YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	GURU NANAK KHALSA COLLEGE FOR WOMEN, GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA
• Name of the Head of the institution	Dr. Maneeta Kahlon
• Designation	Principal,Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01612424668
• Mobile no	919914366696
• Registered e-mail	gnkcwldh1@gmail.com
• Alternate e-mail	gnkcwldh1@rediffmail.com
• Address	Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	141002
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Panjab University,Chandigarh**
• Name of the IQAC Coordinator	**Dr. Kuldeep Kaur**
• Phone No.	**01612424668**
• Alternate phone No.	**8360543084**
• Mobile	**9803448489**
• IQAC e-mail address	**gnwldhiqac@gmail.com**
• Alternate Email address	**wadhwakuldeepkaur@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gnwldh.com/wp-content/uploads/2023/08/AQAR_2020-2021_Final.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gnwldh.com/wp-content/uploads/2023/08/College-Academic-Calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**83.20**	**2004**	**04/11/2004**	**04/11/2009**

6.Date of Establishment of IQAC	**15/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ICHR	**Nil**	**Central Govt.**	**2021-22**	**250000**
Bio Diversity	**Nil**	**Central Govt.**	**2021-22**	**14000**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
IQAC planned to organize various seminar /Webinar/activities workshops/extension lectures in order to upgrade the knowledge of students.
Sensitization awareness drives for COVID protocol and organizing free vaccination camps.
Formation of SAP committee and herbal garden .
Organized activities to commemorate 400 Birth Anniversary of Guru Teg Bahadur ji.
To initiate Rain Water Harvesting Project on the campus.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Infrastructure: • To conduct service of the generator • Maintenance of sewing machines to be undertaken • New computers to be installed in the Computer lab • To check wastage of water • To undertake repair work to save energy • To undertake Facilities renovation on campus • To start Second Rain Water Harvesting Unit • To renew AMC of water filter in Home Science cooking lab • To conduct old electrical fittings Replacement Drive on campus	Infrastructure: • The Energy Management team has been in constant action for locating and stopping wastage of energy. Under this, service of the generator was carried out in college. Generator was cleaned, its oil and filter were changed. • The maintenance of electric sewing machines used in the Fashion Designing lab was performed. All the Sewing machines were cleaned, oiled and minor repairs were done wherever required. • The Water Management Team (under MGNCRE, Government of India) took another step to check wastage of water by replacing the blocked toilet seat on the first floor of the old hostel building. • To ensure that students learn and work with the latest ICT tools, four new computer systems were added to the computer lab of the Department of Computer Science • The Energy Management Team (Swachhta Action Plan committee), under MGNCRE, Ministry of Education, Government of India, arranged maintenance of defective wires and switches in the Fashion designing lab, computer lab and seminar hall with an aim to conserve energy. Electricity repair work was carried out and some new required fittings were also done. • The water coolers of the college are regularly maintained to ensure clean drinking water. In addition, broken drainage pipes of the water cooler in the Commerce

	block were repaired to ensure zero water wastage. • In addition, new electricity fittings were done for the computers added in the OMSP Lab. • As a part of the infrastructure maintenance policy, the classroom furniture was renovated for ensuring safe and functional spaces throughout the campus. • The college completed the installation of a second rainwater harvesting unit in the college campus. • The Annual Maintenance Contract (AMC) of the water filter in the Home Science cooking lab was renewed • Swachhta Action Plan Committee of the college under MGNCRE, Ministry of Education, Government of India organized an old electrical fittings Replacement Drive.
Academic Programmes: • To organize/participate in various college/ Inter college activities. • To conduct Parents Teachers Meet which would help discuss and plan the future of the students. • To hold a week long Book Fair under the Book Bank Facility of the college	Academic Programmes: • "Inter-college Millet based Nutritious Recipe Competition" on September 07, 2021 • Fit India Freedom run was organized to celebrate "Azadi Ka Amrit Mahotsav" on Sept 8,2021 • An extension lecture on
Eco-Friendly Campus: • To Organize Tree Plantation Drives • To initiate Rain Water Harvesting Project on the campus. • To start a Composting Unit in the campus • To conduct Water Audit. • To set-up a Herbal Garden • To organize an Orientation session on efficient energy management • To undertake a regular preventive maintenance program for rooftop cleaning on	Eco-Friendly Campus: • Tree Plantation to be done as a part of Rashtriya Poshan Maah 2021 • A Water Audit was conducted in college on 11 Dec,2021, during which the cemented water tanks in the college hostel and canteen were cleaned. • The Water management Team (Swachhta Action Plan committee) under MGNCRE (Ministry of Education, Government of India) has been

