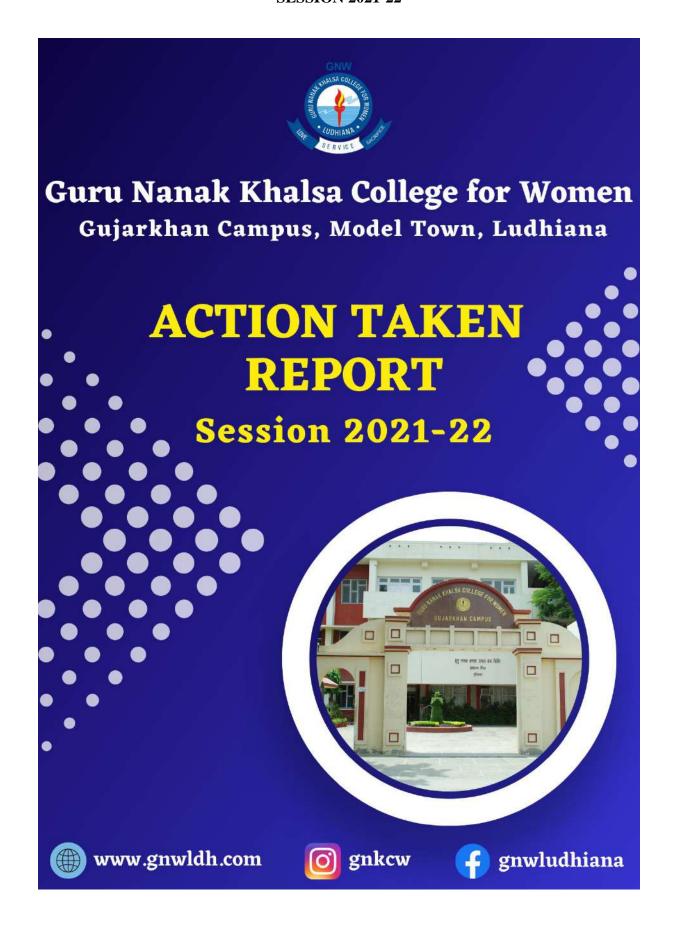
#### GURU NANAK KHALSA COLLEGE FOR WOMEN, GUJARKHAN CAMPUS SESSION 2021-22





# Guru Nanak Khalsa College for Women

Gujarkhan Campus, Model Town, Ludhiana

# Action Taken Report 2021-2022

Dr. Maneeta Kahlon

Principal
Dr. MANEETA KAHLON

Principal G.N.Kh. College for Women Gujarkhan Campus, Model Town, Ludhiana. Kulder Kgur

Dr. Kuldeep Kaur

**IQAC Coordinator** 

IQAC coordinator

Dr. Anupam Vatsyayan

**IQAC** Co-coordinator

IQAC Co-coordinator

#### **Action Taken Report**

### September 2021

| S.<br>No. | Day       | Date               | Action to be taken   | Action taken  | Organized<br>by  |
|-----------|-----------|--------------------|--|---|--|
| 1.        | Wednesday | September 01, 2021 | New Principal to take charge. The interview was held on July 24, 2021 according to the norms of the DPI and Punjab Government. | Dr. Maneeta Kahlon took the charge as the new Principal   | College<br>Governing<br>Body                                     |
| 2.        | Thursday  | September 02, 2021 | To attend Webinar regarding Buddy Groups of Anti Drug Cell   | Mrs Manmeet Kaur, Dr. Praveen Arora and Ms. Daisy Wadhwa attended the Webinar which included a discussion on the formation of buddy groups and the role of buddies.   | Government & Buddy   |
| 3.        | Thursday  | September 02, 2021 | Meeting to be attended regarding mobilization of youth for 7th State Mega Job Fairs  | Placement Coordinators of the college, Dr. Neetu Prakash (who is also the Nodal Officer for District Bureau of Employment and Enterprises, Ludhiana, Punjab) and Dr. Nidhi attended the meeting. It was suggested that more placement drives must be organized for the youth of Punjab. | Ludhiana<br>Colleges,  |
| 4.        | Friday    | September 03, 2021 | Tree Plantation to be done as a part of Rashtriya Poshan Maah 2021   | Tree Plantation Drive was conducted by NSS Unit under Rashtriya Poshan Maah 2021. 150 saplings were planted in and around the college campus to highlight the importance of a clean, safe, and healthy environment.   | IQAC and NSS<br>Unit   |
| 5.        | Friday    | September 03, 2021 | SAVIC Gurukul<br>Internship Program  | Placement Cell in collaboration with SAVIC Technologies conducted SAVIC Gurukul Internship Program for graduates. 16 resumes forwarded to the company on Sept 06  | Placement Cell<br>in collaboration<br>with SAVIC<br>Technologies |
| 6.        | Saturday  | September          | Teachers Day to be   | Teachers Day Celebration  | Staff Welfare  |

|    |                    | 04, 2021              | celebrated  | included Cake cutting ceremony and a lyrical performance by the teachers of the Department of Music. The event was videographed by the students from the Department of Mass Communication.  | Society in collaboration with Department of Mass Communicaton under IQAC |
|----|--------------------|-----------------------|---|---|--|
| 7. | Monday             | September 06, 2021    | "Sensitization Awareness<br>Drive for COVID<br>Protocols" to be<br>conducted under<br>Rashtriya Poshan Maah<br>2021 | The Resource Person, Dr. Gurpreet Singh, MO, RC Model Gram Dispensary, Ludhiana apprised the audience about the various phases of Covid, precautions to be taken, home isolation, and other related facts of this highly contagious disease. In the interaction that followed, he answered queries of the audience and busted many common COVID myths.  | IQAC & NSS<br>Unit   |
| 8. | Monday -<br>Sunday | September 06-12, 2021 | To conduct One-week FDP on "Spark your Basic Computing Skills"  | 39 members of the teaching and non-teaching staff participated in One-week FDP on "Spark your Basic Computing Skills". Ms. Harpreet Kaur from the Department of Computer Science and Applications was the Resource Person.  Day wise schedule was as follows:  Day 1 Basic Computer Skills (creating/ saving documents, working with USB drives, Creating zipped files, taking screenshots etc.)  Day 2 Gmail basics  Day 3 MS Excel Bootcamp (Creating spreadsheet & entering data)  Day 4 MS Excel Bootcamp (formatting operations & Printing)  Day 5 Google Forms Basic  Day 6 Google Forms (setting)  Day 7 Feedback Session  Everyday Lab sessions were also held for hands-on practice. Handing-in of assignments was mandatory in the FDP.  On September 11, a Valedictory session was held during which feedback was taken from the participants. The Resource Person also shared | IQAC and Department of Computer Science and Applications                 |

|     |           | 1                  |  |  |  |
|-----|-----------|--------------------|--|--|--|
|     |           |                    |  | her observations on the assignments submitted by the participants. e-certificates were issued to all the participants.   |  |
| 9.  | Tuesday   | September 07, 2021 | Prakash Purab to be celebrated   | 'Parkash Purab' of Sri Guru Granth Sahib Ji was celebrated under the guidance of Mrs. Prabhjot Kau (Dept of Punjabi). The event began with prayers of Shri Chaupai Sahib Ji followed by Kirtan and Ardaas. The students of the Department of Music also recited holy verses from Shri Guru Granth Sahib Ji.  | IQAC   |
| 10. | Tuesday   | September 07, 2021 | Students to participate in online "Inter-college Millet based Nutritious Recipe Competition" organized by PAU, Ludhiana under Rashtriya Poshan Maah 2021 | Entries were sent from the college for "Millet based Nutritious Recipe Competition" which was held under Rashtriya Poshan Maah 2021 at Panjab Agricultural University, Ludhiana. Simarjot Kaur of BA II, under the guidance of Ms. Shikha Kalra (Home Science) and Dr. Shikha Bajaj (Fashion Designing), secured Second position in the competition. | Department of Foods and Nutrition, College of Community Science, PAU, Ldh.               |
| 11. | Wednesday | September 08, 2021 | To hold professional ethics and code of conduct meeting with the staff   | of conduct meeting was held  |  |
| 12. | Wednesday | September 08, 2021 | Free COVID-19<br>Vaccination Camp to be<br>organized   | A free COVID-19 Vaccination<br>Camp was held in the campus<br>in collaboration with UPHC,<br>Model Town and DMC&H.<br>The medical team, comprising<br>Dr. Avinash Jindal, SMO,<br>Ludhiana, Sister Balvir Kaur<br>and Sister Nirlep Kaur,<br>administered 500 doses to<br>students, Teaching & Non-  | IQAC & NSS Unit under the instructions issued by Ministry of Women and Child Development |

|     |           |                    |  | teaching Staff as well as local residents. The Programme Officers of NSS Unit, Dr. Neetu Prakash (Dept. of Business Mgmt & Commerce) and Ms. Satwant Kaur (Dept. of Computer Science & Applications), helped in conducting this drive.   | (MoWCD)  |
|-----|-----------|--------------------|--|--|--|
| 13. | Wednesday | September 08, 2021 | Welfare aid to be given<br>for Gate keeper Bhinder<br>Pal Singh  | Welfare aid was collected by teaching and non-teaching staff for Gate keeper Bhinder Pal Singh. Representatives of the staff, Dr. Neetu Prakash and Mrs. Punpreet Kaur ((Dept. of Business Management & Commerce) visited the family of Gate keeper Bhinder Pal Singh to hand over the amount.   | Staff Welfare<br>Society                               |
| 14. | Wednesday | September 08, 2021 | Fit India Freedom Run to be held to commemorate the 75th Independence Day  | Fit India Freedom run was organized to celebrate "Azadi Ka Amrit Mahotsav". Based on the concept, "It can be run anywhere, anytime!"FIT INDIA FREEDOM RUN was conceived last year to keep the imperative need of fitness active even while following the social distancing norms. Under the guidance of Dr. Neetu Prakash (Programme Officer, NSS Unit) and Ms. Satwant Kaur (Caretaker, NCC Wing) Cadets and Volunteers participated with full zeal and enthusiasm in this run. | IQAC in collaboration with NSS Unit, WDC, and NCC Wing |
| 15. | Wednesday | September 08, 2021 | To participate in "Online Inter-college Slogan Writing Competition" organized by CT Institute of Higher Studies, Jalandhar | 15 students participated in an Online Slogan Writing Competition as a part of International Literacy Day celebration. A total of 35 entries were made in three different languages: English, Hindi, and Punjabi.   | CT Institute of<br>Higher Studies,<br>Jalandhar        |
| 16. | Wednesday | September 08, 2021 | To participate in "Online Inter-college Slogan Writing Competition" organized by SD College for Women, Moga                | Avneet Kaur B.A II participated in an Online Inter-college Slogan Writing Competition organized by SD College for Women, Moga on the theme "Beta beti Padhao,  | SD College for<br>Women, Moga                          |

|     |                      |                       |   | Samaj Bachao."   |   |
|-----|----------------------|-----------------------|---|--|---|
| 17. | Wednesday            | September 08, 2021    | A workshop for Class IV employees to be held to mark International Literacy Day | Co-ordinators of the club Dr. Parveen Arora (Department of Public Administration) and Ms. Rajwinder Kaur (Dept. of Business Mgmt & Commerce) along with Ms. Daisy Wadhwa (Head, Dept. of Computer Science & Applications) organized a workshop for Class IV employees. Keeping in mind the UNESCO Theme 2021 "Literacy for a Humancentered recovery: Narrowing the Digital Divide", the event was held under the theme of "Digital Literacy Empowering Individuals" to emphasize the need of Digital Literacy in the times of COVID-19 crisis. Ms. Harpreet Kaur from the Department of Computer Science and Applications was the resource person. |   |
| 18. | Wednesday-<br>Friday | September 08-10, 2021 | Students to engage in restoration of painting activity                          | The students under the guidance of Mrs. Harpreet Kaur restored painting and other art works. Repairing of paintings that have suffered paint loss, weakened canvas, tears, water and insect damages was undertaken to preserve the inherent value of a work of art.  | Department of Fine Arts   |
| 19. | Thursday             | September 09, 2021    | 7th State level Mega Job<br>Fair to begin                                       | The participants/ students were apprised of the7th state level Mega Job fair.  | District Bureau<br>of Employment<br>and<br>Enterprises,<br>Ludhiana |
| 20. | Thursday             | September 09, 2021    | To conduct a meeting of anti ragging committee                                  | A meeting of the anti-ragging committee was held today with Madam Principal Dr. Maneeta Kahlon.  | Discipline and anti-ragging Committee                               |
| 21. | Friday               | September 10, 2021    | Orientation lecture to be given to the first year students of all streams       | The semester began with the orientation of the first year students of all the streams wherein the students were apprised about the need and the  | IQAC  |

|     |                    |                       |   | objectives of the courses opted, along with the approach which shall be adopted to complete the respective courses.  |   |
|-----|--------------------|-----------------------|---|--|---|
| 22. | Saturday           | September 11, 2021    | To organize an online inter-class cooking competition   | 11 students of different classes participated in an online interclass cooking competition.   | Department of Home Science  |
| 23. | Sunday             | September 12, 2021    | All India Scholarship<br>Test for CAT to be held  | Scholarship Test for CAT was held.   | Placement Cell<br>under IQAC in<br>collaboration<br>with T.I.M.E<br>Institute |
| 24. | Sunday -<br>Friday | September 12-24, 2021 | Entry to Coaching Camp<br>for girls softball team to<br>be held at Ferozepur<br>Cantt.                      | Karishma of B.A-II attended<br>the Coaching Camp for girls<br>softball team held at Ferozepur<br>Cantt.  |   |
| 25. | Monday             | September 13, 2021    | To conduct Student<br>Induction Session and<br>Commencement of the<br>new Academic Session                  | The new session began on a positive note. The UG as well as the PG classes began with full fervour. Newly admitted students were introduced with the syllabi and made familiar with detailed course contents   | IQAC  |
| 26. | Monday             | September 13, 2021    | Webinar on "Basics,<br>Fundamentals and<br>Technical Analysis in<br>Indian Stock Market" to<br>be organized | faculty and students of PG Dept. of Commerce.  Mrs. Maninder Kaur, Head of the Department, welcomed the  | IQAC and PG<br>Dept. of<br>Commerce   |
|     |                    |                       |   | Mr. Sunil Kumar Makkar (Investment Consultant & Advisor), the resource speaker apprised the attendees about various stock market strategies such as Future & Option Trading, benefits of long term investments and Bullish & Bearish trends through technical charts etc. He discussed with the students how to invest in the stock market and the fundamentals to be kept in mind while investing in the market. Various investment avenues were also |   |

|     |                          |                         |  | discussed. Mrs. Manmeet Kaur extended a vote of thanks.   |  |
|-----|--------------------------|-------------------------|--|---|--|
| 27. | Tuesday                  | September 14, 2021      | To celebrate Hindi<br>Diwas  | "Hindi Diwas" was celebrated. A number of activities were organized on this occasion like slogan writing, poem recitation, dance performance, calligraphy, and mime. Many alumni of the Department of Hindi also came for the event and actively participated in the activities. Mrs. Jaswinder Kaur, Head, Department of Hindi, addressed the students while emphasizing upon the importance of Hindi in contemporary times. Posters were also made by the students of Fine Arts on this occasion.                     | Hindi Sahitya<br>Sabha in<br>collaboration<br>with<br>Department of<br>Fine Arts under<br>IQAC |
| 28. | Wednesday -<br>Wednesday | September<br>8-15, 2021 | Activities to be conducted under Rashtriya Poshan Maah, 2021                               | Yoga sessions were conducted throughout the week by Ms. Rajveer Kaur, Assistant Professor, Department of Physical Education which included different stretching exercises as well as Yoga Aasanas in order to lead a healthy life.  Ms. Shikha Kalra, Assistant Professor, Department of Home Science conducted Intraclass Recipe Competition on September 11, 2021 on the theme of "healthy diet recipes for pregnant women". Gurleen Kaur and Harleen Kaur of BA-II year won first and second position, respectively. | NSS Unit and WDC under IQAC  |
| 29. | Wednesday                | September 15, 2021      | To conduct Induction<br>Program for the<br>volunteers of Youth Club<br>and Red Ribbon Club | Induction Program for the volunteers of Youth Club and Red Ribbon Club was conducted by the Coordinators, Dr. Nidhi and Ms. Daisy Wadhwa. The main aim was to acquaint students about the nature and the purpose of the clubs and to inform them about their role and responsibilities.   | Youth Club and<br>Red Ribbon<br>Club under<br>IQAC   |

| 30. | Thursday | September 16, 2021 | Sangrand celebration                               | Sangrand celebrations took place with full fervor. The event started with prayers of Shri Japji Sahib Ji and Shri Chaupai Sahib Ji followed by Ardaas. Mrs. Prabhjot Kaur from the Department of Punjabi highlighted the importance of this day.  | IQAC  |
|-----|----------|--------------------|--|---|---|
| 31. | Friday   | September 17, 2021 | SAP Committee Online Workshop                      | Online workshop was conducted as a part of Swachhta Action Plan (SAP), which was attended by the members of SAP Committee under the leadership of the college Principal.  The workshop was conducted by Mr. Samarth Sharma, Consultant, Ministry of Education, Government of India. He explained the various elements that contribute towards the establishment of a 'swachh campus' like water conservation, rain water harvesting etc. He emphasized upon the role of faculty, students, and class IV employees in making a campus clean and green. | IQAC and SAP Committee                                      |
| 32. | Saturday | September 18, 2021 | Visit under <b>Tour and Travel</b> to be organized | Under Tours and Travels, the students of Post Graduate Diploma in Mass Communication (PGDMC) along with Ms. Collin (Asstt Prof. Dept of JMC) attended a seminar on the Topic "Challenges to Journalism in Present Days" organised by Punjab & Chandigarh Journalists Union, Ludhiana at Guru Nanak Dev Bhawan, Ludhiana. The seminar centered around the issues of censorship, political and economic pressure, intimidation, job insecurity and attacks being faced by a journalist in the current scenario.   | Punjab &<br>Chandigarh<br>Journalists<br>Union,<br>Ludhiana |

| 33. | Sunday  | September<br>19, 2021 | Hostel to be opened   | A warm welcome was accorded to the hostelers by the College Principal, Dr. Maneeta Kahlon, and Hostel Warden, Mrs. Kulwant, along with Asst. Warden Mrs. Sukhwinder. They assured the girls that all COVID protocol had been followed and the entire hostel had been sanitized before their arrival. Ardas and path was also done to seek blessings of the Almighty.  |   |
|-----|---------|-----------------------|---|---|---|
| 34. | Monday  | September 20, 2021    | To conduct the Enrollment session for NCC Cadets  | NCC Cadets Enrollment Session was conducted for First Year students. The session was conducted by Subedar Jai Singh and Nb/Sub Bharpoor Singh from 3rd Punjab Girls Bn NCC under the assistance of Mrs. Satwant Kaur (NCC Caretaker) in the absence of Mrs. Sukhjit, ANO of the college, who has gone for training to Gwalior.  The PI Staff from battalion made the students aware about the importance and benefits of NCC in their career building | NCC Wing                                |
| 35. | Monday  | September 20, 2021    | A meeting of Class IV employees to be held with the College Principal Dr Maneeta Kahlon under ERP Management System | Principal Dr. Maneeta Kahlon was conducted to discuss their   | IQAC & SAP<br>Committee                 |
| 36. | Tuesday | September 21, 2021    | Training session to be organized for the teachers under Buddy   | faculty members was organized   | College Buddy<br>Group and<br>WDC under |

