year on October 05, 2019.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gnwldh.com/wp-content/uploads/2023/08/Best-practices_2019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Guru Nanak Khalsa College for Women persistently aims at achieving excellence and growth by focusing on the development of professional skills and empowering women. The College commenced with a humble beginning in 1969, followed a prosperous path and achieved a milestone of celebrating the golden Jubilee – 50 Glorious Years of its existence in 2018-19. During this period of its existence, by promoting excellence in the field of education, this institution has earned its reputation for being a premier institution in the region and is well known for academics, sports and other extra-curricular activities. The students and teachers are instilled with the vision of empowering themselves through latest education systems imported in the college to compete with the global counterparts. During the pandemic, the crises caused by the sudden onslaught of Corona virus, and the resultant nationwide lockdown announced by the Government of India on March 20, 2020, the college and its staff held on, strong and thick. The spread of the virus was emotionally challenging, changing day-to-day life in unprecedented ways. However, the staff of GNW managed it with perseverance and sagacity. A joint policy was formed by the IQAC of the college to mitigate the effects of COVID-19 and measures were taken to contain the spread. Sanitization Committee, headed by Dr. Parveen Arora, was formed to look into the sanitization and hygiene of all the rooms and surfaces. In absolute compliance with rules regarding restriction on travelling/commuting during the lockdown, teleworking was adopted as the mode of work. All teaching learning processes, meetings, and all other activities were conducted online. The members of the staff held together like a community. In a collaborative stroke, they decided to accept salary cuts for that period, so that the negative financial impact could be judiciously managed at the college level and all the employees may receive a reasonable pay to survive the assail of COVID-19. It was to be ensured that the support staff of the college should not suffer, as the duration of the lockdown was uncertain. The session went on to extend anomalously and the time for new admissions was devoured by corona virus. However, due to the combined efforts of the entire staff, we were able to manage the pandemic at a time when the whole world was undergoing a major financial crunch with business losses and policies of retrenchments, our staff stood firm as a family. We did not yield or succumb to the pressures of the times, rather extended support to one another. The concerted efforts and mutually beneficial decisions enabled the college to emerge during the storm. Instead of feeling beaten by COVID, the college focused on strengthening its IT equipment and plan for the future.

Provide the weblink of the institution

<https://www.gnwldh.com/wp-content/uploads/2023/08/Institutional-Distinctiveness-2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

- Stress will be laid on Quality Enhancement in Teaching-Learning Resources in the coming session.
- In view of COVID-19, more infrastructural resources for

facilitating Online Teaching-Learning will be added. This will ensure that there is no lockdown on teaching-learning. • Members of the staff will be encouraged to attend FDPs and workshops to enhance IT skills and upgrade the pedagogical skills to compete with the challenges of the times. Teachers will be directed to use apps like Zoom and Google Meet, create Google Classroom groups and prepare soft copies of notes/ material and PPTs while teaching in the virtual mode in advance. • Formation of Sanitization Committee to supervise and monitor the SOPs issued by the Government. • Disaster management initiatives (Particularly including COVID-19) will be taken by the college. • Mental health programs will be commenced to empower the staff and students to fight COVID. • Restructuring the mentorship program • Up-gradation of College website • To make a garden of Medicinal Plants • In keeping with the New Education Policy's emphasis on reaffirming our ancient cultural traditions, Code of Conduct Committee and Women Development Cell will work towards strengthening our personality development initiatives. • Involvement of PG students in research • Up-gradation of laboratories and college library will be carried out in order to provide better research facilities and e-content to the students. • To make optimum use of the digital platforms, members of the Faculty will be encouraged to participate in webinars and attend various online courses/ MOOCs to upgrade their qualification. • Maintenance of the ICT infrastructure in the college will be given primacy. The ICT equipment and should be tested and updated. The laboratories should be readied for the next semester. The infrastructure should be augmented as per the requirement of teaching as well as administrative work.