campus	working diligently towards Water Management in the campus. Keeping in mind the purpose of using scarce water resources up to optimum level, the Rain Water Harvesting Project was initiated on December 4, 2021. The layout and location of the tank and pipelines were determined by inspecting the lawn areas so as to maximize the use of collection surfaces. Through this project, the collected rainwater will be used to recharge the groundwater levels by using structures like dug wells, borewells, recharge trenches and recharge pits. This project was successfully completed on January 4, 2022 • An initiative to manage the waste and reduce the carbon footprint in the college was taken by establishing a composting unit within the campus. This composting unit will utilize the waste generated in the college premises in the form of garbage, leaves, organic waste and convert it into fertilizer that will be used for nourishing the plants and nursery. • The Greenery Management sub-committee of Swachhta Action Plan (SAP) Committee and the Eco club of the college organised a Poster-making competition and established a herbal garden in the college campus. • An orientation lecture was organized for the students by the Energy Management Team. • Regular preventive maintenance and cleaning of cantilevers and rooftops on the college campus

	is done.
Enabling Environment for Holistic Development: • To conduct FDP'S in order to enhance the knowledge of the faculty • To organize Alumni Meet. • To celebrate National Women's Day • To organize a two day ICHR Sponsored National Seminar on Guru Teg Bahadur Ji. • To celebrate 'Ek Bharat Shreshth Bharat'.	Enabling Environment for Holistic Development: • "Sensitization Awareness Drive for COVID Protocols" to be conducted under Rashtriya Poshan Maah 2021 • Webinars/ competitions for holistic development were conducted for the students. • One-week FDP on "Spark your Basic Computing Skills". Organized for teaching and non-teaching staff. • A free COVID-19 Vaccination Camp was held in the campus in collaboration with UPHC, Model Town and DMC&H. • IQAC and Department of Home Science Organized 7-day Skill Enhancement Program 'Ab Healthy Living Ki Zimmedari Hamari' for the faculty from 5-12 january, 2022 • An Alumni Meet was organized on the college campus on 12 feb,2022. • National Women's Day was celebrated on 14,feb 2022. • Two Day ICHR Sponsored National Seminar onGuru Teg Bahadur Ji was organized from March 25-26, 2022 on the topic

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Managing Commitee	10/07/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	10/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary approach not only broadens the thought process of scholars but also brings clarity about all issues and events. It can be implemented at an institutional level in many ways .Our college organises many interdisciplinary webinars/Workshops/FDPs to promote a blending of different disciplines and enhance the knowledge on topics of overlapping domain. They are organised for academic and skill enhancement of both teaching faculty and non-teaching staff across all disciplines e.g. on E-content Generation, Achieving Quality Benchmarks, Use of Excel, etc. FDP on "Healthy Living ki Zimmedari Hamari", "Discovering One's Potential as a Teacher", etc. The college offers multidisciplinary Add-On Courses such as Functional English, Fashion Designing. Membership of NSS, NCC, EBSB, Unnat Bharat Cell and various clubs & societies is open to all students as is participation in various social outreach activities. All the activities are designed in such a way that all students can get maximum exposure, develop vital skills, and gain confidence. It is an effective tool that sparks enthusiasm for learning.

16.Academic bank of credits (ABC):

The college is affiliated to Panjab University, Chandigarh and has not yet implemented Academic Bank of Credits. Academic Bank of Credits, formulated on the lines of National Academic Depository (NAD), will be implemented as per the guidelines when received from the affiliating University and the Department of Higher Education, Chandigarh Administration (UT). For this purpose, a virtual/digital storehouse will be set up that will contain the information of the credits earned by a student throughout her stay in the college to facilitate student's mobility to other institutions of higher learning.