|     |           |                    | Group Program  | Dr. Harblas Heera, District Trainer from SCD Government College, Ludhiana was the resource person on this occasion. He highlighted the significance of Buddy Groups in colleges and emphasized upon traits of sharing, communication, decision making, and empathy with the students so that they can express their thoughts and problems in their respective groups.  Dr. Parveen Arora, Coordinator of the College Buddy Group gave a brief introduction and welcomed the resource person. Dr. Madhu Bala, Cocoordinator of the group extended a vote of thanks.   | IQAC   |
|-----|-----------|--------------------|--|--|--|
| 37. | Wednesday | September 22, 2021 | A Visit to Punjabi Hits and Living India News Channel, Chandigarh is planned       | The students of Journalism and Mass Communication under the guidance of Mrs. Kirti Loomba (Head, Dept of JMC and Ms. Collin (Asstt. Prof., Dept. of JMC) visited Punjabi Hits and Living India News Channel, Chandigarh  In an interaction with the technical staff of both the organizations, they learned about the process of telecasting News Show and Music Videos on TV as well as interviewing different personalities for TV. During their visit, an engaging session with Mr. Tahir Ahmad, Channel Head, Punjabi Hits, was also conducted. He apprised the students about various career options in the field of journalism and mass communication. Queries of the students were answered in a very effective and easy way. | Department of Journalism and Mass Communication and WDC under IQAC   |
| 38. | Wednesday | September 22, 2012 | A one-day Home Science & Fine Arts Workshop on "Best out of waste" to be organized | One day workshop on "Best out<br>of Waste" was conducted by<br>Mr. Narinder Rai from Vidya<br>Mandir Social Work Art's<br>Training Institute, New Delhi.<br>He gave demonstrations on<br>creative art skills in paper craft  | Departments of<br>Home Science<br>and Fine Arts<br>in collaboration<br>with Waste<br>Management<br>Team (SAP |

|     |                        |                       |   | to the students. He made different ornamental items with the help of paper craft. This workshop was conducted under the guidance of Dr. Balbir Kaur (Incharge, Waste Management), Ms. Harpreet Kaur (Head, Dept of Fine Arts) and Ms. Shikha Kalra (Head, Dept. of Home Science).   | Committee)<br>and WDC<br>under IQAC                                |
|-----|------------------------|-----------------------|---|---|--|
| 39. | Wednesday              | September 22, 2012    | To conduct Enrollment<br>Process for Youth Club<br>and Red Ribbon Club    | Enrollment Process for the volunteers of Youth Club and Red Ribbon Club was accomplished by the Coordinators, Dr. Nidhi and Ms. Daisy Wadhwa. Student volunteers were enrolled for the academic session 2021- 2022 and Student Champions were elected.  | Youth Club and<br>Red Ribbon<br>Club under<br>IQAC                 |
| 40. | Thursday –<br>Thursday | September 16-23, 2021 | Activities to be conducted under Rashtriya Poshan Maah, 2021              | Activities were carried out on the theme of "Distribution of Regional Nutrition Kit to beneficiaries of Anganwadi in high burdened districts" under the guidance of Programme Officers, Dr. Neetu Prakash (Dept. of Business Mgmt & Commerce) and Ms. Satwant Kaur (Dept. of Computer Science & Applications).  Mrs. Shikha Kalra, Assistant Professor, Department of Home Science prepared the traditional dish Phirni to create awareness about the importance of nutritional recipes. The NSS volunteers distributed the nutrition kits to the children in the slum on September 21, 2021. | IQAC and NSS Unit in collaboration with Department of Home Science |
| 41. | Saturday               | September 25, 2021    | Student to participate in Online Inter-college Sonnet writing Competition | Harshpreet Kaur of M.A. (English) Semester I sent her entry for an online intercollege Sonnet Writing Competition and won the 1st Prize along with a cash prize of Rs. 1500/  | GGDSD<br>College, Sector<br>32, Chandigarh                         |
| 42. | Sunday                 | September 26, 2021    | PU Senate Polls to be held  | The election of Registered<br>Graduate Constituency of<br>Senate of Panjab University,<br>Chandigarh was held. Our  | Panjab<br>University,<br>Chandigarh                                |

|     |                      |                       |  | college was one of the 44 booths where graduates of Panjab University came to cast their votes. The polling finished at 5:00pm. Madm Principal Dr. Maneeta Kahlon was present along with two faculty members, Mrs. Prabhjot Kaur and Mrs. Manmeet Kaur, who were the presiding officers.   |   |
|-----|----------------------|-----------------------|--|--|---|
| 43. | Sunday -<br>Thursday | September 26-30, 2021 | Participation in <b>38th Junior National Softball Championship</b> to be held at LPU, Phagwara | Karishma of B.AII was selected for 38th Junior National Softball Championship which was held at LPU, Phagwara.   |   |
| 44. | Tuesday              | September 28, 2021    | To organize activities for District level Competitions of Red Ribbon Clubs                     | three different areas - Poster   | Red Ribbon Club in collaboration with Directorate of Youth Services, Punjab |
| 45. | Wednesday            | September 29, 2021    | To organize an extension lecture on Shri Guru Tegh Bahadur ji                                  | An extension lecture on "The Philosophical Teachings of Guru Teg Bahadur Ji" dedicated to the 400 <sup>th</sup> anniversary of Guru Sahib was organized. Dr. Sarabjot Kaur, former Professor, talked about the teachings and life of Guru Teg Bahadur ji. The lecture was followed by an interactive session in which she answered the queries of the audience. The stage was conducted by Mrs. Seema Devi (Asstt. Prof., Dept of Punjabi). Mrs Prabhjot Kaur, | IQAC & Dept.<br>of Punjabi  |

|     |                      |                       |  | Head of the Department extended a vote of thanks.   |  |
|-----|----------------------|-----------------------|--|---|--|
| 46. | Thursday             | September 30, 2021    | To organize an extension lecture on Communication Skills     | An Extension Lecture on "A- Z of Communication Skills" was organized under the guidance of Dr. Neetu Prakash & Dr. Nidhi (Co-ordinators, Placement Cell). Mr. Chitwan Passy, Assistant Vice President Verbal at Bulls Eye, Ludhiana was the resource person. He made students aware about various techniques to improve communication skills, which will help the students to crack various competitive examinations and excel in group discussion and interviews. It was followed by an interactive session in which the speaker answered the queries of the students. | IQAC and<br>Placement Cell<br>in collaboration<br>with Bull's Eye                |
| 47. | Thursday             | September 30, 2021    | To conduct Tutorial Meet for all the students of the college | An open interaction was conducted during the 7th lecture. The students attended this session after a long gap imposed by the COVID-19 situation and shared their views with the teachers. The students were also apprised of the code of conduct of the college which they must follow. Teachers incharge of the Mentoring Group Dr. Madhu Bala (Co-ordinator) and Mrs Manpreet Kaur (Co-coordinator) ensured the smooth conduct of the meet.   | Mentoring Group and Code of Conduct and Professional Ethics Committee under IQAC |
| 48. | Friday -<br>Thursday | September 24-30, 2021 | To conduct activities under Rashtriya Poshan Maah 2021       | The theme of the week was "Identification of SAM children and Community Kitchen Service for them". Based on the theme, various activities were organized under the guidance of Programme Officers Dr. Neetu Prakash (Dept. of Business Mgmt & Commerce) and Ms. Satwant Kaur (Dept. of Computer Science & Applications).  Ministry of Education and MyGov conducted a Poshan 2.0  | IQAC and NSS<br>Unit   |

|  |  | Quiz to spread awareness regarding food and nutrition, healthy eating practices, balanced diet, importance of handwashing, etc. NSS Volunteers of our college participated in this quiz on September 25, 2021.  An awareness campaign on Infant and Young Child Feeding (IYCF) was also organised under these celebrations. In addition, the importance of plants and greenery in a person's life was also explained to the students. |  |
|--|--|---|--|
|--|--|---|--|

|     | 7.       |                    |                         | greenery in a person's life was also explained to the students.  |                                      |
|-----|----------|--------------------|-------------------------|--|--------------------------------------|
| 49. | Thursday | September 30, 2021 | To hold a Staff Meeting | Activities were planned for the coming month in a meeting attended by all the members of the staff.  The meeting was followed by a staff lunch to celebrate the birthdays of the teachers which fall in the month of September. Token of love were given to the following teachers:  Dr. Balbir Kaur (Librarian), Mrs. Shikha Kalra (Department of Home Science), Mrs. Urvashi (Department of Business Management and Commerce).  Staff secretaries, Mrs. Jaswinder Kaur and Mrs. Punpreet Kaur organized the celebration. | IQAC and Staff<br>Welfare<br>Society |

Dr. Maneeta Kahlon Principal

Dr. MANEETA KAHLON

Principal G.N.Kh. College for Women Gujarkhan Campus, Model Town, Ludhiana. Dr. Kuldeep Kaur Co-ordinator

IQAC coordinator

Dr. Anupam Vatsyayan Co-coordinator

> IQAC Co-coordinater

## **Action Taken Report**

#### October 2021

| S.No | Day                | Date                    | Action to be taken   | Action taken   | Organized<br>by  |
|------|--------------------|-------------------------|--|--|--|
| 1.   | Friday             | October 01, 2021        | To organize an extension lecture on "Guru Granth Sahib Ji atei Shaksiyat Usari"                                  | An extension lecture on "Guru Granth Sahib Ji atei Shaksiyat Usari" was organized by Sahej Path Sanstha and Department of Punjabi under the aegis of IQAC.  The Resource Person, S. Satnam Singh Salhopuri, talked about the importance of Gurbani in the development of personality of every individual. The lecture was followed by an interactive session in which he answered the queries of the audience. The stage was conducted by Mrs. Inderjeet Kaur (Asstt. Prof., Dept of Punjabi). Mrs Prabhjot Kaur, Head of the Department, extended a vote of thanks. | Sahej Path Sanstha in collaboration with Internal Quality Assurance Cell and Department of Punjabi |
| 2.   | Friday             | October 01,<br>2021     | Film version of William Shakespeare's <i>Othello</i> to be screened for the members of English Literary Society. | Movie based on William Shakespeare's <i>Othello</i> was screened for the students of M.A. (English), English Honours as well as B.A. III (Elective English) in the Seminar Room. Since the play <i>Othello</i> is a prescribed text in the syllabus, the movie screening (the audio-visual impact) helped the students in comprehending the nuances of the play.   | Department of English  |
| 3.   | Saturday           | October 02,<br>2021     | To conduct online Oath-taking Ceremony on the occasion of Gandhi Jayanti   | The Principal, Faculty, and Hostellers of the college took the Swachhta Pledge. Mrs. Jaswinder Kaur (Asst. Professor, Dept of Hindi) administered the oath. The purpose of this event was to create awareness about cleanliness. Dr. Parveen Arora (Co-ordinator, SAP Committee) helped in smooth conduct of this activity.  | IQAC and<br>Swachhta<br>Action Plan<br>(SAP)<br>Committee  |
| 4.   | Monday -<br>Friday | October 04-<br>08, 2021 | NCC Cadets to attend<br>Annual Training Camp-<br>82 to be held at Khalsa   | The NCC cadets of second year attended the Annual Training Camp (ATC-82) under the   | 3rd Pb Girls<br>Bn, NCC,<br>Ludhiana   |

|    |                        |                         | College for Women,<br>Civil Lines, Ludhiana   | assistance of Mrs. Satwant Kaur (NCC Caretaker) in the absence of Mrs. Sukhjit Kaur, ANO of the college who is undergoing training at Gwalior. This camp was organised by 3 Pb Girls Bn NCC, Ludhiana at Khalsa College for Women, Civil Lines, Ludhiana to inculcate and develop spirit of adventure, discipline, leadership, and self-confidence amongst NCC cadets.   |                         |
|----|------------------------|-------------------------|---|--|-------------------------|
| 5. | Monday                 | October 04, 2021        | To organize an extension<br>Lecture on "Grooming<br>and Art of presenting<br>oneself" | Ms Monica Dhall, Stylist Coach and Image Consultant at Espoir+ Ludhiana was the resource person for an extension Lecture on "Grooming and Art of presenting oneself."  During the session, she apprised the students on how etiquettes and grooming play an important role in building confidence of an individual. It was followed by an interactive session in which the speaker answered the queries of the students.  Dr. Neetu Prakash & Dr. Nidhi (Co-ordinators, Placement Cell) ensured the smooth conduct of the event. | and WDC                 |
| 6. | Monday                 | October 04.<br>2021     | To attend a meeting regarding UPSC Preliminary Exam                                   | DC, Ludhiana conducted a meeting regarding UPSC Preliminary Exam. Mrs. Manpreet Kaur (Centre Supervisor) and Mr. Charanjeet Singh (Centre Clerk) attended the meeting.   |                         |
| 7. | Tuesday -<br>Wednesday | October 05-<br>06, 2021 | To organize a two-day "Special Skills Enhancement" workshop                           | A two-day workshop on "Special Skills Enhancement" was organized for final year students of BBA and B.Com. Day 1: Mr. Vipin Khandwal (Director, T.I.M.E. Institute) was the resource person. On the first day, he elaborated on how to perform well in a Group Discussion. In addition, a mock group discussion was conducted to make the students understand the intricacies of doing well in a Group Discussion. This was followed   | IQAC and Placement Cell |

|    |           |              |     |  | by a detailed analysis where students were given feedback and suggestions for further enhancement.  Day 2: Case Studies were discussed. The students were given on-the-spot situations to do case studies.  Dr. Neetu Prakash & Dr. Nidhi (Co-ordinators, Placement Cell) helped in successful conduct of this lecture.   |   |
|----|-----------|--------------|-----|--|---|---|
| 8. | Wednesday | October 2021 | 06, | To organize an online workshop on "Waste Management" | The resource person, Ms. Priti Rao, a Bengaluru based ecoentrepreneur, is the founder of "Soil and Soul", an organization that is engaged in bringing awareness about sustainability  Dr. Balbir Kaur, College Librarian and the coordinator of the Waste Management Committee introduced the theme of the workshop which was to educate students and provide them with an understanding of waste management issues and the best practices for waste management.  Mr. Jatinder Singh Manchanda from the "Sambhav" Foundation and Ms. Nikita from "Women on Wings" organization shared real life examples on how to deal with waste in colleges, at public places, and while travelling.  Mrs. Manjit Kaur, former Principal of the college, also graced the occasion.  The event was conducted under the guidance of Dr. Balbir Kaur (Librarian) and Mrs. Rajwinder Kaur (Dept. of Business Mgmt & Commerce).  Volunteers and Programme Officers of NSS Unit Dr. Neetu Prakash (Dept. of Business Mgmt & Commerce) and Ms. Satwant Kaur (Dept. of Computer Science & Applications) also participated in this event under the Clean India Programme initiated by the Ministry Of Youth Affairs and Sports, Government of | IQAC in collaboration with NSS Unit and SAP Committee |

|     |           |                  |   | India held from October 1 - 31, 2021.  |  |
|-----|-----------|------------------|---|--|--|
| 9.  | Wednesday | October 06, 2021 | Students to participate in<br>District Level Quiz<br>Competition  | Simranjeet Kaur (B.A. Semester V) and Gurpreet Kaur (B.A. Semester III) participated in the event. The students were honoured by Madam Principal, Dr. Maneeta Kahlon.  | Department of<br>Languages,<br>Punjab          |
| 10. | Thursday  | October 07, 2021 | To give a wedding present to Mr. Raj Kumar, Class IV employee on the occasion of his daughter's wedding | Mr. Raj Kumar, Class IV employee was congratulated by the staff on the occasion of his daughter's marriage. The staff also presented a gift token to him on this occasion.   | Staff Welfare<br>Society                       |
| 11. | Thursday  | October 07, 2021 | To conduct a Webinar on "Fashion Designing: A career choice"  | Dr. Pooja (Assistant Professor, Nandlal Bose College of Fine Arts and Fashion Design, Swami Vivekanand Subharti University, Meerut), the resource person, informed the students about various career choices available in the field of Fashion Designing. Dr. Shikha Bajaj, Assistant Professor in Fashion Designing, welcomed the speaker and apprised her with the activities as well as working of the Department.  | IQAC and Department of Fashion Designing       |
| 12. | Thursday  | October 07, 2021 | To start a Composting Unit in the campus  | An initiative to manage the waste and reduce the carbon footprint in the college was taken by establishing a composting unit within the campus. This composting unit will utilize the waste generated in the college premises in the form of garbage, leaves, organic waste and convert it into fertilizer that will be used for nourishing the plants and nursery.  Programme Officers of SAP Green Committee Dr. Balbir Kaur, Dr. Parveen Arora and Mrs. Gagneet Pal Kaur, as well as Dr. Neetu Prakash and Ms. Satwant Kaur from NSS Unit along with volunteers participated in this event under the Clean India Programme initiated by the Government of | collaboration with SAP Committee, Eco Club and |

|     |                        |                         |   | India held from October 1 - 31, 2021.  Dr Karanbir Singh Gill, Scientist, Punjab Agricultural University was the Resource Person.  |   |
|-----|------------------------|-------------------------|---|--|---|
| 13. | Thursday -<br>Saturday | October 07-09, 2021     | To organize Talent Hunt in various items of Music, Home Science, Fashion Designing, and Fine Arts | To provide students a platform to showcase their creativity and style, Talent Hunt was organized in the college.  Day 1: Young artists participated in music items.  Day-2: Mehandi competition was organized by the Department of Home Science in which 80 students from different streams participated.  Day 3: 50 students from various streams participated in a Rangoli making competition organized by the Department of Fine Arts.  The three day talent hunt was videographed by the students from the Department of Mass Communication. | Music, Home<br>Science,<br>Fashion<br>Designing, and<br>Fine Arts in<br>collaboration |
| 14. | Friday -<br>Friday     | October 08-<br>15, 2021 | To hold a week long<br>Book Fair under the<br>Book Bank Facility of<br>the college                | One week Book Fair was held to encourage circulation of books among the needy students. Book counters were set up outside the library where students could leave their old books to be picked and used by others. It was a convenient method to provide aid to the students belonging to the underprivileged class. This hassle-free and a no-formality endeavour saw tremendous response and was an instant success. The Book Bank Facility is a perennial attribute of the library which is available all the year through.                    | Readers and<br>WDC under<br>IQAC  |
| 15. | Saturday               | October 09, 2021        | To conduct a workshop<br>on "Certificate<br>Programme on Banking,<br>Finance and Insurance"       | A workshop on "Certificate Programme on Banking, Finance and Insurance" was organized for final year students of BBA, B.Com, BCA and M.Com under the guidance of Dr. Neetu Prakash & Dr. Nidhi (Co-ordinators, Placement Cell). Mr.  | IQAC and<br>Placement Cell  |