17.Skill development:

The institute organises various activities for the development of soft skills, life skills and values in students. Entrepreneurial endeavours to nurture the employability quotient in the students are also emphasised. Discussions, Webinars, FDPs are organised as a regular feature. Experts from the industry/professionals are invited by various departments such as Fine Arts, Home Science, and Music etc. to hone the technical skills of the learners. The college has introduced 'Earn While You Learn' program pertaining to the Skill Development in the view of NEP 2020.Under this scheme, students

participate in many activities. They set Diya Exhibitions, Mehndi Stalls and Food Stalls from where they earn with learning skills. This good practice enables them to earn while learning the proposed skill and promotes entreprenurship. Mentor Mentee Groups have been formed and regular meets are held from time to time where students learn varied virtues relieving emotional and psychological stresses leading to refined beings. The college forms Buddy Groups of the students where they come together to fight against numerous menaces prevalent in the society. The college also organises career counselling drives and counselling on attaining vocational skills. To inculcate positive and ethical values among the students, the institution provides value based education in form of organising various competitions on human values, speeches on constitutional, fundamental and universal values. The college also celebrates national festivals like Independence Day and Republic Day, observing various programs like World Aids Day, Environmental Day and by observing the death and birth anniversaries of our national leaders which help in imbibing the good qualities in the students. Besides it, The College runs various courses to enhance skill among women as it aims at Holistic Development and Empowerment of Women Learners. The institute offers various Skill Based / Vocational Courses such as: • Bachelor of Computer Application (BCA)/BBA. • BA with Fashion Designing as an elective subject. • Post Graduate Diploma in Computer Applications under PU, Chandigarh

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is forever committed to preserve and promote the Indian knowledge system in all possible ways. The college offers Hindi and Punjabi as an elective subject and Honours program in Punjabi. Several events are organized to familiarize students with ancient Indian art forms, music, and culture. Students are trained in traditional art forms and participate in various Cultural and Heritage Youth Festivals. College celebrates festivals like Lohri, Basant, Holi and Diwali. Sangrand celebrations are done every month. The students also appear in examination to promote moral values "Naitik Sikhya Imtehaan" organised by Guru Gobind Singh study circle, Ludhiana.

Each program of Panjab University has comprehensively involved IKS in the curriculum. Our college is affiliated to Panjab University. Subjects like Corporate Governance, Ethics and Social Responsibility of Business etc. in the curriculum of various programs inculcate cultural values which enhance value orientation among students.

Hence, our college follows an insightful approach in appropriate integration of Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The pursuit of knowledge is a lifelong activity and so is the acquisition of positive attitude and other qualities which enable the students to become successful. To achieve this, our institution has adopted teaching methodology based on an integration of concepts and theories with practical knowledge and problem solving skills. Understanding the significance of outcome-based education, the college adheres student-centric teaching model and provides all programmes/course outcomes prominently on the college website. The same are shared in detail by the teaching faculty in their respective classrooms and integrated within the teaching practices. Continuous assessment of student's performance is done through group/ individual tasks, quizzes, class tests, field/project work, assignments, internships etc. Students participate zealously in diverse Outreach/community welfare activities through various National programmes such as NSS, NCC, Swatchhta Abhiyan, Unnat Bharat Abhiyaan, Ek Bharat Shreshta Bharat and win accolades at different platforms. The college runs Add on courses in Fashion Designing and Functional English. It also organizes various events and placement drives to enhance the employability skills of the learners and make them industry-ready. The achievement of Course and Programme outcomes is evident from a long list of our well-placed illustrious alumni. Our students are well placed in Universities, Colleges and have joined Judiciary services, Banks, Army, Corporate sectors etc. The progression of our students to eminent institutions of higher learning within India and abroad validates the achievement of our learning outcomes. Our students have consistently been winning laurels in academics, co-curricular and sports activities at the University, State, National and International levels. They have been bagging top positions in the merit lists of Panjab University examinations year after year.

The college has become a knowledge creating hub and is capable of functioning in every changing turbulent environment.

20.Distance education/online education:

The college is working under Panjab University, Chandigarh and is not an entity for distance and online education. Distance education programmes are not offered by the college to the learners. Since 2019, educational institutions in the country have employed digital platforms for engaging classes, conducting conferences, meetings etc. Opening up the educational institutions after pandemic has

paved the way of adopting hybrid mode of education called as "PHYGITAL" combining online and offline resources. This can be considered as the new normal, which is envisaged in New Educational Policy as well. All teachers are trained in using online teaching platform and e-resources, e-tools. Whenever required online classes are held through various platforms like Zoom, Google Meet etc. Seminar halls, some classrooms and laboratories are equipped with projectors and computers and Internet facility .The College library also provides access to e-resources.

Due to the experience gained during the closure period of COVID-19, access to various online resources by educators and students will not be a constraint anymore.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	50

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	1354

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	194

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	475

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**62**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**26**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**39**
Total number of Classrooms and Seminar halls	

4.2	**11230000**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**102**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college of Panjab University, Chandigarh, the college follows the directives and norms of PU in matters concerning curriculum, admission, and evaluation.

- **All the Departments maintain their respective teaching plans**

for each course based on the academic calendar made available by P.U at the beginning of each semester.

- The curriculum has taken a trans-disciplinary approach and is based on human values, gender awareness, technical advancement, and ecological sustainability.
- The college paid specific attention to student preferences and, therefore, decided to include new elective subjects (like Fashion Designing) to accommodate societal and professional needs in accordance with industry trends and demands.
- Internship programs and trainings are given particular importance to provide hands-on experience to students
- Classroom teaching is complemented/ supplemented by experiential learning, Case-study method, clinical studies, project work, educational tours, and usage of ICT tools.
- As a learning organization, we engage in a continuous process of obtaining feedback from different stakeholders in a formal/ informal manner that enriched the teaching learning processes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/1.1.1-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

GNW follows the Academic Calendar released by Panjab University, Chandigarh. It clearly delineates schedule for teaching, examination, semester break and vacations. IQAC of the College also makes its own planner of events which is communicated to all stakeholders.

- For conducting effective Continuous Internal Evaluation, teachers prepare teaching schedules, tests and assignments in accordance with time table and academic calendar.
- During the orientation session held on the first day of the session, students are informed about the course curriculum, deadlines for assignments, dates for mid-semester tests and presentations, and criteria of assessment.
- Master Time table and departmental time tables are displayed
- The college is making all the necessary arrangements for providing transformative education in a structured manner with full accessibility and transparency.

- **The academic progress of the students is continuously monitored and measured through well-planned mid-semester tests, which closely follow the University exam pattern.**
- **Madam Principal conducts meetings with Teachers-in-charge, faculty members, Conveners of committees & societies, and non-teaching staff to ensure smooth execution of scheduled activities in general and MSTs in particular. Code of Conduct to be observed is discussed in detail. Internal assessment is also much deliberated upon before final listing.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/1.1.2-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into the course of Environmental studies at graduation level. Courses that teach human values in its curriculum are Political science, Commerce and Management, English, Sociology,

psychology, Hindi and Punjabi. Professional ethics are integrated in the courses of English, Commerce and Management, Journalism and Mass Communication and computer science and Applications subjects. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also.

N.S.S. organizes various environment related programs including tree plantation, slogan writing, poster making competition and various activities related to human values.

NCC Wing of our college organizes various programs related to environment and sustainability. The NCC's initiatives highlight the organization's commitment to creating awareness and taking action on important issues.

Different social activities were organized by the different clubs and cells of the college such as Red Ribbon Club, Youth Services club, Eco Club, Women's Development Cell, House of Readers, Legal Literacy Cell, Equal Opportunity Cell and Media Club, Ek Bharat Shreshtha Bharat, Unnat Bharat Abhiyan.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gnwldh.com/wp-content/uploads/2023/07/1.4.1-Feedback-report-Analysis_1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.gnwldh.com/wp-content/uploads/2023/07/1.4.2-Feedback-Report-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1354