|     |                     |                       |  | Kanwaljeet Singh from Bajaj Finance, Chandigarh was the resource person. He emphasized on the importance of certified programs along with the degrees which are helpful for getting jobs during contemporary times. This was followed by an Interactive Session.   |   |
|-----|---------------------|-----------------------|--|--|---|
| 16. | Saturday            | October 09, 2021      | To conduct a meeting regarding UPSC Preliminary Exam                               | Dr. Maneeta Kahlon, Principal and Co-ordinating Supervisor and Mrs. Manmeet Kaur (Supervisor) conducted a meeting of the invigilators in the Seminar Hall regarding UPSC Preliminary Exam. Instructions were given for the smooth conduct of the exam.   | College in collaboration with Ludhiana Administration |
| 17. | Saturday            | October 09, 2021      | To organize Hostel Night   | The much awaited Hostel Night was held to welcome the hostellers back into the campus after the pandemic. The students were introduced through a ramp walk. Dr. Kuldeep kaur, Dr. Balbir Kaur and Mrs. Punpreet Kaur were the judges for the event and Ms. Kulwant Dhaliwal (Hostel Warden) helped in successful conduct of this activity. Over 31 girls put the stage on fire with their ramp walk. The students also exhibited their talent in the form of choreographed dance performances.  The title of Miss. Fresher-2021(Hosteller) went to Ayesha followed by Avneet as the First Runner-up, and Harpreet as Second Runner-up. The others titles were-Miss Melodious Voice-Toyiba Miss Personality- Santokhpreet Best Attire- Vamika Miss Catwalk- Navjot Miss Beautiful Smile- Harnoor Miss Talent- Jaspinder Kaur Miss Confidence-Karishma Most Charming- Gagan Lata | IQAC  |
| 18. | Saturday-<br>Sunday | October 9-10,<br>2021 | 24th Ludhiana District<br>Taekwondo<br>Championship to be<br>held on October 9-10, | Students participated in the 24th Ludhiana District Taekwondo Championship and brought glory to the college by   |   |

|     |                      |                         | 2021   | winning many prizes Karuna Bali (PGDMC) won Gold Medal (80+ Kg Category) while Haramrit Kaur (M.A-II) was awarded Gold Medal in 49 Kg category. Sehaj Arora (B.A-I) won Silver Medal in 46 Kg category while Radhika (B.A-I) got Silver Medal in 80 Kg category. Tammana of B.A-I was awarded the Bronze Medal in 80+ Kg category.  |   |
|-----|----------------------|-------------------------|--|---|---|
| 19. | Saturday -<br>Friday | October 09-<br>15, 2021 | NCC Cadets to attend Annual Training Camp-83 to be held at Khalsa College for Women, Civil Lines, Ludhiana | 9   | 3rd Pb Girls<br>Bn, NCC,<br>Ludhiana                          |
| 20. | Saturday -<br>Friday | October 09-<br>15, 2021 | Students to participate in inter-college Media Fest "VRITIKA"  | An inter-college Media Fest "VRITIKA" was organized by Delhi Metropolitan Education, Media School, Noida from October 09-15, 2021.  Mehak Arora of PGDMC won 3rd Prize in Book/Movie Review Competition.  | Delhi<br>Metropolitan<br>Education,<br>Media School,<br>Noida |
| 21. | Saturday             | October 09, 2021        | To conduct IQAC Meeting with the staff   | An IQAC meeting with the members of the staff was held in which the Chairperson, Dr. Maneeta Kahlon, discussed the NAAC proforma of AQAR along with the conduct of the Academic Administrative Audit of various departments. Plans for the forthcoming Zonal Youth and Heritage Festival and Mid-semester examination were designed. In addition, the IQAC decided to organize a series of free COVID vaccination camps on the campus. Dr. Kuldeep Kaur, Coordinator IQAC and Dr. Anupam Vatsyayan, Co- | IQAC  |

|     |         |                  |  | coordinator IQAC orchestrated the meeting.  |  |
|-----|---------|------------------|--|---|--|
| 22. | Sunday  | October 10, 2021 | To conduct UPSC Examination  | The college campus was the venue for UPSC Prelim Examination 2021. Madam Principal Dr. Maneeta Kahlon was the College Co-ordinating Supervisor and Mrs. Manmeet Kaur was the Supervisor for the examination, whereas Mrs. Prabhjot Kaur and Dr. Kuldeep Kaur were the Assistant Supervisors.  | Office of<br>Deputy<br>Commissioner<br>cum<br>Coordinating<br>Supervisor,<br>Civil Services<br>Exam 2021 |
| 23. | Monday  | October 11, 2021 | To celebrate International Girl Child Day                                    | To mark "International Girl Child Day" in the college, eminent personalities like Rtn. Sunil Budhiraja (President), Rtn. Attiv Ralli (Project Director), Rtn. Rajan Kapur (Convener) and Rtn. Angad Kehr (Executive Board Member) visited the college for a face-to-face interaction with the students. This event was successfully conducted by Dr. Nidhi, Mrs. Punpreet, Mrs. Kirti and Ms. Daisy keeping in mind the theme "Digital generation: Our generation". Various departments of the college organized a number of unique activities to commemorate this special day. To enhance the culture of personality development among the students, an Effective Public Speaking Session was conducted by CA Jasminder Singh from Rotary Club. The Department of Mass Communication shared the stories of those students who are Tech Trailblazers advancing through social platforms while the Department of Computer Science and Applications had a discussion on their Digital initiatives during Covid 19 Lockdown. | WDC under IQAC in collaboration with Rotary Club, Ludhiana   |
| 24. | Tuesday | October 12, 2021 | To set-up a Herbal<br>Garden and to organize<br>Poster-making<br>Competition | The Greenery Management sub-committee of Swachhta Action Plan (SAP) Committee and the Eco club of the college organised a Poster-making competition and established a   | SAP Committee (Greenery Management Team and Water  |

|     |         |                     |   | herbal garden in the college campus. The teachers in-charge working under SAP coordinator Dr. Parveen Arora were: Mrs. Gaganeetpal Kaur, Mrs. Harpreet Kaur, Mrs. Inderjit Kaur, Ms. Anju Kapoor, Ms. Shalini. The gardeners involved in setting up the herbal garden were Mr. Subhash, Mr. Amit and Mr. Nitin.  A poster-making competition was also organized on this occasion by members of Greenery Management Team and Water Management Team. | Management Team) in collaboration with Eco Club and Department of Fine Arts under IQAC |
|-----|---------|---------------------|---|--|--|
| 25. | Tuesday | October 12, 2021    | Talent Hunt for Phulkari,<br>Knitting, Dasuti, and<br>Crochet | A talent hunt was organized keeping in mind the forthcoming Youth Festival. Such Talent Hunts, while providing a platform to the students to showcase their talent(s), facilitate the selection procedure for Youth Festival entries. In this talent contest, students exhibited their skills in Phulkari, Knitting, Dasuti, and Crochet. 10 students participated in the talent hunt of these skilled items.                                      | *  |
| 26. | Tuesday | October 12, 2021    | Softball Team for   | Trial for Punjab State Softball<br>Team for Federation Cup was<br>held at Guru Nanak Stadium,<br>Ludhiana, in which Pooja and<br>Navdeep Kaur of B.A-III got<br>selected for the State team.   | Punjab Softball association  |
| 27. | Tuesday | October 12, 2021    | Campus Cleanliness month to be observed                       | A Cleanliness Drive was organized by all the Departments of the college in collaboration with SAP Committee to spread awareness among the students.  | IQAC and SAP<br>Committee  |
| 28. | Tuesday | October 12,<br>2021 | To celebrate Cyber<br>Security Awareness<br>Month             | Cyber Security Awareness month was celebrated on the theme "Do Your Part. Be Cyber Smart." Under this initiative, a number of awareness activities were conducted. A talk on 'Cyber Security' was delivered by the College Principal, Dr. Maneeta Kahlon to sensitize students and teachers about the security in  | Department of<br>Computer<br>Science and<br>Applications<br>and WDC<br>under IQAC      |

|     |           |                  |   | the online world.   |                             |
|-----|-----------|------------------|---|---|-----------------------------|
|     |           |                  |   | A workshop was conducted by Ms. Daisy Wadhwa (Head of Department of Computer Science and Applications) to discuss practical solutions related to the cyber security issues. The students expressed their concerns regarding communication and transactions on online platforms. The best practices related to online presence were discussed by the resource person.  Students of the Department of Computer Science and Applications also created posters, infographics, and educational videos to generate awareness on cyber security issues. These artifacts were shared on the social media platforms to raise awareness among the society at large.   |                             |
| 29. | Wednesday | October 13, 2021 | To organize a Quiz<br>Competition to mark<br>400th Birth Anniversary<br>of Guru Tegh Bahadur Ji | A Quiz Competition was organized to mark the 400th Birth Anniversary of Guru Tegh Bahadur Ji. Dr. Balbir Kaur helped in the successful conduct of this event.  S. Jaswinder Singh, a renowned U.K. based philanthropist, graced the occasion with his presence. He addressed the audience on the topic "Guru Granth Sahib ji and its implications in life". Senchies of the Holy book were presented to all those students who were ascertained to do Sehaj Path. The event witnessed an overwhelming participation of 180 students. The day concluded with a Prize-giving Ceremony in which the winners of various Talent Hunt Competitions held in the college from October 07-12, 2021 were awarded by S. Jaswinder Singh. | IQAC and Sahej Path Society |
| 30. | Wednesday | October 13, 2021 | To present congratulatory token to Ms. Kavleen Kaur   | The staff congratulated Ms. Kavleen Kaur on her marriage and, in her absence, the shagun  | Staff Welfare<br>Society    |

|     |           |                  | (former Faculty, PG Department of Commerce) on the occasion of her marriage                      | was handed over to Mrs.<br>Maninder Kaur (Head, PG<br>Department of Commerce) and<br>Mrs. Manmeet Kaur (Senior<br>member of the faculty).  |   |
|-----|-----------|------------------|--|--|---|
| 31. | Wednesday | October 13, 2021 | Inter-Class Slogan<br>Writing Competition to<br>be organized by the<br>Energy Management<br>Team | An inter- class Slogan Writing Competition was organized by the Energy Management Team. Students wrote slogans on the theme of energy conservation and presented them in the form of posters.  | IQAC and<br>Energy<br>Management<br>Team (SAP<br>Committee) |
| 32. | Friday    | October 15, 2021 | To celebrate 'Global Handwashing Day'  | 'Global Handwashing Day' was celebrated on the theme "Our Future is at HAND - Let's Move Forward Together 2021". On this occasion, students made Powerpoint presentations to increase awareness and understanding the importance of handwashing with soap and water. This activity was conducted under the supervision of Dr. Parveen Arora (Co-ordinator, SAP Committee). | IQAC and SAP<br>Committee                                   |
| 33. | Friday    | October 15, 2021 | To celebrate Dussehra in the Hostel  | A tea party was organized for the hostellers on the occasion of Dussehra festival. Madam Principal Dr. Maneeta Kahlon and the Hostel Warden Ms. Kulwant Kaur joined the hostellers, thereby adding yet another experience to the valuable memories which the students are making in the college hostel.  |   |
| 34. | Friday    | October 15, 2021 | To celebrate "World<br>Student Day"  | The Department of Sociology celebrated "World Student Day" to commemorate the birth anniversary of former president Dr. A. P. J. Abdul Kalam. Dr Madhu Dhawan (Assistant Professor, Sociology) addressed the students and made them aware of the significant contributions made by this great teacher, scientist and human being.  | IQAC and<br>Department of<br>Sociology                      |
| 35. | Saturday  | October 16, 2021 | To organize a Welcome<br>Party for the Freshers  | A Freshers Party was organized<br>in the college to welcome the<br>first year students of all<br>streams. The function was   | IQAC  |

|     |          |                  |  | presided over by chief guest Mrs. Abhineet Kaur Sarna. The members of the management and other esteemed guests were also present on the occasion. The seniors extended a warm welcome to the newcomers with great zeal and enthusiasm. The newcomers were introduced through Catwalk on the ramp. Ms. Mehak Jain (Journalist, Times of India), Ms. Monica Dhall (Image Consultant, Espoir Institute) and Ms. Jasdeep Lotey (Makeup Artist) were the judges for Miss Fresher Contest.  Over 47 girls put the stage on fire with their ramp walk. The foot-tapping music, the flash lights along with the excitement and high spirits of the youngsters made the party unbridled and exuberant. The students also exhibited their talent in the form of choreographed dance performances.  The title of Miss. Fresher 2021-22 went to Anna followed by Manpreet as the First Runner-up and Pranjal as Second Runner up. The other title holders are as follows:  Miss Confidence - Avleen, Miss Talent- Jasmeet, Miss Beautiful Smile - Muskan, Miss Catwalk - Seerat, Miss Personality - Sukhwinder, Miss Most Charming - Komal, and Miss Attire-Gurleen  The event was videographed by the students from the Department of Mass Communication. |  |
|-----|----------|------------------|--|--|--|
| 36. | Saturday | October 16, 2021 | Students to participate in National level Intercollege Competition | National Level Inter-college competition was organized by Sri Aurobindo College of Commerce and Management, Ludhiana on the occasion of 150th Birth celebrations of Sri Aurobindo Ghosh. The following prizes were won by our students:  Fine Arts Competitions:   | Sri Aurobindo<br>College of<br>Commerce and<br>Management,<br>Ludhiana |

|     |         |                  |  | Drishti (B.A Semester I) obtained 1st prize in Collage- making competition. Deepali (BBA Semester III) also won 1st prize in Cartooning.  In Rangoli competition, Avneet Kaur (BA Semester III) got 3rd prize.  Business Plan competition: The team of Mehak Malhotra, Taniya, Saloni (BBA Semester III) and Aishna (B.Com. Semester V) bagged 2nd prize.  |   |
|-----|---------|------------------|--|--|---|
| 37. | Monday  | October 18, 2021 | College to prepare for SAP Inspection to be held on October 19, 2021 | After receiving recognition as Swachhta Action Plan Institution by MGNCRE, Ministry of Education, Government of India, the College successfully formed the Swachhta Action Plan Committee and constituted the working groups post Covid-19 for sanitation and hygiene, Waste Management, Water Management and Greenery Management along with the observation of two environment related days to inculcate in faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources. The college will undergo inspection on October 19, 2021 by the team from Mahatma Gandhi National Council of Rural Education, Government of India. | _ |
| 38. | Tuesday | October 19, 2021 | SAP Inspection to be conducted in college by the team of MGNCRE      | A team of officials from Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource Development, in Government of India visited the college campus today to assess the institution under Swachhta Action Plan Project.  Mr. Samarth Sharma and Mr. Ajay Desai inspected the college on five parameters, namely, Greenery, Solid Waste   | ~ |

|     |           |                  |   | Management, Sanitation & Hygiene, Water Management, and Energy management. The inspection was performed under the guidance of the college Principal, Dr. Maneeta Kahlon and the coordinator of Swachhta Action Plan committee, Dr. Praveen Arora.   |  |
|-----|-----------|------------------|---|---|--|
| 39. | Tuesday   | October 19, 2021 | Cleaning of water tanks<br>to be done under Water<br>Audit                          | The water tanks of the college were cleaned as a part of the Water Audit. The college has 8 water tanks. The capacity of 3 tanks is 500 litres and of 5 tanks is 1000 litres.  This will help in proper conservation of water and is a prerequisite to maintain a hygienic environment.   | Water<br>Management<br>Team (SAP<br>Committee)   |
| 40. | Wednesday | October 20, 2021 | Student to participate in Inter-college Calligraphy and Bookmark making Competition | Inter college Calligraphy and Bookmark-making Competition was held at B.C.M College of Education. The following prizes were won by the students of Fine Arts:   | BCM College<br>of Education  |
|     |           |                  |   | In Calligraphy Parampreet Kaur of B.A Semester I won 2nd prize and Chahat of B.Com Semester III got the 3rd prize. In Book Mark Making Parampreet kaur of B.A Semester I won 2nd prize. She was also awarded an Appreciation Prize.   |  |
| 41. | Thursday  | October 21, 2021 | To organize a free Covid Vaccination Camp   | The college in collaboration with UPHC, Model Town (Medical Officer Dr. Gurpreet, Sister Poonam and Sister Sarabjeet) organized its 2nd Free Mega Covid Vaccination Camp. As many as 500 doses were administered to students, Teaching & Non-teaching Staff, and localites.  Principal, Dr. Maneeta Kahlon, expressed her gratitude to SMO Dr. Avinash Jindal and the medical team who carried out this mega drive in a very successful manner. | IQAC, NSS Unit, Red Ribbon Club and SAP Committee in collaboration with UPHC, Model Town |
| 42. | Thursday  | October 21, 2021 | To organize Talent Hunt for Literary Items of the                                   | Talent Hunt competitions for literary items like  | IQAC   |

|     |          |                  | Youth Festival  | Handwriting, Creative Writing (poem, essay, story), Poem Recitation, and Debate were held for students of all the streams. 65 students participated in Handwriting competition, 39 entries were received in Creative Writing Competition, 9 students contested in the Poem Recitation Competition, and 9 participated in the Debate. Quiz prelims were also conducted.   |  |
|-----|----------|------------------|---|--|--|
| 43. | Thursday | October 21, 2021 | To set up Bhelpuri counters under "Earn while you Learn" scheme | Department of Home Science set-up Bhelpuri counters for the students and the faculty of the college. This activity was conducted under the guidance of Mrs. Shikha Kalra, Dr. Shikha Bajaj, and Mrs. Amarpreet Kaur as a part of the "Earn while you Learn" scheme of the college. The objective behind this initiative was to expose students to the real working environment while pursuing academics. The entire activity was videographed by the students from the Department of Mass Communication. | Department of Home Science in collaboration with the Department of Mass Communication under IQAC |
| 44. | Thursday | October 21, 2021 | •   | Members of ABVP (Akhil Bhartiaya Vidyarthi Parishad), a nationwide student organisation, addressed the students about the noteworthy contributions made by the great revolutionary hero, Sardar Bhagat Singh ji, who played a significant role during India's struggle for independence. In the course of the talk, the students were motivated to follow the footsteps of great leaders like Bhagat Singh and serve their nation.   | IQAC   |
| 45. | Friday   | October 22, 2021 | To celebrate Birth<br>Anniversary of Guru<br>Ram Das ji         | Birth Anniversary of Guru Ram<br>Das ji was celebrated with full<br>fervor. The event started with<br>prayers of Shri Japji Sahib Ji<br>and Shri Chaupai Sahib Ji<br>followed by Ardaas. Mrs.<br>Manmeet Kaur highlighted the<br>importance of this day.<br>The proceedings of the day   | IQAC   |

|     |                      |                    |  | were videographed by the students from the Department of Mass Communication.   |                             |
|-----|----------------------|--------------------|--|--|-----------------------------|
| 46. | Friday -<br>Saturday | October 2 23, 2021 | 2- To put up Mehandi stall and Nail Art stalls fo Karwachauth celebrations under "Earn while you Learn scheme  | Departments of Home Science<br>and Fashion Designing<br>organized a number of  | Departments of Home Science |
| 47. | Monday               | October 2<br>2021  | 5, Water Conservation Drive to be organized under MGNCRE   | · •  | -                           |
| 48. | Monday               | October 2<br>2021  | Secretary, Er. Gurvinde Singh (college governing body) and collectively pay tribute to respected Prof. Gurbir Singh Sarra (the Former General Secretary of our college on his 8th Death Anniversary. | seer, Prof. Gurbir Singh Sarna<br>(the Former General Secretary<br>of our college) on his 8th Death<br>Anniversary, his son, Er.<br>Gurvinder Singh, General<br>Secretary of the college<br>governing body, shared the | IQAC                        |