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At GNKCW, admission to various courses is based on merit. Therefore, the admitted students represent a combination of bright students and

average students. To help them to cope up with the new learning environment, a number of measures are taken by the Institute for their betterment. The college has a well-established counseling system/ mentorship system in place. Students are assigned to, identified faculty who act as their mentors/counselors. Mentors keep a close eye on these students and keep their parents informed about their performance. This is to help and to identify the slow learners as well as the advanced learners from each batch of each year and every course. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self confidence resulting in improvement in academic performance also.. Parent teacher meeting is a regular activity in college. Parents of students are informed in case of poor academic performance and psycho-social problems whenever necessary. Equal Opportunity Cell takes care of the needs of slow learners by conducting extra/ remedial classes for them so as to help them cope up with their studies.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.2.1_2021-2022.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1354	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning emphasizes on quality in Higher Education by adopting different learning approaches to actively engage students and enhance their understanding. At Guru Nanak Khalsa College For Women, the pedagogical thrust with teachers as facilitators, caters to the diversified needs of the students and forms the foundation of learning. The faculty is trained regularly

through sessions on the adoption of student-centric tools to keep abreast of the latest skills and enhance participative teaching-learning process.

Student centric methods focus on the students learning concepts through participative tools. Use of online based services such as Google Classroom provide a springboard to develop several creative activities for the students.

Individual Learning: Teachers have been engaged in E-learning tools like NPTEL videos, SWAYAM Courses, IIT Bombay Spoken Tutorial Projects for enhancing Classroom Learning.

Experiential learning enhances the skill sets of the students in their choice of study. The students learn the concepts through Hands on Training in Workshops, Field Visits/Field Projects, Surveys, Internships, Virtual Labs, Simulation Practical, Audio Visual learning, Book Reviews, Report Writing, Extension activities. Learning is effective when the students participate in the process.

Participative Learning is encouraged through intra- college, state, and national level competitions and inviting talks by experts and alumni from academia

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.3.1-Upload-any-additional-information.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college fosters a culture of innovation by providing necessary infrastructure to enable teachers to integrate ICT tools seamlessly into their teaching practices. These tools encompass a wide range of digital resources, including multimedia presentations, assessment tools, online collaborative platforms, educational websites, and learning management systems. By leveraging these tools, teachers create engaging and interactive learning experiences that cater to the diverse needs of today's learners.

The classrooms are well-equipped with smart boards, LCD projectors

and audio-visual aids to facilitate the teaching-learning process. Also, the internet access in the classrooms allows teachers and students to benefit from the plethora of online educational resources. To nurture critical thinking, problem-solving, team-building, and creativity of students, teachers integrate available ICT infrastructure in daily teaching and assessment activities.

The operation of the college library is fully computerized and the college took subscription of INFLIBNET thus providing access to the wealth of online resources.

To further hone the technology skills of the teachers, a 7-Day Faculty Development Program titled 'Spark your basic computing skills' was organized from September 6-12, 2021. In addition, teachers and students are encouraged to take benefit from the OER repositories as well as enroll in MOOCs offered on SWAYAM/ NPTEL platforms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

Major Mentors-46 Minor Mentors-16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

616

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **GNKCW affiliated to Punjab University, Chandigarh, is bound by University rules regarding Internal Assessment.**
- **After almost two years the students entered the classroom and adjusted to offline system of education. They were told the importance of internal assessment and regularity and punctuality in class.**
- **Students gave MST and both parent and students were apprised of their results through PTM and on the basis of this internal assessment was given.**
- **Second semester began in March and students once again shifted to offline mode. The mentors made a lot of effort and contacted each mentee and worked hard to understand their problems (if any) and encouraged and motivated them to be regular in class.**
- **MSTs were conducted in offline mode. Grievances of students with reference to MST were made clear by showing their performance in the answer sheet.**
- **PTM-a bi-annual feature is also a mechanism where the progress of student is discussed with parents and helps to make internal assessment system more robust.**
- **Internal assessment is also on the basis of class participation and conduct. All the students are given ample opportunities to participate in all the activities that are part of the assessment.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.5.1-Supporting-document-21-22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The entire mechanism to deal with examination related grievances is time bound as per university rules and regulations.