|     |                      |                         |  | The college teachers paid homage to his memory by recollecting and reminiscing over his teachings and principles. Dr. Maneeta Kahlon, the college Principal was overwhelmed on receiving the serenity prayer written by Prof. Sarna as a symbolic token. She mentioned that these words of wisdom are a mantra for the teachers to closely adopt. She also added that we can carry forward the rich legacy left behind by Prof. Sarna by emulating his principles and ideals.   |   |
|-----|----------------------|-------------------------|--|---|---|
| 49. | Monday -<br>Thursday | October 25-<br>28, 2021 | Diwali Cleaning and<br>Maintenance to be<br>undertaken                             | Volunteers under the Energy management Team started preparations for Diwali by cleaning and decorating Gurudwara Sahib in order to seek the blessings of Almighty God.  Energy consuming lights were replaced by LED lights to save energy.  Electricity repair work was also undertaken.   | IQAC and<br>Energy<br>Management<br>Team (SAP<br>Committee) |
| 50. | Tuesday              | October 26, 2021        | To conduct Water<br>Reservoir Cleanliness<br>and Maintenance Drive<br>under MGNCRE | Under MGNCRE, Ministry of Education, Government of India, the SAP Committee is making great efforts to conserve water. Water reservoir cleanliness and maintenance drive was organised by the Water management Team (Swachhta Action Plan committee) in which emptying the tank, cleaning of silt, dirt and algae, and maintenance of pump was performed under the guidance of Water Management Coordinators Dr. Kuldeep Kaur and Mrs Shikha Kalra. Covering the water tank grill with net, connecting pipes, foot valves, and cleaning and painting of the floating ball valves were a part of the drive. The main objective of this water cleanliness and Maintenance Drive was to ensure proper utilization of water reservoirs for watering garden areas and cleaning the | IQAC and Water Management Team                              |

|     |         |                  |   | rooms. The optimum use of water sprinklers was ensured which helps in conserving energy, controlling dust, and maintaining temperature.  |   |
|-----|---------|------------------|---|--|---|
| 51. | Tuesday | October 26, 2021 | To conduct a Seminar on "Intellectual Property Rights"  | A Seminar on "Intellectual Property Rights: An Overview" was organized in the college. Dr. Parveen Arora and Mrs. Seema Dua helped in the successful conduct of this lecture. Dr. Mohd. Salim Head, PG Department of Economics (Kamla Lohtia SD College, Ludhiana) was the resource person. During the session he emphasized on the significance of IPR in the social and economic growth of a country and also made the students aware about various concepts related to IPR like Trade mark, Copyright, Patents etc. It was followed by an interactive session in which the speaker answered the queries of the students. The stage was conducted by Dr. Madhu Dhawan. | IQAC and Social Sciences Department   |
| 52. | Tuesday | October 26, 2021 | To observe Vigilance Awareness Week (October 26-November 01, 2021) by organizing various activities, beginning with Swachhata Pledge Ceremony | Ceremony. The students, led by the college Principal, Dr.  | SAP   |
| 53. | Tuesday | October 26, 2021 | To celebrate 'Ek Bharat Shreshth Bharat'.   | 'Ek Bharat Shreshth Bharat' was celebrated under the guidance of Programme Officers Dr. Neetu Prakash and Ms. Satwant Kaur. Mrs. Shikha Kalra, Assistant   | NSS Unit,<br>WDC, Ek<br>Bharat<br>Shreshtha<br>Bharat Club,<br>and Dept. of |

|     |         |                  |   | Professor, Department of Home Science prepared the traditional dish of Andhra Pradesh named Pesarattu. Andhra Pradesh is the paired state of Punjab under 'Ek Bharat Shreshtha Bharat' programme which aims to enhance interaction and promote mutual understanding between people of different states/UTs through the concept of state/UT pairing.  | Home Science<br>under IQAC  |
|-----|---------|------------------|---|--|---|
| 54. | Tuesday | October 26, 2021 | To organize informal interactive sessions with students as a part of the Week long Annual Diwali Programme of the college, "Roshni" | As a part of "Roshni," the Annual Diwali program of the college, the Department of English conducted informal interactive sessions between teachers and students, encouraging them to celebrate Diwali with minimum damage to the environment. Many alarming issues were raised and suggestions were made, like to limit use of firecrackers that emit enormous smoke and sound and to select eco-friendly gifts and decorating items. Madam Principal Dr. Maneeta Kahlon also shared her concerns about the environment and pointed out that the contribution of each and every individual is mandatory to win this battle against a common, formidable enemy i.e. everincreasing pollution. The second session was conducted on October 30, 2021 and an e-banner was also circulated on the theme of "Minimizing Pollution and Maximizing Happiness." The activity was conducted under the guidance of Dr. Anupam Vatsyayan, Head, PG Department of English. | Department of English in collaboration with SAP Committee under IQAC                |
| 55. | Tuesday | October 26, 2021 | To undertake repair of the water supply line  | The repair of the water supply line in the Department of Home Science was undertaken by the Water management Team. The angle cock and extension nipple in the wall of the washroom was   | Water<br>management<br>Team<br>(Swachhta<br>Action Plan<br>Committee)<br>under IQAC |

|     |           |                  |   | replaced to ensure uninterrupted water supply   |   |
|-----|-----------|------------------|---|---|---|
|     |           |                  |   | in the department as well as in the bank washroom.  |   |
| 56. | Wednesday | October 27, 2021 | To undertake maintenance of Water Filters in the college  | Water management Team organized a drive to clean water filters to ensure that clean and safe drinking water is available to students in the college campus. The list of Aqua guard water filters located in different corners of the college campus were numbered and their AMC and service was also completed. | Water<br>management<br>Team<br>(Swachhta<br>Action Plan<br>Committee)<br>under IQAC |
| 57. | Wednesday | October 27, 2021 | To take e-Integrity<br>Pledge under Vigilance<br>Awareness Week<br>(October 26-November<br>01, 2021)  |   | Ethics Committee under IQAC as per UGC directive                                    |
| 58. | Wednesday | October 27, 2021 | To acknowledge and celebrate the completion of Pre-Commission Training course of NCC (PRCN/SW/108) at Officers Training Academy, Gwalior by Mrs. Sukhjit Kaur, Assistant Professor in Political Science | congratulated Mrs. Sukhjit<br>Kaur, Assistant Professor in<br>Political Science for her<br>successful completion of Pre-  | IQAC  |
| 59. | Wednesday | October 27, 2021 | To recycle and reuse<br>waste by carrying out<br>BEST OUT OF WASTE  |   | Department of<br>Fine Arts and<br>Waste   |

|     |           |                   | activity  | Education, Government of India, has been working diligently towards waste management in the campus. An excellent plan to reuse the waste is through BEST OUT OF WASTE activity. The students of different streams, with help from the Department of Fine Arts, showcased their talent by making creative and unique items from waste material.   | Team (SAP Committee)   |
|-----|-----------|-------------------|---|--|--|
| 60. | Wednesday | October 2<br>2021 | 7, To organize Orientation session for student volunteers of Water Management team  | Orientation session for student volunteers of the Water Management team was conducted. The students were motivated to participate in the zero water wastage mission of the college. The session included an awareness talk on optimum utilization of water.  | Water<br>Management<br>Team (SAP<br>Committee)<br>under IQAC |
| 61. | Thursday  | October 2<br>2021 | Sensitization Drive under Vigilance Awareness Week (October 26-November 01, 2021) and a prep up to "Roshni"-the Annual Diwali programme of the college            | not to give costly gifts on<br>Diwali festival and to help   | the instructions   |
| 62. | Thursday  | October 2<br>2021 | Ry To organize a motivational talk on the topic "Declutter your mind - a key to blissful Diwali" under Week long Annual Diwali Programme of the college, "Roshni" | A motivational talk was organized on the topic "Declutter your mind - a key to blissful Diwali".  Dr. Madhu Bala talked about mental cleanliness in the wake of the forthcoming festival of Diwali. She shared useful ways to deal with mental health issues and urged the students to improve the balance with technology use in their lives by adopting digital detox. Gurkiran kaur and Harmanpreet kaur of BA Second Year participated during the talk and gave tips for celebrating Green Diwali. Principal Dr Maneeta Kahlon motivated the students for their mental prosperity with good social relationships | IQAC and Department of Sociology                             |

| 63. | Thursday | October 28, 2021 | To form Students Parliament and to carry out the Investiture Ceremony   | Students Parliament for the session 2021-22 was formed. Fifty members were elected from different classes who took an oath to perform all responsibilities entrusted upon them with full dedication. Damanpreet Kaur Grewal from Department of Computer Applications and Komal from Humanities Group were selected as Head Girl and Deputy Head Girl respectively. The Investiture Ceremony was held and the members of the Parliament took oath of dedication and service. | IQAC   |
|-----|----------|------------------|---|---|--|
| 64. | Thursday | October 28, 2021 | To organize e-waste Disposal Awareness Drive under Week long Annual Diwali Programme of the college, "Roshni"   | An awareness drive was organized to sensitize students about the rise of e-waste and the need for its responsible collection, disposal, and recycling. This activity was conducted under the guidance of the Head of the Department, Ms. Daisy Wadhwa.  | IQAC and Department of Computer Science and Applications                 |
| 65. | Thursday | October 28, 2021 | To reuse and recycle old material into artifacts  | The students of the Department of Fine Arts presented their creativity by reusing and recycling the old material into new artifacts like wall hangings, diyas, worship thali and other items. Principal Dr .Maneeta Kahlon appreciated the creativity of the students and congratulated the teachers incharge, Mrs. Harpreet kaur and Mrs. Balwinder for their efforts.   | Fine Arts in collaboration with WDC under IQAC                           |
| 66. | Friday   | October 29, 2021 | To launch a Certificate programme in Banking, Finance and Insurance (CPBFI) by signing a MOU with Bajaj Finserv | Placement Cell successfully launched a Certificate programme in Banking, Finance and Insurance (CPBFI) by signing a MOU with Bajaj Finserv. The programme has been designed for fresh graduates and final year students aspiring to build a career in financial service sector. After completing this programme, candidates can apply in private banks, non banking finance companies for entry level positions in sales, customer service, operations                      | IQAC,<br>Placement Cell<br>in collaboration<br>with Bajaj<br>Finserv ltd |

|     |          |                         |   | management, and financial services. 51 students from various streams were enrolled. Dr. Neetu Prakash, Placement Coordinator, initiated the launch programme with a welcome speech. Ms Archna Bhatt, senior manager and Training Head Operations at Bajaj Finserv ltd. conducted an Orientation program with students and Mr. Kanwaljit Singh from Bajaj Finserv introduced the course faculty. Dr. Nidhi, placement coordinator presented the vote of thanks.  |   |
|-----|----------|-------------------------|---|---|---|
| 67. | Friday   | October 29-<br>31, 2021 | Students to participate in 24th Punjab State Kyorugi Taekwondo Championship | 24th Punjab State Kyorugi Taekwondo Championship was held at Mata Gujri College, Fatehgarh Sahib in which Karuna Bali (PGDMC) won Gold Medal and got selected for National Games. Haramrit Kaur of M.A-II (English) won the Silver Medal.   |   |
| 68. | Saturday | October 30, 2021        | To hold Mentoring/<br>Tutorial Meet   | An interactive session in the 7th lecture was organized by the Mentoring Group and College Buddy's Group. During the Meet all the teachers with respective groups of students, discussed the importance of sanitation and hygiene. Moral values were also discussed and everyone was encouraged to buy and avoid unnecessary costly things on Diwali. Integrity Pledge was taken to sensitise students against the menace of corruption under Vigilance Awareness Week 2021 (24 th October-1st November). The activity was conducted under the supervision of Dr Madhu Dhawan (coordinator) and Mrs Punpreet. | Mentoring Group, College Buddy's Group, WDC in collaboration with Ethics Committee under IQAC |
| 69. | Saturday | October 30, 2021        | To organize a Rally<br>under SAP for Green<br>Diwali                        | Energy Management Team (Swachhta Action Plan committee) under MGNCRE, Ministry of Education, Government of India, has been working diligently towards energy management in the  | IQAC and Energy Management Team (Swachhta Action Plan committee)                              |

|     |          |                  |  | campus. Under this a rally was organized to sensitize and encourage people to celebrate pollution free Diwali and to buy and use earthen diyas. Students made creative posters carrying influencing messages, for spreading awareness in and around campus for using natural and eco friendly items. Principal Dr Maneeta Kahlon led the rally, followed by teachers and students. She appreciated the efforts of students and motivated everyone to celebrate green Diwali.                     |  |
|-----|----------|------------------|--|--|--|
| 70. | Saturday | October 30, 2021 | Students to participate in Rangoli-making Competition organized by Rashtriya Kala Manch at Divyang kendra, Rishi Nagar, Ludhiana | 4 students of BBA Semester III participated in the Rangoli competition organised by Rashtriya Kala Manch. Saloni and Taniya of BBA Semester III got <b>2nd prize</b> in the competition.   | Rashtriya Kala<br>Manch at<br>Divyang<br>kendra, Rishi<br>Nagar,<br>Ludhiana |
| 71. | Saturday | October 30, 2021 | Students to participate in Bhai Sahib Bhai Narain Inter-college Competitions organized by Sidhwan Group of Institutes            | Students of Fine Arts and Computer Science participated in Inter-college Competitions and won the Overall Trophy by bagging 1st Prize in various items:  Sukhman B.A-I won 1st Prize in Poster-making, Jeevika Pansari got 1st Prize in Slogan writing competition and Damanpreet Kaur Grewal bagged the 1st Prize in PPT Presentation Competition.  | Sidhwan Group of Institutes  |
| 72. | Saturday | October 30, 2021 | To organize an Awareness Discussion on "Sexual Harassment & Domestic Violence against Women" with the help of PPTs               | An Awareness Discussion on "Sexual Harassment & Domestic Violence against Women" through Power point presentation was organized in which many students prepared PPTs under the guidance of Coordinators Dr. Parveen Arora (Department of Public Administration) and Mrs. Rajwinder Kaur (PG Department of Commerce). Two members, Aakriti Jain and Sampreet Kaur, highlighted many social problems and highlighted various provisions in Law in their presentations. Madam Principal highlighted | Legal Literacy<br>Club and WDC<br>under IQAC                                 |

|     |          |                  |  | the need for such awareness interaction with the students and discussed many examples regarding Verbal/ Non Verbal harassment at the workplace. She also gave some tips on how to manage such situations strongly and motivated the girls to raise their voice against such violence.  |                          |
|-----|----------|------------------|--|--|--------------------------|
| 73. | Saturday | October 30, 2021 | To hold Staff meeting and lunch get together | A lunch get-together was organized to celebrate the birthdays of the teachers which fall in the month of October. Token of love were given to the following teachers:  Mrs. Maninder Kaur, Ms Jaswinder Kaur, Ms Gursimran from Department of Business Management and Commerce, Dr. Anupam Vatsyayan and Ms. Jaspreet Kaur from Department of English, and Ms. Daisy Wadhwa from Department of Computer Science and Applications.  Tokens were also given to supporting staff: Dilip, Anant Kumar Yadav, Vipin and Amit. Staff secretaries, Mrs. Jaswinder Kaur and Mrs. Punpreet Kaur, organized the event. | Staff Welfare<br>Society |

| 74. | Sunday | October 31.<br>2021 | Diwas Pledge to commemorate the birth | Rashtriya Ekta Diwas was celebrated by the NSS unit of the college to commemorate the birth anniversary of Sardar Vallabhbhai Patel. This year, the celebration of Rashtriya Ekta Diwas also coincides with the celebrations of 75 years of our independence. All the staff members and 69 NSS volunteers took the Rashtriya Ekta Diwas pledge in the online mode. This activity was conducted by NSS programme officers Dr. Neetu Prakash and Mrs. Satwant Kaur. |  |
|-----|--------|---------------------|---------------------------------------|---|--|
|-----|--------|---------------------|---------------------------------------|---|--|

Dr. Maneeta Kahlon Principal

Dr. MANEETA KAHLON Principal G.N.Kh. College for Women Gujarkhan Campus, Model Town, Ludhiana. Dr. Kuldeep Kaur Co-ordinator

IQAC coordinator

Dr. Anupam Vatsyayan Co-coordinator

> IQAC Co-coordinator

## **Action Taken Report**

## November 2021

| S.<br>No | Day                 | Date                 | Action to be taken                                  | Action taken   | Organized<br>by                   | Social<br>media<br>Links   |
|----------|---------------------|----------------------|---|--|-----------------------------------|--|
| 1.       | Monday              | November 01, 2021    | National<br>Author's Day to<br>be celebrated        | National Author's Day was celebrated by the PG Department of English on November 01, 2021. The event began with the reading of Appreciation Notes which the students wrote to their favorite authors. The idea was to recognize the contribution of authors and to express gratitude to them for making the world a better place. After that, a poetry reading session was held in which students read out self composed poems as well as poems by other authors. On this occasion, Dr. Anupam Vatsyayan (Head, Department of English) acquainted the students about the history and significance of National Author's Day.  The highlight of the event was the book launch of Sanjana Bhanot, student of M.A (English) Semester III. Her book "How to be a Successful Writer" (Vol. 1) is her maiden attempt in which she has apprised readers about easy steps to become writers. The book was successfully launched by Madam Principal Dr. Maneeta Kahlon who said that all students have potential which should be explored and recognized in order to attain success. | IQAC and PG Department of English | https://www<br>.instagram.c<br>om/p/CVx<br>WgNQhlgs/<br>?utm_mediu<br>m=share_sh<br>eet                          |
| 2.       | Monday -<br>Tuesday | November 01-30, 2021 | To launch a<br>month-long<br>Book Donation<br>Drive | A month-long Book Donation Drive was launched in the college. Teachers and students were encouraged to donate books for this cause that has multifarious benefits. The gift of learning will help the underprivileged, recycling of books will help the environment, and each one will contribute some good to society. However,   | IQAC and<br>House of<br>Readers   | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131723<br>5795363540<br>/?sfnsn=wi<br>wspmo |

|    |         |                   |   | the main objective was to spread the joy of reading. This activity was organized under the guidance of the college librarian, Dr. Balbir Kaur. The staff, students and alumni of the college enthusiastically participated in this drive by sharing a good mix of fiction, nonfiction, religious, historical, general knowledge and curriculum books.   |  | https://www<br>.instagram.c<br>om/p/CXNf<br>YuvFenE/?u<br>tm_medium<br>=share_shee<br>t |
|----|---------|-------------------|---|---|--|---|
| 3. | Monday  | November 01, 2021 | Poster-making Competition to be organized as a part of "Roshni", the Annual Diwali programme of the college                 | Supreme India". The objective was to sensitize students about   | IQAC and<br>Sanitation<br>and Hygiene<br>team (SAP<br>Committee)                           | https://www<br>.instagram.c<br>om/p/CV0k<br>yzEB2ep/?u<br>tm_medium<br>=share_shee<br>t |
| 4. | Tuesday | November 02, 2021 | Official release of Sanjana Bhanot's book by the General Secretary of the College Governing Body, Er. Gurwinder Singh Sarna | Sanjana Bhanot's book "How to be a Successful Writer" (Vol. 1) was officially released by the General Secretary of the College Governing Body, Er. Gurwinder Singh Sarna who congratulated the budding writer, Sanjana (a student of M.A English, Semester III) on her achievement. Sanjana added that the second volume of the book will come out shortly. A counter was also set-up in the Diwali exhibition-cum-sale of the college (held on November 02-03, 2021) where Sanjana put up copies of her book for sale. | IQAC and PG Department of English  | https://www<br>.instagram.c<br>om/p/CVx<br>WgNQhlgs/<br>?utm_mediu<br>m=share_sh<br>eet |
| 5. | Tuesday | November 02, 2021 | To organize an Orientation session on efficient energy management   | An orientation lecture was organized for the students by the Energy Management Team. This lecture was organized under the guidance of Energy Management committee coordinators, Mrs. Surjit Kaur and Dr. Shikha Bajaj. During the session, the students were sensitized about various methods of saving energy in college as well as at home. Students also shared their views on energy management through a PowerPoint presentation.  | IQAC and Energy Management Team of College SAP Committee under MGNCRE, Government of India | https://www<br>.instagram.c<br>om/p/CVxc<br>dwph8TD/?<br>utm_mediu<br>m=share_sh<br>eet |

| 6. | Tuesday -<br>Wednesday | November 02-03, 2021 | To organize a two day Diwali Exhibition-cum-sale under the annual Diwali Program "Roshni"           | As a part of "Roshni", the Annual Diwali program of the college, a two-day exhibition-cum-sale was organized. A number of stalls and counters showcasing the items prepared by the college students like diyas, cakes, decoration pieces, paintings, book marks, journals/diaries etc. were set up. The college Principal, Dr. Maneeta Kahlon highlighted that through this program the college is spreading the message of being 'Vocal for Local' this festive season. In addition, this was an opportunity for students to build up their entrepreneurial skills under the 'Earn while you learn' scheme of the college. The primary objective of "Roshni" was to spread the message of saving the environment by celebrating a clean, green Diwali. | Departments of Home science, Fashion Designing, Psychology, English, and Fine Arts in collaboration with NSS Unit under IQAC and SAP committee | 1. https://www .instagram.c om/p/CVxa ez4BK33/?u tm_medium =share_shee t 2. https://www .instagram.c om/p/CVyF cYjhpfO/?ut m_medium =share_shee t 3. https://www .facebook.c om/6465754 52429581/p osts/129550 1614203625 /?sfnsn=wi wspmo 4. https://www .instagram.c om/p/CV0k yzEB2ep/?u tm_medium =share_shee t |
|----|------------------------|----------------------|---|---|--|---|
| 7. | Tuesday                | November 02, 2021    | To organize an<br>Awareness<br>lecture on the<br>theme "Eco-<br>friendly<br>Diwali"                 | An awareness lecture was organised by the NSS Unit of the college to educate students about the benefits of celebrating Eco Friendly Diwali. Students were encouraged to use earthen diyas, gift plants and use natural rangoli colors during Diwali celebrations.  | IQAC and<br>NSS Unit in<br>collaboration<br>with SAP<br>Committee  | https://www<br>.instagram.c<br>om/p/CV0k<br>yzEB2ep/?u<br>tm_medium<br>=share_shee<br>t   |
| 8. | Tuesday                | November 02, 2021    | Photography contest to be organized as a part of "Roshni," the annual Diwali program of the college | Department of Journalism & Mass Communication organized a photography contest on the theme, "Green Diwali". Manmehar Kaur, Bhawna and Deepnayan won the prizes for best photographs.  | IQAC and<br>Department<br>of<br>Journalism &<br>Mass<br>Communicat<br>ion  | https://www<br>.instagram.c<br>om/p/CV0k<br>yzEB2ep/?u<br>tm_medium<br>=share_shee<br>t   |
| 9. | Wednesday              | November 03, 2021    | To take measures to conserve water by checking water seepage  | SAP committee of the college<br>under MGNCRE, Ministry of<br>Education, Government of India<br>has been working with full<br>devotion and are in the process  | IQAC and<br>Water<br>Management<br>Team (SAP)  | https://www<br>.instagram.c<br>om/p/CWT<br>RXtEtYl3/?<br>utm_mediu  |

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|----|---------------------|----------------------|--|--|--|--|
|    |                     |                      |  | of putting a halt to water<br>seepage. In order to accomplish<br>the task, two wash basins fitted<br>outside the Department of Home<br>Science were removed.   |  | m=share sh<br>eet  |
| 10 | Saturday-<br>Sunday | November 06-07, 2021 | Students to participate in 29th Senior State Softball Championship | $\mathcal{E}$  | IQAC and<br>Department<br>of Physical<br>Education                         | https://www<br>.instagram.c<br>om/p/CWA<br>amfXBJDp/<br>?utm mediu<br>m=share sh<br>eet  |
| 11 | Monday              | November 08, 2021    | Old stationery<br>to be managed<br>for proper reuse<br>and recycle | Under the guidance of Waste Management Team coordinators, Dr. Balbir Kaur and Mrs. Rajwinder Kaur, the junk stationery/ paper, folders, and cartons were collected for reuse and recycling. Later, under the guidance of Mrs. Harpreet Kaur (Department of Fine Arts), the students of Fine Arts recycled these items as various forms like tables, chairs, pen stands, vase, photo frames and human figures. Proper waste management and recycling have health and economic benefits and also help in protecting the environment. | IQAC and Waste Management Team (SAP Committee) and Department of Fine Arts | https://www<br>.instagram.c<br>om/p/CWDi<br>_rABPo2/?u<br>tm_medium<br>=share_shee<br>t  |
| 12 | Tuesday             | November 09, 2021    | To organize a week long Covid-19 testing camp in the campus        | collaboration with Government  |  | 1. https://www .instagram.c om/p/CWD WOn1BJrf/ ?utm_mediu m=share_sh eet 2. https://www .instagram.c om/p/CWIG qiph4sp/?ut m_medium =share_shee t 3. https://www .instagram.c om/p/CWIH nVWhbpb/? utm_mediu m=share_sh eet |

| 13 | Tuesday               | November 09, 2021          | Officers from<br>3PB (G) BN<br>NCC Ludhiana<br>to visit college  | Officers from 3PB (G) BN NCC Ludhiana visited the college and interacted with the NCC cadets of the college. They motivated the students to work hard, actively participate in activities and perform all duties diligently as NCC cadets. This session was organized under the guidance of ANO of college, Lt. Sukhjit Kaur.  | IQAC and<br>NCC Wing   | 4. https://www .instagram.c om/p/CWLe jamhPcT/?u tm_medium =share_shee t  https://www .instagram.c om/p/CWD nHaphBc1/? utm_mediu m=share_sh eet |
|----|-----------------------|----------------------------|--|--|--|---|
| 14 | Tuesday -<br>Thursday | November<br>09-11,<br>2021 | Players to participate in 12th Federation Cup National Softball championship (Men and Women)                           | ,  | IQAC and<br>Department<br>of Physical<br>Education                     | https://www<br>.instagram.c<br>om/p/CWLb<br>YseBTpe/?u<br>tm_medium<br>=share_shee<br>t   |
| 15 | Wednesday             | November 10, 2021          | To organize an interactive session on "Interview Preparations" for the students of Business Management                 | Placement cell of the college organised an interactive session on "Interview Preparations" for the students of Business Management. Er. Shilpa Miglani Narang, Training and Placement Officer at Guru Nanak Institute of Management and Technology, Ludhiana was the resource person for the session. She gave many pointers for interview preparations and shared different methods for enhancing presentation skills. Dr. Nidhi welcomed the resource person and Dr. Neetu Prakash presented the vote of thanks. |  | https://www<br>.instagram.c<br>om/p/CWFg<br>URqB1X1/?<br>utm_mediu<br>m=share_sh<br>eet   |
| 16 | Wednesday             | November 10, 2021          | Students of<br>Political<br>Science to<br>participate in a<br>webinar on the<br>topic "Punjab<br>Assembly<br>Elections | The students of the Department of Political Science attended a webinar on "Punjab Assembly Elections Gyan." The webinar was conducted with the aim to provide practical knowledge regarding the process of conduct of Assembly Elections with  | Gyan Election Management organization from Sahibzada Ajit Singh Nagar, | https://www<br>.instagram.c<br>om/p/CWH<br>6oC3hnU8/<br>?utm_mediu<br>m=share_sh<br>eet   |

|    |          |                   | Gyan"   | specific reference to the upcoming Punjab elections. Mrs. Sukhjit Kaur, Assistant Professor in Political Science, was invited as a panelist for the webinar.   | Punjab  |   |
|----|----------|-------------------|---|--|---|---|
| 17 | Thursday | November 11, 2021 | To celebrate National Education Day in memory of India's 1st Education Minister Maulana Abul Kalam Azad | celebrated to commemorate the birth anniversary of Maulana Abul Kalam Azad, the first Education Minister of Independent India. On this occasion, Ms. Swati Tiwana,   | IQAC and<br>House of<br>Readers               | 1. https://www .instagram.c om/p/CWI MfFThMrS/ ?utm_mediu m=share_sh eet 2. https://www .instagram.c om/p/CWLI 1_3hAx- /?utm_medi um=share_s heet |
| 18 | Thursday | November 11, 2021 | To formulate<br>Swachhta<br>Police  | Swachhta Action Plan (SAP) committee in collaboration with Internal Quality Assurance Cell (IQAC) constituted Swachhta Police to maintain the cleanliness of the campus.   | IQAC and SAP Committee                        | https://www<br>.instagram.c<br>om/p/CWIS<br>EumhyG_/?<br>utm_mediu<br>m=share_sh<br>eet   |
| 19 | Thursday | November 11, 2021 | To take measures to conserve water  | Swachhta Action Plan Committee has been working with full zeal to check any leaking pipes in the campus. It took another step in the direction of water conservation and energy management by replacing a water inlet pipe attached to an IFB washing machine today. | IQAC and<br>Water<br>Management<br>Team (SAP) | https://www<br>.instagram.c<br>om/p/CWT<br>RXtEtYl3/?<br>utm_mediu<br>m=share_sh<br>eet   |
| 20 | Thursday | November 11, 2021 | Teacher-on-<br>duty to attend<br>meeting for the<br>forthcoming<br>NDA exam                             | Mrs Manmeet Kaur, who has been appointed as the Supervisor by MC (Ludhiana) for the conduct of NDA Exam, attended the meeting held at the Office of the Deputy Commissioner, Ludhiana.   | Government<br>of Punjab                       | 1. https://www .facebook.c om/6465754 52429581/p osts/132059 9588360494 /?sfnsn=wi wspmo  2. https://www .instagram.c om/p/CXbZ                   |

|    |          |                   |  |   |                       | ov4jJew/?ut<br>m_medium<br>=share_shee<br>t   |
|----|----------|-------------------|--|---|-----------------------|---|
| 21 | Friday   | November 12, 2021 | To organize a lecture on "Äwareness about Acid Attacks and Legal Remedies Available" | A lecture on "Äwareness about Acid Attacks and Legal Remedies Available" was organized and Dr. Simranjeet Kaur Gill, Principal, School of Law, CT University, Ludhiana was the resource person. While addressing the students, she talked about the importance of psycho-socio dynamics of an individual, empowerment of girls, and the significance of a clean, healthy mindset for a prosperous society. The activity was conducted under the guidance of Dr. Parveen Arora, Co-ordinator, Legal Literacy Club. |                       | https://www<br>.instagram.c<br>om/p/CWK<br>2TaOB1xM<br>/?utm medi<br>um=share s<br>heet |
| 22 | Saturday | November 13, 2021 | To celebrate<br>Children's Day   | In order to mark Children's Day, the college decided to conduct facilities management and updation to provide the best environment to the students. A treat was also organized for the hostellers on this occasion.   | IQAC                  |   |
| 23 | Saturday | November 13, 2021 | To conduct a meeting regarding UPSC Exam   | Dr. Maneeta Kahlon, Principal and Co-ordinating Supervisor and Mrs. Manmeet Kaur (Supervisor) conducted a meeting of the invigilators in the Seminar Hall of the college regarding UPSC Exam. Instructions were given for the smooth conduct of the exam.   | collaboration<br>with |   |
| 24 | Saturday | November 13, 2021 | To organize<br>Webinar on<br>Investor Rights<br>Awareness                            | As a part of Children's Day celebrations, a webinar on the topic "Investor Rights Awareness" was organized to inform the students regarding their rights as investors. Mr. Kanwaljeet Singh from Bajaj Finance was the resource person. This webinar was conducted under the campaign named, IEPFA-NEVSA - Niveshak Evam Vittiya Saksharta Abhiyan, initiated by the Investor Education and Protection Fund Authority under the Ministry of   | IQAC and<br>NSS unit  | https://www<br>.instagram.c<br>om/p/CWN<br>xR4tF7NH/<br>?utm_mediu<br>m=share_sh<br>eet |

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|    |          |                   |   | Corporate Affairs. The webinar was organized under the guidance of NSS Programme Officers, Dr. Neetu Prakash and Mrs. Satwant Kaur.   |   |   |
| 25 | Saturday | November 13, 2021 | To hand over uniforms to NCC Cadets                           | 53 NCC cadets of the college were handed over uniforms by the college Principal Dr. Maneeta Kahlon. While distributing the uniforms, Madam Principal urged the cadets to set high ideals and develop qualities, such as leadership, discipline, character, compassion, and community service. She also advised the cadets to pursue a career in the Armed Forces. The ceremony was conducted in the presence of ANO of college, Lt. Sukhjit Kaur. | IQAC and NCC Wing   | https://www<br>.instagram.c<br>om/p/CWN<br>xR4tF7NH/<br>?utm mediu<br>m=share sh<br>eet   |
| 26 | Saturday | November 13, 2021 | To conduct service of the generator                           | <b>.</b>  | IQAC and<br>Energy<br>Management<br>team (SAP<br>Committee)                                       | https://www<br>.instagram.c<br>om/p/CWT<br>Hg4mh3v_/<br>?utm_mediu<br>m=share_sh<br>eet   |
| 27 | Saturday | November 13, 2021 | To collect<br>waste plastic<br>and glass<br>bottles for reuse | collected waste plastic and glass bottles for reuse as planters.  | Waste<br>Management<br>Team (SAP<br>Committee)<br>and<br>Department<br>of Fine Arts<br>under IQAC | https://www<br>.instagram.c<br>om/p/CWT<br>PJe7B9H8/?<br>utm_mediu<br>m=share_sh<br>eet   |
| 28 | Sunday   | November 14, 2021 | To conduct NDA Exams in the campus                            | The college campus was the venue for NDA Examination 2021. Madam Principal Dr. Maneeta Kahlon was the College Co-ordinating Supervisor and Mrs. Manmeet Kaur was the Supervisor for the examination.  | Government<br>of Punjab   | 1. https://www _facebook.c om/6465754 52429581/p osts/132059 9588360494 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CXbZ ov4jJew/?ut m_medium =share_shee t |

| 29 | Monday  | November 15, 2021 | To organize an interactive session for the students with Mr. Sukhwinder Singh Bindra, Chairperson, Punjab Youth Development Board, Government of Punjab | interactive session for the students with Mr. Sukhwinder Singh Bindra, Chairperson, Punjab Youth Development Board, Government of Punjab. During his visit, he distributed sports kits among the players of the college. Speaking on the occasion, Youth Icon Mr. Sukhwinder Singh Bindra | Red Ribbon Club under IQAC in collaboration with Punjab Youth Development Board, Govt. of Punjab  Videograph y by Dept. of Mass Communica tion | 1. https://www .facebook.c om/6465754 52429581/p osts/130303 9773449809 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CWS2 qnblTZ4/?ut m_medium =share_shee t 3. https://www .instagram.c om/p/CWS2 7igllJI/?utm _medium=s hare_sheet 4. https://fb.wa tch/b0mXb QOpdo/ |
|----|---------|-------------------|---|---|--|---|
| 30 | Monday  | November 15, 2021 | To formulate<br>Hygiene Squad   | Sanitation and Hygiene team formed a "Hygiene Squad" in which more than 30 students were enrolled. Members of the squad were assigned duties for ensuring a clean and safe environment in the college premises.   | IQAC and<br>Sanitation<br>and Hygiene<br>team (SAP<br>Committee)   | https://www<br>.instagram.c<br>om/p/CWS7<br>aqYBfrh/?ut<br>m_medium<br>=share_shee<br>t   |
| 31 | Monday  | November 15, 2021 | To organize<br>Typing speed<br>competition  | The Department of Office Management & Secretarial Practices organized a Typing speed competition for its students. 17 students participated in this event which was conducted under the guidance of Mrs. Surjit Kaur and Ms. Rachna Kanojia.  | IQAC and<br>Department<br>of Office<br>Management<br>& Secretarial<br>Practices  | https://www<br>.instagram.c<br>om/p/CWV<br>z4rCPTIB/?<br>utm_mediu<br>m=share_sh<br>eet   |
| 32 | Tuesday | November 16, 2021 | Sangrand<br>Celebrations to<br>be held  | To seek the blessings of the Almighty, Sangrand was celebrated on the campus with   | IQAC   | https://www<br>.instagram.c<br>om/p/CWV<br>vO-  |

|    |         |                      |  | full vigour and zeal.  |   | YPcfB/?utm<br>_medium=s<br>hare_sheet   |
|----|---------|----------------------|--|--|---|---|
| 33 | Tuesday | November 16, 2021    | National Press<br>Day to be<br>celebrated  | The Department of Journalism and Mass Communication celebrated "National Press Day" today. Mr. Amarpreet Singh Makkar, Founder and owner of Ludhiana Times was the chief guest. Harsh Kaur, a student of PGDMC apprised the audience about the importance of this day. It was followed by an interactive session with the chief guest. Mr. Makkar talked about the significant role of Media as the fourth pillar of democracy. This event was conducted under the supervision of Ms. Kirti Loomba, Head, Department of Journalism and Mass Communication. | IQAC and<br>Department<br>of<br>Journalism<br>and Mass<br>Communicat<br>ion | https://www<br>.instagram.c<br>om/p/CWV<br>xN0oPFhK/<br>?utm_mediu<br>m=share_sh<br>eet |
| 34 | Tuesday | November 16, 2021    | To organize a lecture on the life of the great freedom fighter S. Kartar Singh Sarabha                 | Mahotsav, a lecture was  | IQAC and Department of History  | https://www<br>.instagram.c<br>om/p/CWV<br>1lsRPMXr/?<br>utm_mediu<br>m=share_sh<br>eet |
| 35 | Tuesday | November<br>16, 2021 | To put up a banner in the college depicting various ways and ideas to save energy in our daily routine | energy management, under<br>MGNCRE, Ministry of<br>Education, Government of India,<br>the Energy Management Team of<br>the Swachhta Action Plan (SAP)  | IQAC and<br>Energy<br>Management<br>Team (SAP<br>Committee)                 | https://www<br>.instagram.c<br>om/p/CWIG<br>krhFRqh/?ut<br>m_medium<br>=share_shee<br>t |