- **Internal Examination are handled by examination committee consist of Principal, Controller of Examination, and members from various Departments. Timely date sheet is displayed in college website and is also circulated among students.**
- **The office of Controller of Examination is easily assessable to students for resolution of any exam related grievance. In case of any discrepancy the students are properly entertained and their queries are duly answered.**

- **Answer sheets are made on university pattern to give practice to students for university examination. The answer sheets of house examinations are shown to the students by the subject teachers and students can approach teacher in case of any clarification or discrepancy like mistake in question paper, marks allocated and necessary corrections are made by teacher.**
- **If a student is not able to appear in examination due to medical or any genuine reason her case is being taken into consideration by the controller of examination provided that she submit application with proper document. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism.**
- **PTM-a bi-annual feature is also a mechanism where the progress, strength and area of improvement of their wards are discussed with the parents.**

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/2.5.2-2021-2022_2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The program and course outcomes for all programmes offered by the college are clearly defined on the college website after a thorough discussion in departmental meetings. Students are apprised of the targeted outcomes of their courses by means of initiation at the college induction programme, regular interaction with teachers, mentorship sessions and regularly updated information through physical and virtual mode . Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course in the beginning of the semester by the teachers in classroom . The faculty are made aware of the expected course outcomes by means of regularly held departmental and staff meetings as well as told to review changes in PO's and CO's in case of revision of syllabus. In addition , all the essential and updated information can be accessed through the institutional website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.6.1-Upload-COs-for-all-Programmes-exemplars-from-Glossary.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of programme outcomes and course outcomes through a number of formal and informal methods which includes:

- **Mid semester examinations are conducted once in each semester in order to prepare the students for the final evaluation to be conducted by the university.**
- **The college promotes the concept of continuous evaluation through regular class tests, group discussions, projects, reports, assignments, presentations, etc. throughout the year.**
- **Viva-voce are conducted both at internal and external level to make the students more confident and thorough about the projects carried out by them as part of their curriculum.**
- **Students are provided with a number of opportunities in form of Intra class, inter class and inter college competitions.**
- **Internships, Industrial visits and educational tours are organised by various departments to provide an insight into the practical world.**

- **In order to develop entrepreneurship spirit amongst the students, various activities are organised throughout the year under "Earn while you learn" scheme of the college.**
- **The learning outcomes are measured based on the completion of the syllabus, internal assessment, final examinations, results, and placements.**
- **The college collects feedback from the students in the form of structured feedback forms available on the college website. Besides it, suggestions boxes are placed at various places in the campus which can be used by the students for providing any type of feedback to the authorities.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.6.2-Upload-any-additional-information.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

431

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gnwldh.com/wp-content/uploads/2023/08/Annual-College-Report-2021-22_compressed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gnwldh.com/wp-content/uploads/2023/07/2.7.1-Student-Satisfaction-Survey-Report_2021_2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2,64,000

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://www.gnwldh.com/wp-content/uploads/2023/07/3.1.3-Paste-link-to-funding-agency-website.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Guru Nanak Khalsa College for Women encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products, and ideas. We motivate our students to gain knowledge through innovations and involvement in creative ideas, along with an academic knowledge system. In 2021-22, under the new leadership of Madam Principal Dr. Maneeta Kahlon, the students were given a chance to develop entrepreneurship-related skills. The faculty had the liberty to devise ingenious and innovational techniques to revolutionize learning for the generation next. Novel productive and constructive ideas were induced and successfully executed. Several departmental-level curricular and extra-curricular activities, and events organized by societies and committees during the year helped in building a bridge between students, faculty members, and industry/organizational level experts. This, in turn, facilitated an ecosystem for innovation and creative transfer of knowledge. An environment was built in the college which nurtured the creative faculties of the students. Learning was made fun and out-of-the-box methods were used for the creation and impart of knowledge, like earn while you learn scheme, movie screenings and outings, book releases and honoring of author-students, and numerous stimulating activities which were conducted within the classroom scenario.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/3.2-2021-2022.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.gnwldh.com/wp-content/uploads/2023/08/3.3.1-Supporting-Doc.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has one and a half NSS units under two Programme Officers, Dr. Neetu Prakash and Mrs Satwant Kaur, one NCC Army wing under ANO Lt. Sukhjit Kaur and various societies, clubs and a women cell that actively carries out various extension activities in the neighborhood community and sensitizes students towards social issues.

N.S.S. Unit and NCC Wing of our college organized various environment related programs including tree plantation, slogan writing, poster making competition etc.

Ek Bharat Shreshtha Bharat: Various activities were conducted under this club with the special aim for the promotion of culture and spread of unity

Unnat Bharat Abhiyan: Under this mission five villages were adopted by our college -Bihla, Jassowal, Kheri, Jhameri, Kakowal Village to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth.

Different social activities were organised by the different clubs and cells of the college such as Red Ribbon Club, Youth Services club, Eco Club, Women's Development Cell, House of Readers, Legal Literacy Cell, Equal Opportunity Cell and Media Club.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/3.4.1-supporting-documents-2021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1330

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

140

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A solid infrastructure is the backbone of any organization and a long-term factor that makes growth sustainable. The college with its open environs and lush campus is oriented to environmental care. The architecture of the college along with high-quality infrastructure

-buildings, classrooms, laboratories, facilities, and equipment - facilitate better instruction, and improve student outcomes.

The college has a splendid and aesthetically designed building in an area of 12 acres. Some distinguishing features of the campus are: 8 Smart Classrooms and 38 spacious lecture rooms, ultra-modern and Hi-tech Labs -Psychology Lab, OMSP, Music Rooms, Fine Art labs, Two Home Science , Fashion Designing lab, Functional English Lab double-storeyed A.C. Hostel facility for girls with homely amenities within the campus, Seminar Room with High-tech sound system and best audio-visual aids, Gymnasium with modern Sports Facilities and playgrounds, Medical Room & First aid Facility, air conditioned and spacious Auditorium, safe and spacious parking space, serene and verdant, green campus with picturesque lawns, on-campus Photostat and printing provision. The whole campus is under CCTV surveillance and the security staff is on duty 24×7.

College has an air cooled and spacious auditorium with seating capacity of 500 persons and an ICT enabled seminar hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.1.1-2021-2022_2.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives importance to overall development of students and organizes various cultural activities, sports on the campus, offering following facilities.

The college has comprehensive sports training and fitness infrastructure. Students are trained in sports under the guidance of a qualified and specialized physical education instructor. Proper training is provided by different coaches to those students who show extraordinary skill in different sports. They are trained and encouraged to participate in various levels of competition including intra college events, inter university events, National events, International events. Courts for basketball, volleyball and badminton are available in the college. A fully equipped gymnasium is also available. In addition to this , there is a common ground in the campus which is suitable for athletic events like races, shot

put, discuss throw, javelin throw etc. Indoor arrangement comprise of table tennis room which is also used for taekwondo.

College has an air cooled and spacious auditorium with seating capacity of 500 persons, an ICT enabled seminar hall and a multi purpose common hall to organize co-curricular, recreational and cultural activities where Talent hunt competitions, Fresher's day, farewells, Inter-college competitions and various departmental events are organized. The departments of Music Vocal and Music Instrumental are equipped with classical and folk instruments to provide an apt artistic environment to our budding artists.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/4.1.2-2021-2022_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/4.1.3-2021-22-Supporting-Document.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

508000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The GNW Library was established in 1969 in commemoration of the 500th birth anniversary of Guru Nanak Dev Ji, It has emerged as one of the leading institutions of higher education for various academic and co-curricular actives.. It has developed into a modern and well stocked library. It is partially air-conditioned and surrounded by lush green playground and dotted with beautiful ornamental trees. Our college library has not only a huge collection of books but an amalgamations of knowledge, culture and advancement. The fully equipped library also maintains a " PEACE ZONE" with holly books. Our library is a sanctum of Knowing and Learning which aims at making every reader a progressive citizen of the World. The library has more than 30,622 books and subscribes to 47 Journals, 23 Magazines and 19 Newspaper. Library and reading room are kept open to all students from 9 am to 4 pm on all working days. It has an open access facility for PG students. All books have been automated with barcode labels. Book bank facility is available for needy and sports students. College publications also an asset to the library. We provide references service ie CAS(Current awareness service) and SDI (Selective dissemination of information) KOHA is an open-source integrated library system,used worldwide by public and academic libraries.The names comes from a Maori term for a gift or donation. KOHA includes modules for acquistions,Circulation,Cataloguing,Serials management, Flexible reporting, Label printing and much more.It is a very good service provider and user friendly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.2.1-2021-2022.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

170352

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1062

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college continuously strives to provide latest IT infrastructure to support the teaching-learning processes. The college has 102 computers and9 classrooms with internet and multimedia facilities, like, projector, smartboard/ screen, graphics tablet with stylus, and visualizer. The college seminar room has a projector and internet facility. A major part of the campus is on the Wi-Fi network. Most of the official work is done with the help of ICT. Surveillance cameras are installed at strategic locations of the campus for safety and security purposes.