|    |                       |                      |                        | lights/fans, when not in use, recycling old devices, and cleaning filters of fans and lights regularly. College Principal Dr. Maneeta Kahlon highlighted that today's wastage is tomorrow's shortage. She emphasized that we can reduce our daily energy consumption by using less energy service. |                                     |   |
|----|-----------------------|----------------------|------------------------|--|-------------------------------------|---|
| 36 | Tuesday               | November 16, 2021    | To conduct SAP meeting | The Swachhta Action Plan (SAP) Committee of the college organized a meeting to review the work being done to keep the campus green, clean, and environment-friendly. The deliberations were done to decide the future course of action.  | IQAC and<br>SAP<br>Committee        | https://www<br>.instagram.c<br>om/p/CWY<br>eDNIPyAH/<br>?utm_mediu<br>m=share_sh<br>eet |
| 37 | Wednesday<br>- Sunday | November 17-21, 2021 | participate in         | Festival at Khalsa College for Women, Civil Lines. On <b>DAY 1</b> , the following items   | Panjab<br>University,<br>Chandigarh | https://www<br>.instagram.c<br>om/p/CWey<br>1IGvPle/?ut<br>m_medium<br>=share_shee<br>t |

|    |           |                   |   | Prize while Simrandeep Kaur won 1st Prize (Individual). Ghazal (Individual Item)- Simrandeep Kaur got 3rd Prize. Jasleen Kaur participated in Folk song (Individual Item).   |   |   |
|----|-----------|-------------------|---|--|---|---|
| 38 | Wednesday | November 17, 2021 | To remember<br>Punjab Kesari-<br>Lala Lajpat Rai<br>on his 93rd<br>Death<br>Anniversary | As a part of 75th Azadi Ka Amrit Mahotsav, a lecture on Punjab Kesari Lala Lajpat Rai was organized for the students. Dr. Madhu Dhawan, Assistant Professor, Department of Sociology, on the occasion of 93rd death anniversary of Lala Lajpat Rai, enlightened the students about the life and sacrifices of the great legend who fought bravely till his last breath to liberate India from the British Empire.  | IQAC and<br>Department<br>of Sociology                | https://www<br>.instagram.c<br>om/p/CWY<br>gllrtppZ/?ut<br>m_medium<br>=share_shee<br>t |
| 39 | Thursday  | November 18, 2021 | Students to participate in Zonal Youth and Heritage Festival                            | DAY 2 of Zonal Youth Festival concluded on the following note:  ELOCUTION (Individual Item): Simpreet Kaur got 3rd Prize.  DEBATE (Individual Item): Aishna and Vidushi Jain participated in Debate  POEM RECITATION (Individual Item): Aishna won 3rd Prize.  ART AND CRAFT ITEMS (Individual Items): Pakhi Designing: Harleen Kaur bagged 2nd Prize.  Mehandi Designing: Samantha got 2nd Prize.  Knitting: Radhika got 3rd Prize in Knitting.  In addition, Avneet Kaur participated in Crochet, Tamana Thaman in Dasuti/ Cross Stitch, and Randeep Kaur in Phulkari. | Panjab<br>University,<br>Chandigarh                   | https://www<br>.instagram.c<br>om/p/CWf9<br>Jn5Prim/?ut<br>m_medium<br>=share_shee<br>t |
| 40 | Thursday  | November 18, 2021 | To organize<br>Road Safety<br>Awareness<br>Program                                      | A Road Safety Awareness<br>Program was organized in<br>collaboration with Mr. Pankaj<br>Kumar, Road safety instructor,<br>Children Traffic Training Park,<br>Model Town, Ludhiana. This<br>program was organized under the<br>guidance of SAP coordinator, Dr.   | IQAC and SAP Committee in collaboration with NCC Wing | https://www<br>.instagram.c<br>om/p/CWa-<br>tkXPxJB/?u<br>tm_medium<br>=share_shee<br>t |

|    |          |                      |  | Praveen Arora and ANO, Lt. Sukhjit Kaur. During the session, the resource person apprised the students about the hazards of violating traffic rules. He also informed the students about new amendments in Motor Vehicle Act 1988 (Amended 2019), rules regarding e-challan, and laws related to juvenile driving.  |   |   |
|----|----------|----------------------|--|---|---|---|
| 41 | Thursday | November 18, 2021    | To conduct an awareness talk to mark the World Toilet Day  | 0   | SAP<br>committee<br>and NCC<br>Wing under<br>IQAC | https://www<br>.instagram.c<br>om/p/CWb<br>Ox0TPkY5/<br>?utm_mediu<br>m=share_sh<br>eet   |
| 42 | Thursday | November 18, 2021    | To organize a performance of Giddha under 'Ek Bharat Shreshth Bharat' for the promotion of mother tongue Punjabi | for the promotion of Punjabi<br>language and culture under the<br>guidance of Programme Officers<br>Dr. Neetu Prakash and Ms.   | Red Ribbon<br>Club and<br>NSS Unit<br>under IQAC  | 1. https://www .instagram.c om/p/CWxf Vy0h4b7/?u tm_medium =share shee t 2. https://www .facebook.c om/6465754 52429581/p osts/131043 0422710744 /?sfnsn=wi wspmo |
| 43 | Friday   | November<br>19, 2021 | Students to participate in Day 3 of Zonal Youth and Heritage Festival  | The on-going Youth and Heritage Festival saw the participation of our students on the third day as well. Given below is the report of DAY 3:  CREATIVE WRITING: Gurleen Kaur won 2nd prize whereas Harshpreet Kaur won 3rd prize in Poetry Writing Competition. Savita Kumari and Parul Kaundal participated in Essay Writing whereas C.S. Lakshaini Priya and Savita | Panjab<br>University,<br>Chandigarh               | https://www<br>.instagram.c<br>om/p/CWf<br>SZovElu/?ut<br>m_medium<br>=share_shee<br>t  |

|    |          |                   |  | participated in Short Story Writing.  HANDWRITING:  Radhika, Samreet Kaur, Harleen Kaur, Tisha, Gurleen Kaur, and Raymanpreet Kaur were the participants.  |   |   |
|----|----------|-------------------|--|--|---|---|
| 44 | Friday   | November 19, 2021 | To participate in Gurpurab celebrations  | Gurpurab celebrations were held at Gurudwara Shaheedan (Model Town) which is under the Guru Nanak Education Trust which also runs our college. On this day, the students of the college participated in langar preparations and, later, collectively the teachers and students partook the langar and sought blessings of the Almighty.  | Gurudwara<br>Shaheedan<br>(Model<br>Town) | 1. https://www .instagram.c om/p/CWxt NSqlneb/?ut m_medium =share_shee t 2. https://www .facebook.c om/6465754 52429581/p osts/131047 7832706003 /?sfnsn=wi wspmo |
| 45 | Saturday | November 20, 2021 | Students to participate in Fine Arts Items to be held on Day 4 of Zonal Youth Festival | On DAY 4, the students of our college participated in FINE ARTS ITEMS:  On-the-spot Painting: Parampreet Kaur got 2nd Prize.  Collage-making: Drishti got 2nd Prize and Sehaj Arora was a participant.  Still Life: Stuti won 3rd Prize. Jasmeet Kaur also participated.  Sarita Kumawat and Raymanpreet Kaur participated in Rangoli  Bimalpreet Kaur participated in Photography.  Deepali and Priya were our entries in Cartooning.  In Poster Making, Jasleen Kaur and Sukhman Kaur represented the college. | Panjab<br>University,<br>Chandigarh       | https://www<br>.instagram.c<br>om/p/CWgE<br>1VSPpyn/?u<br>tm_medium<br>=share_shee<br>t   |

| 16 | Saturday            | November             | To conduct  | Δ Sensitization drive was   | IOAC and                            | 1   |
|----|---------------------|----------------------|---|---|-------------------------------------|---|
| 46 | Saturday            | November 20, 2021    | To conduct<br>SVEEP<br>Awareness<br>Campaign      | A Sensitization drive was conducted by circulating a message to all NSS volunteers through their whatsapp group regarding SVEEP. The Systematic Voter's Education and Electoral Participation Program, better known as SVEEP, is the flagship program of the Election Commission of India for voter awareness and promoting voter literacy in India. Sveep's primary goal is to build and improve participation in democracy in India by encouraging all eligible citizens to vote by making an informed decision during the elections. The message that was circulated among the students on this occasion stated that voting is the fundamental basis of democracy and a single vote can prove to be a game changer. Therefore, rather than enjoying voting day as a holiday, one must vote if we truly want to contribute to the nation building process and to bring about a change. One must cast one's vote with honesty and due diligence to make India a strong and great nation which was the dream of our freedom fighters. | IQAC and NSS Unit                   | 1. https://www .facebook.c om/6465754 52429581/p osts/131184 2715902848 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CW3g LXuPYgD/? utm_mediu m=share_sh eet |
| 47 | Sunday              | November 21, 2021    | Day 5 of Zonal<br>Youth Festival-<br>Grand Finale | November 21 was the grand finale of the Youth and Heritage Festival. Our students brought laurels by winning prizes in the following items:  Giddha: 3rd Prize as a team (comprising 11 students), Muskan Verma bagged 2nd Prize  Ladies Traditional Songs: 3rd Prize as a team (comprising 6 students), Chitwan received 3rd Prize   | Panjab<br>University,<br>Chandigarh | https://www<br>.instagram.c<br>om/p/CWij8<br>pHPvOk/?ut<br>m_medium<br>=share_shee<br>t   |
| 48 | Monday -<br>Tuesday | November 22-30, 2021 | Commencement of Mid semester examination          | Mid semester examinations are<br>being conducted in the college in<br>order to prepare students for the<br>Panjab University Final<br>examination slated for  | IQAC                                | https://www<br>.instagram.c<br>om/p/CWq<br>XxJyvOuq/?<br>utm_mediu<br>m=share_sh  |

|    |          |                   |  | December.   |   | <u>eet</u>  |
|----|----------|-------------------|--|---|---|---|
| 49 | Thursday | November 25, 2021 | To organize 'Plants Langar' on the occasion of Gurpurab                                  | To celebrate the birth anniversary of Guru Nanak Dev Ji, 'Plants Langar' was organized in the campus to improve the bond with nature. This activity was organized under the guidance of SAP coordinator, Dr. Praveen Arora and Head of the Computer Science Department, Ms. Daisy Wadhwa. The Principal of the college, Dr. Maneeta Kahlon, motivated the students to follow the teachings of Guru Nanak Dev ji. She emphasized that plants help to clean the air, soil, and water and make the earth a beautiful livable place.  | Department<br>of Computer<br>Science and<br>Applications<br>and SAP<br>committee,<br>under IQAC | https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/130927<br>9382825848<br>/?sfnsn=wi<br>wspmo  |
| 50 | Thursday | November 25, 2021 | To conduct activities to mark International day on Elimination of Violence against Women | International day on Elimination of Violence against Women was observed in the college campus today. An interactive talk was delivered by Dr. Madhu Dhawan, Assistant Professor, Department of Sociology. She discussed the challenges and problems of women in contemporary society. She also made students aware about international tool CEDAW and Indian constitutional safeguards and provisions for eradicating violence against women. Various activities like poster making, poem recitation, and slogan writing were organized in which students of different streams participated actively. | IQAC and Department of Sociology  | 1. https://www .facebook.c om/6465754 52429581/p osts/130940 1332813653 /?sfnsn=wi wspmo 2. https://www .facebook.c om/6465754 52429581/p osts/130940 1332813653 /?sfnsn=wi wspmo |
| 51 | Thursday | November 25, 2021 | Maintenance of sewing machines to be undertaken  | Energy Management Team has been in constant action for checking the wastage of energy. As a part of this approach, the maintenance of electric sewing machines used in the Fashion Designing lab was performed. All the Sewing machines were cleaned, oiled and minor repairs were done wherever required.  | IQAC and<br>Energy<br>Management<br>Team (SAP<br>Committee)                                     | https://www<br>.instagram.c<br>om/p/CWvk<br>k2dP4X8/?u<br>tm_medium<br>=share_shee<br>t   |

| 52 | Thursday -<br>Saturday | November 25-27, 2021 | Students to participate in Open Athletics Championship | Seema (Roll No. 170) of B.A I won Silver Medal in 800 mts. whereas Seema (Roll No. 159) bagged Silver Medal in 1500 mts. in Open Athletics Championship held at Guru Nanak Stadium, Ludhiana.  | IQAC and<br>Department<br>of Physical<br>Education  | 1. https://www .facebook.c om/6465754 52429581/p osts/131972 2701781516 /?sfnsn=wi wspmo 2. https://www .instagram.c om/gnkcw/p /CXXxrQR F0jU/?utm medium=sh are_sheet |
|----|------------------------|----------------------|--|--|---|--|
| 53 | Friday                 | November 26, 2021    | To celebrate 72nd Constitution Day                     | The 72nd Constitution Day was celebrated today. This day was observed to commemorate the adoption of the Constitution of India. A LIVE session from Central Hall, Parliament House, New Delhi was attended by Madam Principal, faculty members and students of the college through the virtual mode. It was followed by reading of the Preamble of the constitution of India and recitation of the National Anthem by all. Dr. Parveen Arora made the students aware of the significance of the constitution. Lt.Sukhjit Kaur also highlighted the guiding principles of the Constitution. | Department of Public Administrati on & Political Science in collaboration with SAP Committee under IQAC | 1. https://www .instagram.c om/p/CWvj v- 2PraE/?utm _medium=s hare_sheet 2. https://www .facebook.c om/6465754 52429581/p osts/131041 7536045366 /?sfnsn=wi wspmo      |
| 54 | Friday                 | November 26, 2021    | To take Pledge<br>on the occasion<br>of NCC Day        | National Cadets Corps (NCC) Day was celebrated by the NCC Wing. On this day, Cadets, along with Madam Principal and teachers took pledge to uphold the unity of the nation, curtail social evils such as dowry and corruption, and to contribute towards religious harmony and development of the community as a whole. All the cadets actively participated in the event. ANO Lt.Sukhjit Kaur organised the event.  | IQAC and NCC Wing   | 1. https://www .instagram.c om/p/CWxb TqthlzX/?ut m_medium =share_shee t 2. https://www .facebook.c om/6465754 52429581/p osts/131041 7536045366 /?sfnsn=wi wspmo      |

| 55 | Saturday | November 27, 2021 | Sensitization<br>and awareness<br>about<br>Vermicompost<br>to be held                       | A drive was initiated in college in which students collected the peels of vegetables and fruits from the canteen and the campus area. The waste was dumped into the Vermi Compost Pits under the supervision of Nodal Officer Dr Parveen Arora &Sanitation & Hygiene incharge Dr. Madhu Dhawan.  | IQAC and SAP Committee  | 1. https://www .instagram.c om/p/CWxr W8W19bo/? utm_mediu m=share_sh eet 2. https://www .facebook.c om/6465754 52429581/p osts/131046 3239374129 /?sfnsn=wi wspmo |
|----|----------|-------------------|---|--|---|---|
| 56 | Monday   | November 29, 2021 | To organize<br>Coronavirus<br>testing camp in<br>the campus                                 | Coronavirus Testing Camp was organized in the campus on November 29 which will continue till December 1, 2021. A team of health officials including, Dr. Gurpreet Singh, MO and Mrs. Parminder Kaur, Staff Nurse from UPHC, Model Town visited the college campus to collect the swab samples. The team will collect 50 samples each day. An extension lecture was also organized by the NSS Unit on November 29, 2021 for prevention and control of common non-communicable diseases. | IQAC and NSS Unit of the college, in collaboration with Government Dispensary, Model Town, Ludhiana | 1. https://www .facebook.c om/6465754 52429581/p osts/131222 0845865035 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CW5 UzMsBKiF/ ?utm_mediu m=share_sh eet |
| 57 | Monday   | November 29, 2021 | Monthly Report<br>of the<br>Counselling<br>Cell to be<br>submitted by<br>Psychology<br>Club | 'Mind tree' - the Psychology club of the college submitted its monthly report of the Counseling Cell to Madam Principal. It is a student support service to promote mental wellness amongst the students. This cell has been functioning from the beginning of the 2021-22 session. The teacher incharge Ms. Arpuneet Kaur along with the student mentors have successfully created a nurturing space for students to share their problems ranging from academics to personal issues.  | Psychology<br>Club under<br>IQAC  | 1. https://www .facebook.c om/6465754 52429581/p osts/131221 6662532120 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CW5 RPpIhku7/? utm_mediu m=share_sh eet |
| 58 | Tuesday  | November 30, 2021 | To <b>award</b> scholarship to  | Sultan Chand Dropadi Devi  | IQAC  | 1. <a href="https://www.number.nlm">https://www.number.nlm</a>  |

|    |          |   | memorial scholarship was   | S   |   |
|----|----------|---|--|---|---|
|    |          | toppers   | awarded to the toppers of B.Com 1st year and B.Com 2nd year for the session 2020-2021 for standing first in the college in the University examination. The scholarship was given to Ashpreet Kaur and Aakriti Jain.  |   | .facebook.c om/646575- 52429581 p osts/131369 9195717200 /?sfnsn=wi wspmo 2. https://www. instagram.c om/p/CXLb OrohUI6/?t tm_medium =share_sheet                 |
| 59 | November | M.A. (English) student to participate in Creative Writing Contest | Harshpreet Kaur of M.A-I (English) received Certificate of Participation for competing in Creative Writing Contest (Short Fiction) organized by the Department of English, Sarojini Naidu Vanita Maha Vidyalaya, Hyderabad on the occasion of 60th Birth Anniversary celebrations of "Arundhati Roy-The Champion of Humanity". | Sarojini<br>Naidu Vanita<br>Maha<br>Vidyalaya,<br>Hyderabad | 1. https://www.facebook.c om/646575: 52429581/p osts/133437 3470316439 //2sfnsn=wi wspino  2. https://www instagram.c om/p/CYT9 D ih3tr/2ut m medium =share sheet |

Dr. Maneeta Kahlon Principal

Dr. MANEETA KAHLON

Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana.

Kulder Kar Dr. Kuldeep Kaur Co-ordinator

IQAC > coordinator Dr. Anupam Vatsyayan Co-coordinator

IQAC Co-coordinator

## **Action Taken Report**

## December 2021

|    | Day       | Date              | Action to be taken   | Action taken  | Organized<br>by          | Social<br>media<br>Links  |
|----|-----------|-------------------|--|---|--------------------------|---|
| 1. | Wednesday | December 01, 2021 | To conduct a talk on the occasion of World AIDS Day  | To mark World AIDS Day, HIV/AIDS Awareness talk was organized in the college. The objective was to raise awareness and knowledge about HIV and give a call to work towards ending the HIV epidemic. This day was first celebrated in 1988. According to UNAIDS, the theme of this year was "Communities make the difference".  The teachers incharge of the Red Ribbon Club, Dr. Nidhi and Ms. Daisy Wadhwa informed the students about how HIV is transmitted and the ways to prevent HIV spread. Students from different streams of the college participated in this event and expressed their thoughts on different aspects of HIV/AIDS through slogans and posters. | IQAC and Red Ribbon Club | 1. https://www .facebook.c om/6465754 52429581/p osts/131304 4459116007 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CW8e dtKvd1b/?ut m_medium =share_shee t                                       |
| 2. | Wednesday | December 01, 2021 | To organize<br>Superannuation<br>Ceremony for<br>the former<br>Principal of the<br>college, Mrs<br>Manjit Kaur |   | IQAC                     | 1. https://www _instagram.c om/p/CW_J 7FtP1Vk/?u tm_medium =share_shee t 2. https://www _facebook.c om/6465754 52429581/p osts/131432 8928987560 /?sfnsn=wi wspmo 3. https://www _instagram.c om/p/CXBp |

|    |           |                   |  |   |  | JToPLVc/?u  |
|----|-----------|-------------------|--|---|--|---|
|    |           |                   |  |   |  | tm_medium<br>=share_shee<br>t<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131433<br>4192320367<br>/?sfnsn=wi<br>wspmo                       |
| 3. | Wednesday | December 01, 2021 | Student to participate in State Level Competition  | Khushi Gupta, a student of Fashion Designing participated in State Level Poster-making Competition organized by the Department of Home Science, DD Jain Memorial College for Women, Ludhiana.   | DD Jain<br>Memorial<br>College for<br>Women,<br>Ludhiana         |   |
| 4. | Wednesday | December 01, 2021 | To extend best<br>wishes to Ms.<br>Ritu Priya on<br>her wedding  | Ms. Ritu Priya (Assistant Professor, PG Department of Commerce) was congratulated by the staff on the occasion of her marriage. The staff also presented a gift token to her on this occasion.  | Staff<br>Welfare<br>Society                                      | 1. https://www _facebook.c om/6465754 52429581/p osts/132980 7457439707 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CYBR fFZIdJ_/?ut m_medium =share_shee t |
| 5. | Thursday  | December 02, 2021 | To celebrate National pollution Control Day to raise awareness about pollution and its hazardous effects | A talk was held in the college to mark the National Pollution Control Day which is observed every year in memory of the people who lost their lives in the 1984 Bhopal Gas Tragedy. The observance of this day also aims to raise awareness about pollution and its hazardous effects. In an interactive lecture delivered by Mr. Jasvir Singh, Head Constable (Traffic Education Cell), DCP Traffic, Ludhiana, the students were apprised about the ill effects of pollution and suggested ways for reducing environmental | IQAC and<br>Sanitation<br>and Hygiene<br>team (SAP<br>Committee) | 1. https://www .facebook.c om/6465754 52429581/p osts/131369 3879051065 /?sfnsn=wi wspmo  2. https://www .instagram.c om/p/CW_ CwEWPAP 2/?utm_med ium=share       |

|    |          |                   |  | pollution. This activity was conducted under the guidance of Dr. Parveen Arora and Mrs. Gagneet Pal Kaur.   |  | sheet   |
|----|----------|-------------------|--|---|--|---|
| 6. | Thursday | December 02, 2021 | To celebrate World Computer Literacy Day with the aim to encourage the development of technological skills, mainly among children and women in India | Ms. Daisy Wadhwa, Head of Computer Science Department highlighted the importance of computers in daily life on the occasion of World Computer Literacy Day. She also emphasized the need for affordable computer literacy for all to bridge the digital divide. As a part of the event, the students posted on the 'Padlet', their ideas on the innovative applications of computers in the real world. The students with the most promising idea were given a chance to present before the audience. These students were: Divya Manchanda (BCA 1st Semester), Shivangi (BCA 3rd Semester), and Aditi Kapoor (BCA 1st Semester). Principal Dr. Maneeta Kahlon highlighted the need to create awareness and drive digital literacy in underserved communities worldwide. | IQAC and Department of Computer Science and Applications   | 1. https://www .facebook.c om/6465754 52429581/p osts/131368 3085718811 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CW Ad8Bvg4S/ ?utm_mediu m=share_sh eet  |
| 7. | Thursday | December 02, 2021 | Get together for<br>CPBFI  | A get-together was organized for the students of CPBFI, the Certificate Program for Banking, Finance and Insurance of Bajaj Finserv Limited. Ms. Mumtaz, Trainer, Bajaj Finserv Limited, Pune attended the event in the online mode. In addition, a small token of appreciation was distributed among the students.   |  | 1. https://www .facebook.c om/6465754 52429581/p osts/131472 3955614724 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXDZ KsJloCQ/?u tm_medium =share_shee t |
| 8. | Thursday | December 02, 2021 | To take corrective measures to ensure zero water wastage   | The Water Management Team of<br>the Swachhta Action Plan (SAP)<br>Committee of the college<br>supervised the taking down of a<br>water pipe which got burst and<br>ensured the installation of a 180  | IQAC and<br>Water<br>Management<br>Team (SAP<br>Committee) | https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/132982<br>2277438225   |

|     |                      |                      |   | feet PVC pipe in its stead.  |                                  | /?sfnsn=wi<br>wspmo<br>2.<br>https://www<br>.instagram.c<br>om/p/CYB<br>WYS4IPZk/<br>?utm_mediu<br>m=share_sh<br>eet  |
|-----|----------------------|----------------------|---|--|----------------------------------|---|
| 9.  | Thursday -<br>Monday | December 02-06, 2021 | A series of interviews of students to be conducted for the grant of need-cumattendance based scholarships | Dr. Balbir Kaur, Mrs. Manmeet Kaur and Mr. Charanjeet Singh, the members of the Scholarship committee of the college, under the guidance of the college Principal, Dr. Maneeta Kahlon, conducted student interviews for the grant of need-cum-attendance based scholarships. These interactions were conducted on 2nd, 3rd, 4th, and 6th December, 2021. | IQAC and Scholarship committee   | 1. https://www .facebook.c om/6465754 52429581/p osts/133923 7806496672 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CYn6 sAPr0ok/?ut m_medium =share_shee t |
| 10. | Friday               | December 03, 2021    | To check<br>wastage of<br>water   | The Water Management Team (under MGNCRE, Government of India) took another step to check wastage of water by replacing the blocked toilet seat on the first floor of the old hostel building.  | Water<br>Management<br>Team (SAP | 1. https://www _facebook.c om/6465754 52429581/p osts/132981 1354105984 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CYBS mXWlx77/? utm_mediu m=share_sh eet |
| 11. | Friday               | December 03, 2021    | To experience<br>the joy of<br>giving   | Staff Welfare Society gifted a cricket kit to Mr. Akhilesh Singh.  | Staff<br>Welfare<br>Society      | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131426<br>0772327709<br>/?sfnsn=wi<br>wspmo  |

| 12. | Friday | December 03, 2021 | To observe<br>International<br>Day of Persons<br>with                          | The college observed the International Day of Persons with disabilities on the theme "Leadership and participation of  | IQAC   | 2. https://www .instagram.c om/p/CXBa 31yv- el/?utm_me dium=share _sheet  1. https://www .facebook.c om/6465754   |
|-----|--------|-------------------|--|--|--|---|
|     |        |                   | Disabilities to raise understanding and acceptance of people with disabilities | persons with disabilities toward an inclusive, accessible and sustainable post-COVID-19 world." Dr. Nidhi Sharma, Head of the Department of Business Management, shared her saga of success with students and faculty. She narrated how an untoward incident during her young age was not a hindrance and rather she took it as a stepping stone towards success in personal as well as professional life. Teachers and students applauded her story of courage, determination, empathy, and bravery. Principal Dr. Maneeta Kahlon motivated the students to take up challenges as opportunities to succeed in life. |  | 52429581/p<br>osts/131420<br>9065666213<br>/?sfnsn=wi<br>wspmo<br>2.<br>https://www<br>.instagram.c<br>om/p/CXBP<br>WPYF-<br>q8/?utm_me<br>dium=share<br>_sheet   |
| 13. | Friday | December 03, 2021 | To celebrate Cyber Jagrukta Diwas  | The Department of Computer Science and Applications observed 'Cyber Jagrukta Diwas' under the directions from University Grants Commission (UGC). The objective of the event was to raise awareness regarding cybercrime and the ways to deal with it. Ms. Daisy Wadhwa, Head, Department of Computer Science, was the resource person. She provided a virtual walkthrough of the Government of India portal on cybercrime reporting. The students were informed about the types of cybercrime and pointers on being vigilant to safeguard themselves from the same.   | Department<br>of Computer<br>Science and<br>Applications<br>under IQAC<br>as per the<br>instructions<br>of UGC | 1. https://www .facebook.c om/6465754 52429581/p osts/132053 7375033382 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXbL ykHDsZk/? utm_mediu m=share_sh eet |
| 14. | Friday | December 03, 2021 | To promote the use of organic fertilizers                                      | The Greenery Management Team initiated waste management by establishing a composting unit on   | IQAC and<br>Greenery<br>Management   | 1. <a href="https://www.facebook.c">https://www.facebook.c</a>  |

|     |                      |                      |   | the campus. After a period of 45 days, the college SAP Committee had been successful in producing its own organic compost. The compost will be utilized as a fertilizer for the plants in the college nursery. Principal, Dr. Maneeta Kahlon emphasized that through this process, the college will become self-sufficient in its requirement for organic fertilizers and will also contribute towards a healthy soil ecosystem. | Team of<br>Swachhta<br>Action Plan<br>(SAP)<br>Committee | om/6465754 52429581/p osts/131673 2068747246 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXLp BemFjzJ/?ut m_medium =share_shee t                            |
|-----|----------------------|----------------------|---|--|--|---|
| 15. | Saturday -<br>Sunday | December 04-05, 2021 | Students to compete in Inter-college Wrestling Freestyle Tournament                               | Inter-college Wrestling Freestyle Tournament was held at Guru Nanak khalsa College, Abohar on December 04-05, 2021, in which Navpreet Kaur (B.A III) won Bronze Medal in 59 kg weight category.  | Panjab<br>University,<br>Chandigarh                      | 1. https://www .facebook.c om/6465754 52429581/p osts/132677 2067743246 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CX01 8rUlm95/?u tm medium =share shee t |
| 16. | Saturday             | December 04, 2021    | To extend help<br>to the sister<br>institution by<br>gifting cricket<br>kits to school<br>players | The Department of Physical Education gifted cricket kits to Guru Nanak Khalsa School, our sister institution in the Gujarkhan Campus. Under the direction of Mrs. Rajveer Kaur, this goodwill gesture was executed with the aim of developing a sense of camaraderie.  | IQAC and<br>Department<br>of Physical<br>Education       | 1. https://www .facebook.c om/6465754 52429581/p osts/131473 3595613760 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXDb 8K9lmwA/? utm_mediu m=share_sh eet |
| 17. | Saturday             | December 04, 2021    | To organize various activities in the college to mark   | International Volunteer Day is celebrated on December 05 every year. It is an opportunity for volunteers and organizations to  | NCC Wing,<br>NSS Unit,<br>Youth Club,<br>Red Ribbon      | 1.<br>https://www<br>.facebook.c<br>om/6465754  |

| 18. | Saturday | December | To organize  | celebrate their efforts and promote their work among communities. To mark the day, following activities were carried out in the college on December 04:  1. The students of the college pledged to contribute towards sustainable human development.  2. An interactive lecture on fostering volunteerism was delivered by Dr. Parveen Arora, Assistant Professor, Department of Public Administration.  3. The student volunteers of the Water Management Team also pledged to promote the saving of water to maintain the continuity of life on the earth.  4. The student volunteers of the Waste Management Team pledged to promote the usage of bio enzymes instead of pesticides to increase the durability of soil and to further ensure sustainable development. | Club, Red Cross Society, Swachhata Police, and Eco Club in collaboration with SAP Committee under IQAC | 52429581/p osts/131487 5268932926 /?sfnsn=wi wspmo  2. https://www .instagram.c om/p/CXED IrSFeaG/?ut m_medium =share_shee t 3. https://www .facebook.c om/6465754 52429581/p osts/131528 9942224792 /?sfnsn=wi wspmo 4. https://www .facebook.c om/6465754 52429581/p osts/131528 9942224792 /?sfnsn=wi wspmo 5. https://www .instagram.c om/gnkcw/p /CXF6blCld qG/?utm_m edium=shar e_sheet 6. https://www .instagram.c om/p/CXF8 KCyF4s1/?u tm_medium =share_shee t |
|-----|----------|----------|--|--|--|--|
| 18. | Saturday | 04, 2021 | To organize activities on the occasion of World Soil Day | the college campus. This day is observed every year on December 5 to raise awareness about the importance of soil, healthy ecosystems, and human well-being. A number of students from various streams of the  | Committee in collaboration with the Department of Fine Arts under IQAC                                 | https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131530<br>3252223461<br>/?sfnsn=wi  |

|     |          |                   |   | college participated in clay modeling activity and showcased their creativity. These students are: Anshika Arora, Pavnoor Kaur, Priya Bhatt, Jasmeet Kaur, Anmol Kaur, Avneet Kaur, Stuti, Shrishti, and Drishti.   |  | wspmo 2. https://www .instagram.c om/p/CXF- sGAlrPD/?u tm_medium =share_shee t  |
|-----|----------|-------------------|---|---|--|---|
| 19. | Saturday | December 04, 2021 | To initiate Rain Water Harvesting Project on the campus | The Water management Team (Swachhta Action Plan committee) under MGNCRE (Ministry of Education, Government of India) has been working diligently towards Water Management in the campus. Keeping in mind the purpose of using scarce water resources up to optimum level, the Rain Water Harvesting Project was initiated on December 4, 2021. The layout and location of the tank and pipelines were determined by inspecting the lawn areas so as to maximize the use of collection surfaces. Through this project, the collected rainwater will be used to recharge the groundwater levels by using structures like dug wells, borewells, recharge trenches and recharge pits. This project was successfully completed on January 4, 2022. General Secretary of the College governing Body, Er. Gurvinder Singh, Principal Dr. Maneeta Kahlon and Co-ordinators of Water Management Team, Dr. Kuldeep Kaur and Mrs. Shikha Kalra were actively involved in this project. SAP Co-ordinator Dr. Parveen Arora and College Administrative Head Mr. Vir Pal Singh Sidhu had made significant contributions in the venture. | IQAC in collaboration with Water management Team (SAP Committee) | 1. https://www .facebook.c om/6465754 52429581/p osts/133500 3750253411 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CYWj 2VSIB09/?u tm_medium =share_shee t 3.https://ww w.facebook. com/646575 452429581/ posts/13349 9578358754 1/?sfnsn=wi wspmo 4. https://www .instagram.c om/gnkcw/t v/CYWk70 hWCk/?ut m_medium =share_shee t |
| 20. | Monday   | December 06, 2021 | To conduct a demonstrative lecture on Stress Management | An Interactive Demonstration on the theme "Stress Management: Nourishing Minds for Flourished Lives" was organized. Ms. Arpuneet Kaur, Assistant Professor, Department of Psychology, was the resource person. During the session, she discussed various techniques like Meditation, Affirmations,  | Department<br>of<br>Psychology<br>and WDC<br>under IQAC          | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131621<br>5725465547<br>/?sfnsn=wi<br>wspmo<br>2.  |

|     |         |                   |  | Breathing Exercises, Positive thinking, and Diet Regulation. It was followed by a demonstration of the tools to manage stress effectively.  |   | https://www<br>.instagram.c<br>om/p/CXJX<br>jLrPgzR/?ut<br>m_medium<br>=share_shee<br>t   |
|-----|---------|-------------------|--|---|---|---|
| 21. | Monday  | December 06, 2021 | To undertake repair work to save energy  | The Energy Management Team (Swachhta Action Plan committee), under MGNCRE, Ministry of Education, Government of India, arranged maintenance of defective wires and switches in the Fashion designing lab, computer lab and seminar hall with an aim to conserve energy. Electricity repair work was carried out and some new required fittings were also done.          | IQAC and<br>Energy<br>Management<br>Team (SAP<br>committee) | 1. https://www _facebook.c om/6465754 52429581/p osts/131725 8175361302 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CXNi OrflL20/?ut m_medium =share_shee t |
| 22. | Monday  | December 06, 2021 | To fine tune the musical instruments   | The Department of Music conducted a musical instrument maintenance drive. A clean and well-maintained instrument sounds better and plays better. As a result, you sound and play better, so quite naturally you are inspired to play more. With this objective in mind, All the musical instruments were cleaned and fine-tuned to keep them in good working condition. | Department of Music   | 1. https://www _facebook.c om/6465754 52429581/p osts/131810 9238609529 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CXRC CoJluQ6/?ut m_medium =share_shee t |
| 23. | Tuesday | December 07, 2021 | To conduct Armed Forces Flag Day with the objective of collecting funds from the common people and pay homage to the martyrs who fought bravely on the borders | The NCC Wing of the college celebrated the Armed Forces Flag Day with full zeal and vigour. On this day, ANO Lt. Sukhjit Kaur informed the cadets about the importance of the Armed Forces Flag Day. The college students also contributed ₹5000 for the Sainik Welfare Fund. The cadets took an online pledge in the support of the Armed forces. Principal Dr.        | IQAC and NCC Wing   | 1. <a href="https://www.sfacebook.c">https://www.sfacebook.c</a>  |

|     |                         |                            | in order to<br>defend the<br>honour of the<br>nation                               | Maneeta Kahlon urged the students to contribute towards the noble cause of rehabilitation of war widows, disabled defence personnel, ex-serviceman, and their families.  |  | om/gnkcw/p<br>/CXL-<br>10_PsZZ/?u<br>tm_medium<br>=share_shee<br>t  |
|-----|-------------------------|----------------------------|--|--|--|---|
| 24. | Tuesday -<br>Wednesday  | December 07-08, 2021       | Players to compete in Panjab University Inter-college Judo Tournament              | Inter-college Judo Tournament was held at PU Campus, Chandigarh on December 07-08, 2021, in which Kamlesh Kumari (B.A III) won Bronze Medal in 57 kg weight category. Other participants were Sumeshtha, Radhika, and Karuna Bali.         | Panjab<br>University,<br>Chandigarh                  | 1. https://www .facebook.c om/6465754 52429581/p osts/132724 6831029103 /?sfnsn=wi wspmo 2. https://www .instagram.c om/gnkcw/p /CX23maiF JxS/?utm_m edium=shar e_sheet |
| 25. | Wednesday<br>- Thursday | December<br>08-09,<br>2021 | College players to contest in 16th Senior District Baseball Championship           | 16th Senior District Baseball Championship was held on our campus on December 08-09, 2021, in which our Baseball Team, comprising 17 players, won the Championship Trophy.   | Department<br>of Physical<br>Education<br>under IQAC | 1. https://www .facebook.c om/6465754 52429581/p osts/132593 2931160493 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXxcr SClo5p/?ut m_medium =share_shee t       |
| 26. | Thursday                | December 09, 2021          | To collaborate with Cosmos Recycling Unit, Ludhiana for proper disposal of e-waste | The Waste Management Team collaborated with Cosmos Recycling Unit, Ludhiana for proper disposal of e-waste. Nonfunctional computer systems and other equipment that had reached the end-of-life were sent for recycling and safe disposal. | IQAC and SAP committee                               | 1. https://www .facebook.c om/6465754 52429581/p osts/131719 7072034079 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXNZ  |

|     |          |                      |   |   |  | JStFFg2/?ut<br>m_medium<br>=share_shee<br>t  |
|-----|----------|----------------------|---|---|--|--|
| 27. | Thursday | December 09, 2021    | Repair work to be done to save water                                | The Water Management Team of the Swachhta Action Plan (SAP) Committee of the college has been working diligently towards water conservation. The water coolers of the college are regularly maintained to ensure clean drinking water. In addition, broken drainage pipes of the water cooler in the Commerce block were repaired to ensure zero water wastage.   | IQAC and<br>Water<br>Management<br>Team (SAP<br>Committee) | 1. https://www _facebook.c om/6465754 52429581/p osts/132980 2660773520 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CYB QJA2F1jil/? utm_mediu m=share_sh eet |
| 28. | Friday   | December 10, 2021    | To celebrate International Human Rights Day                         | "International Human Rights Day" was celebrated on campus. The Universal Declaration of Human Rights was adopted in 1948 by the United Nations General Assembly. This day is observed to protect the fundamental human rights of all people including their right to freedom. Dr. Madhu Dhawan, Assistant Professor, made the students aware of the relevance of the Universal Declaration of Human Rights (UDHR). She also explained the social, cultural, and political rights which have been covered in UDHR. On this occasion, students of B.A-II also recited poems on gender equality. College principal, Dr. Maneeta Kahlon outlined the theme of UDHR-2021 "Reducing Inequality and Advancing Human Rights" and encouraged the students to respect human rights and live a dignified life. | Department of Sociology under IQAC                         | 1. https://www .facebook.c om/6465754 52429581/p osts/131873 0475214072 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXTk ddDlgZr/?ut m_medium =share_shee t  |
| 29. | Friday   | December<br>10, 2021 | To award Professor Gurbir Singh Sarna scholarship to 24 students of | The noble task of granting scholarship in the name of former General Secretary of the college Governing Body, Prof. Gurbir Singh Sarna to <i>Fatherless Betis</i> of the college was initiated. Prof.   | IQAC   | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/131873  |

|     |          |                   | the college in<br>an endeavor to<br>help the needy  | Sarna was a visionary and philanthropist who always thought of providing education to the marginalised and deprived sections of the society. Under this program, twenty four students were awarded scholarships by the college authorities to provide equitable education to all the students. |   | 4958546957 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXTl DNulZfP/?u tm medium =share shee t   |
|-----|----------|-------------------|---|--|---|--|
| 30. | Saturday | December 11, 2021 | To conduct Parents Teachers Meet which would help discuss and plan the future of the students | organized in the college. The parents were accorded a warm   | IQAC and PTA                            | 1. https://www .facebook.c om/6465754 52429581/p osts/131933 9771819809 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXW Hx38IGcv/? utm_mediu m=share_sh eet  |
| 31. | Saturday | December 11, 2021 | To conduct<br>Water Audit   | college, during which the  |   | 1. https://www .facebook.c om/6465754 52429581/p osts/134251 5556168897 /?sfnsn=wi wspmo  2. https://www .instagram.c om/p/CY1b JsBloo- /?utm_medi um=share_s heet |
| 32. | Saturday | December 11, 2021 | To organize<br>staff get<br>together  | A lunch get-together was organized to celebrate the birthdays of the teachers which fall in the month of November. Token of love was given to the  | IQAC and<br>Staff<br>Welfare<br>Society | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p   |

| _   | T         | 1                 |   |   |  |   |
|-----|-----------|-------------------|---|---|--|---|
|     |           |                   |   | college Principal, Dr. Maneeta Kahlon, and the college teachers, Dr. Parveen Arora (Department of Public Administration), Ms. Neha Dawar, Ms. Ekroop Kaur, Ms. Shubra (Department of Business Management and Commerce), and Mrs. Balwinder Kaur (Department of Fine Arts). Token of affection was given to the members of non-teaching staff, Mr. Suresh from the Administrative office, and Mrs. Harvinder Kaur, a member of Library staff.  Token of gratitude was given to supporting staff on their birthdays: Mr. Baljeet Singh and Mr. Ramesh.  The coordinators of the Staff Welfare Society, Mrs. Jaswinder Kaur, and Mrs. Punpreet Kaur organized the celebration. Principal Dr. Maneeta Kahlon congratulated the members of the staff on their birthday and wished them success in all their endeavors. |  | osts/131935<br>4095151710<br>/?sfnsn=wi<br>wspmo<br>2.<br>https://www<br>.instagram.c<br>om/p/CXW<br>NruTvK9c/?<br>utm_mediu<br>m=share_sh<br>eet |
| 33. | Tuesday   | December 14, 2021 | to celebrate National Energy Conservation Day | National Energy Conservation Day is observed to raise awareness about the need for energy and its conservation in daily life. Since 1991, it is celebrated every year on December 14 by the Bureau of Energy Efficiency (BEE), under the Ministry of Power. To mark this day, 33 students of Fine Arts made posters on Energy Conservation. In addition, different ways of energy conservation were discussed. Principal, Dr. Maneeta Kahlon appreciated the efforts of students and highlighted that energy conservation is the need of the hour. She encouraged students to switch off the lights when not in use and conserve the energy as and when possible.   | Management<br>Team (SAP<br>committee)<br>in<br>collaboration |   |
| 34. | Wednesday | December 15, 2021 | Sangrand<br>celebrations to<br>be held        | The college celebrated 'Poh' month's Sangrand to mark the first day of the month according to the Indian traditional calendar. The college students recited soulful kirtan. Mrs. Maninder   | IQAC   | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/132178   |

|     |          |                   |  | Kaur, Head, PG Department of Commerce highlighted the importance of this day. The college Principal, Dr. Maneeta Kahlon, staff, and the students prayed for the well-being of everyone. The event was videographed by the students of Mass Communication.   |                               | 3834908736 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXgip bBPoKd/?ut m_medium =share_shee t 3. https://www .instagram.c om/tv/CXn OKKqF9aZ/ ?utm_mediu m=share_sh eet 4. https://fb.wa tch/9ZbGbd TI1g/ |
|-----|----------|-------------------|--|---|-------------------------------|--|
| 35. | Thursday | December 16, 2021 | To conduct celebrations on Swarnim Vijay Diwas which commemorates the victory of humanity and peace over injustice | The NCC Wing of the college celebrated Swarnim Vijay Diwas to commemorate 50 years of India's victory in the 1971 Indo-Pak war. History was created on this day with the liberation of Bangladesh in just 13 days. At the same time, it is also a celebration of the determination, valor, and professionalism of the Indian Armed Forces. ANO Lt. Sukhjit Kaur informed the students about the significance of December 16, 1971. Parneet Kaur, a student of B.A-III (Semester V), shared her views on the "Indo-Pak War of 1971" through a presentation. The attempt was to remember the martyrs and their sacrifices, and to strengthen the role of armed forces in nation building. | IQAC and NCC Wing             | 1. https://www _facebook.c om/6465754 52429581/p osts/132233 7188186734 /?sfnsn=wi wspmo  2. https://www _instagram.c om/p/CXi4r kJFKjK/?ut m_medium =share_shee t   |
| 36. | Thursday | December 16, 2021 | To organize<br>Webinar on<br>'Financial<br>Awareness'  | The Placement Cell of the college organized a webinar on the topic "Financial Awareness" to inform students regarding their rights as investors. Mr. Kanwaljeet Singh from Bajaj Finance was the resource person. He discussed the basics of financial concepts, laying down early foundations of investment  | IQAC and<br>Placement<br>Cell | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/132234<br>8481518938<br>/?sfnsn=wi<br>wspmo<br>2.   |

|     |                     |                      |  | and making safe investment. This activity was carried under the guidance of Placement coordinators, Dr Neetu Prakash and Dr. Nidhi.  |                      | https://www<br>.instagram.c<br>om/p/CXi7<br>R5FlgUD/?<br>utm_mediu<br>m=share_sh<br>eet   |
|-----|---------------------|----------------------|--|--|----------------------|---|
| 37. | Thursday            | December 16, 2021    | New computers to be installed in the Computer lab                            | To ensure that students learn and work with the latest ICT tools, four new computer systems were added to the computer lab of the Department of Computer Science and Applications. These computer systems meet the latest configuration of a multimedia computer system for educational purposes and include, i5 10th generation processor, Windows 10 operating system, upgradable to Windows 11. | IQAC                 | 1. https://www .facebook.c om/6465754 52429581/p osts/132534 1727886280 /?sfnsn=wi wspmo 2. https://www .instagram.c om/gnkcw/p /CXu5ZD5F jt7/?utm_me dium=share _sheet |
| 38. | Thursday-<br>Friday | December 16-17, 2021 | To organize Special programs for advanced and slow learners                  | semester examination and participation in classroom  | IQAC                 | 1. https://www .facebook.c om/6465754 52429581/p osts/132472 0231281763 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXsZ n_rlFzl/?ut m_medium =share_shee t       |
| 39. | Friday              | December<br>17, 2021 | Lecture on culture and tourism of Andhra Pardesh -Ek Bharat Shreshtha Bharat | organized a talk under the 'Ek Bharat Shreshtha Bharat' program. Dr. Maneeta Kahlon,   | IQAC and<br>NSS Unit | 1.<br>https://www<br>.facebook.c<br>om/6465754<br>52429581/p<br>osts/132298<br>3341455452<br>/?sfnsn=wi<br>wspmo  |

|     |                        |                            |   | temple, handmade silk weaving industry, the food, zoos, and Kuchipudi dance. She also highlighted the historical significance of Andhra Pradesh which was formed in 1956 on a linguistic basis. This activity was conducted under the guidance of NSS Programme Officers, Dr. Neetu Prakash and Mrs. Satwant Kaur.  |        | 2. https://www .instagram.c om/p/CXlgd WJFqSY/?u tm_medium =share_shee t  |
|-----|------------------------|----------------------------|---|---|--------|---|
| 40. | Friday                 | December 17, 2021          | To attend scholarship meeting at Nehru Sidhant Kendra | Eight undergraduate students and two postgraduate students attended an interaction session with the scholarship committee of the Nehru Sidhant Kender Trust, Ludhiana for the award of Mittal-Pandey Scholarship. Mrs. Punpreet Kaur, Assistant Professor (Department of Business Management and Commerce) accompanied the students during the meeting. Principal of the college, Dr. Maneeta Kahlon wished students good luck and encouraged them to study hard. | IQAC   | 1. https://www .facebook.c om/6465754 52429581/p osts/132533 5614553558 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXu3t = EIX1R/?utm _medium=s hare_sheet |
| 41. | Friday                 | December 17, 2021          | To undertake repairs in order to conserve energy      | The Energy Management Team arranged the maintenance of defective wires and switches in the Office Management and Secretarial Practices (OMSP) lab with an aim to conserve energy. In addition, new electricity fittings were done for the computers added in the OMSP Lab.  | Energy | 1. https://www _facebook.c om/6465754 52429581/p osts/132979 2394107880 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CYB Nj4ZJg- 8/?utm_med ium=share sheet  |
| 42. | Saturday -<br>Saturday | December<br>18-25,<br>2021 | Winter Break to<br>commence<br>from December<br>18-25 | As per the University guidelines, the Winter Break commenced on December 18, 2021. The classes would resume on December 27, 2021.   | IQAC   |   |

| 43. | Saturday | December 18, 2021 | To celebrate Minorities Rights Day                     | Minorities Rights Day underlines the preservation and promotion of the rights of minority communities in India. On this day several campaigns, seminars, and events are conducted to inform and educate people about them. This year, a talk was organized in the college on the occasion of "Minorities Rights Day". Mrs. Punpreet Kaur, Assistant Professor, highlighted the importance of the day and made the students aware of the scholarship schemes for minority students. She also explained the process of applying for scholarships available on the National Scholarships portal. The college Principal, Dr. Maneeta Kahlon encouraged the students to apply under these scholarship schemes. | IQAC                   | 1. https://www .facebook.c om/6465754 52429581/p osts/132350 3721403414 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CXnV fjLloBR/?ut m_medium =share_shee t |
|-----|----------|-------------------|--|---|------------------------|---|
| 44. | Sunday   | December 19, 2021 | E-waste management                                     | GNKCW is committed to responsible and effective e-waste management. The e-waste generated by the college was channeled for safe disposal and recycling through Cosmos Recycling Centre, Ludhiana. A certification was also issued by Cosmos Recycling Centre in the name of the college stating that the material received from the college will be handled in "scientific and eco friendly manner" and in strict compliance with the guidelines set by "e-waste rules, 2016 of Central Pollution Control Board."   | IQAC and SAP Committee | 1. https://www _facebook.c om/6465754 52429581/p osts/132434 1834652936 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CXqv pxMlzA1/?u tm_medium =share_shee t |
| 45. | Thursday | December 23, 2021 | To organize a<br>Webinar on<br>National<br>Farmers Day | The college organized a webinar on the topic "Farm Law Repeal: A Victory of Democracy" to mark National Farmers Day. Mrs. Rajwinder Kaur, Assistant Professor, was the Resource Person. She highlighted the importance of the day and also provided an overview of the three contentious farm laws which were rolled back by the Central government. The college Principal, Dr. Maneeta Kahlon urged the students to understand the importance of the contributions made by the   | IQAC                   | 1. https://www .facebook.c om/6465754 52429581/p osts/132676 1714410948 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CX0y uzQlQ6K/? utm_mediu m=share_sh     |

|     |                      |                      | T  |   |  | ı  |
|-----|----------------------|----------------------|--|---|--|--|
|     |                      |                      |  | farmers for the overall social and economic development of our country.   |  | eet  |
| 46. | Friday               | December 24, 2021    | To hold an online interactive session with the students on the occasion of National Consumer Day | The Department of Economics organized an online interactive talk to mark National Consumer Day. Mrs. Seema Dua, Assistant Professor in the Department of Economics was the resource person. She informed the students about consumer rights and responsibilities. Highlighting the theme of the day, 'Tackle Plastic Pollution', the students were apprised of the dangers of plastic pollution and the ways of handling them. The college Principal, Dr. Maneeta Kahlon, urged the students to become informed consumers. She also stressed that it is a pressing need to eliminate the use of plastics. | Department<br>of<br>Economics<br>under IQAC  | 1. https://www .facebook.c om/6465754 52429581/p osts/132726 4071027379 /?sfnsn=wi wspmo  2. https://www .instagram.c om/p/CX27 muMl_vM/? utm_mediu m=share_sh eet |
| 47. | Friday -<br>Thursday | December 24-30, 2021 | NSS Program<br>Officers of the<br>college to<br>attend seven-<br>day Orientation<br>program      | Dr. Neetu Prakash and Mrs. Satwant Kaur, College NSS Program Officers, attended a seven-day Orientation program for the NSS program officers organized by Empanelled Training Institute and Institute for Development and Communication at Chandigarh University, Gharuan from December 24, 2021, to December 30, 2021. They were felicitated by the college Principal, Dr. Maneeta Kahlon on successful completion of the training program.  | Chandigarh<br>University,<br>Gharuan   | 1. https://www .facebook.c om/6465754 52429581/p osts/133375 9557044497 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CYR McZyl5Bd/ ?utm_mediu m=share_sh eet  |
| 48. | Monday               | December 27, 2021    | Inspection of<br>the college by<br>the General<br>Secretary,<br>College<br>Governing<br>Body     | The General Secretary of the college governing body, Er. Gurvinder Singh, conducted an inspection of the college building and infrastructure. During the inspection, the various aspects of infrastructure upgradation and maintenance were identified. He highlighted the efforts put in by the college Trust and the Former General Secretary, Professor Gurbir Singh Sarna for the development and growth of the   | Sanitation<br>and Hygiene<br>Team (SAP<br>Committee)<br>in<br>collaboration<br>with IQAC | 1. https://www .facebook.c om/6465754 52429581/p osts/132993 2547427198 /?sfnsn=wi wspmo 2. https://www .instagram.c om/p/CYB0                                     |

|     |                    |                      |  | college. He also appreciated the hard work of the college Principal and the Staff for maintaining cleanliness and hygiene in the campus and congratulated the Sanitation and Hygiene Committee of the college. The Principal of the College, Dr. Maneeta Kahlon assured him that through the joint efforts of the teaching and nonteaching staff, the college will strive to achieve excellence.  |                             | kBRI-<br>RN/?utm_m<br>edium=shar<br>e_sheet  |
|-----|--------------------|----------------------|--|---|-----------------------------|--|
| 49. | Monday             | December 27, 2021    | To celebrate the birthday of the General Secretary, College Governing Body | The inspection of the college was followed by the birthday celebration of the General Secretary. The get-together was organized by the Staff Welfare society of the college.  | Staff<br>Welfare<br>Society | 1. https://www _facebook.c om/6465754 52429581/p osts/132993 2547427198 /?sfnsn=wi wspmo 2. https://www _instagram.c om/p/CYB0 kBRI- RN/?utm_m edium=shar e_sheet                                    |
| 50. | Monday -<br>Friday | December 27-31, 2021 | five-day   | Under the aegis of IQAC, the Swachhta Action Plan (SAP) Committee of the college (MGNCRE, Ministry of Education, Government of India) conducted a series of activities as a part of the 'Gandhi Chhadi' mission from December 27 to December 31, 2021. Under the leadership of the college Principal, Dr. Maneeta Kahlon, and with the guidance of the SAP coordinator, Dr. Praveen Arora, this five-day campaign aimed to encourage the adoption of an innovative waste collection tool, the <i>Gandhi Chhadi</i> , for ensuring Swachhta.  Day- 1  The campaign began with a brainstorming session on December 27, 2021, wherein the college management and staff chalked out the campaign outline.  Day - 2  On December 28, 2021, a | SAP                         | 1. https://www _facebook.c om/6465754 52429581/p osts/133614 4470139339 /?sfnsn=wi wspmo 2. https://fb.wa tch/anXv7Y WS-W/ 3. https://www _instagram.c om/p/CYbdi = DFR69/?ut m_medium =share_shee t |

|     |         |                      | re                   | etailed plan was formulate<br>garding the activities to b<br>anducted under the Gandl<br>and Mission. A <b>Swachhta</b>  | e    |
|-----|---------|----------------------|----------------------|--|------|
|     |         |                      |                      | pledge was also taken.  Day- 3  On December 29, 2021, the SAP Team organized a workshop on making Gandhi Chhadi. A Campus Cleanliness Drive was conducted in which 20 students of the college participated with full enthusiasm to clean the campus.  Day 4 & Day 5  On December 30 & 31, 2021, the college students and staff took the initiative of cleaning the area outside the campus using Gandhi Chhadi. This activity served the dual purpose of ensuring cleanliness and promoting the adoption of Gandhi Chhadi to the local population. During the entire period of cleanliness drive, 25 Kg of waste was collected which was used for making compost.  The entire proceedings of the campaign were videographed by the students from the Department of Mass Communication. |      |
| 51. | Tuesday | December<br>28, 2021 | Students to relieved | Students were relieved for the odd semester. The teaching was wrapped up for the odd semesters and the students were sent on preparatory holidays for the upcoming University Examination.   | IQAC |

Dr. Maneeta Kahlon Principal

Dr. MANEETA KAHLON

Principal G.N.Kh. College for Women Gujarkhan Campus, Model Town, Ludhiana. Dr. Kuldeep Kaur Co-ordinator

IQAC coordinator

Dr. Anupam Vatsyayan Co-coordinator

> IQAC Co-coordinator