The systems in the computer lab, smart classes, library as well as in the administrative office are connected through LAN to ensure easy and quick data transfer and access. In addition, the computers are armed with anti-virus software to fight against malware/ virus attacks. The college has equipment to provide printing, scanning and photocopying facilities.

The college takes regular feedback from the different departments on the existing IT facilities, quality of services and future requirements. After reviewing these reports, necessary actions are recommended to the college management for IT infrastructure updation. Also, the new/ updated versions of the software are procured as per the curriculum requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.3.1-IT-Infrastructure_2021_2022_Additional-Information.pdf

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5920000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper care is provided for the maintenance of equipment and infrastructure so that optimal utility can be obtained.. The institution has appointed staff for maintaining facilities such as Buildings, Transport, Electrical, Housekeeping, Garden etc. Regular cleaning of College floors, classrooms, laboratories, equipment are being done by the housekeeping team under the supervision of a floor incharge. Stock verification and Up-Keeping of the equipment in all

the labs and other facilities is done at the end of every year by Lab in Charge and the report is submitted to the Principal through the concerned department of HOD'Ss for further action .

Various Facilities available in the colllege:

-Computers

-Photocopiers

-Library Soft wares (KOHA, Lib Sys)

-Water Purifier

-Fire Extinguishers

-Air Conditioner

-Generator

-Pest-Control of Class Rooms

ACADEMIC FACILITIES:

.Log books are maintained in the computer laboratory.

. Departmental laboratories and seminar hall are maintained.

.College library maintains issue register of the students and staff, visitors'register.

.Website Committee maintains and updates College website with the help of a professional agency.

.Two Rain Water Harvesting Projects have been started in the college premises.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://www.gnwldh.com/wp-content/uploads/2023/07/4.4.2-2021-2022.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

21

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

82

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.gnwldh.com/wp-content/uploads/2023/07/5.1.3-2021-2022.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

920

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

920

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution places great emphasis on facilitating students' representation and engagement in various administrative, co-curricular, and extracurricular activities by establishing various committees/ council/clubs/societies/NSS/NCC etc. Recognizing the importance of student voice and participation, the institution has established healthy processes and norms to ensure that students have ample opportunities to contribute.

One key aspect of student representation is the student council which serves as a platform for students to voice their opinions, concerns, and ideas. The council comprises elected student representatives who act as bridge between the student body and the administrative authorities. The council enables students to actively participate in decision-making processes that affect their academic and social environment. The institution promotes students' representation on discipline and anti-ragging committee, women development cell and more.

In addition, institution encourages students to engage in co-curricular and extracurricular activities. Students are provided with opportunities to participate in clubs, societies, sports teams, cultural events, and community service initiatives. These activities not only promote personal growth, leadership skills, and teamwork but also foster a sense of belonging and community within the institution.

Thus students, who are the most important stakeholders of the college, have a prominent voice in the day to day activities of the college.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/5.3.2-2021-22_1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

227

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The aim of Alumni is basically to help the present students inform of contribution by the Ex-Students. The Alumni Meet gives the chance to pass out students to get in touch with the people and teachers whom they have not met in years.

Scholarship is offered by the college to Alumni Ward i.e. 10% concession from the total fee while taking the admission.

Following are the objectives:

- To foster the alumni-institution bond.
- To arrange social and cultural functions for alumni.
- To encourage alumni support of the college through both their

- **volunteer and financial efforts.**
- **To encourage alumni to offer scholarships to the needy students.**
- **To engender a spirit of affiliation between the alumni and students of the college.**
- **To look into the interests of the college in general and look after the interest of the alumni.**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/ALUMNI-REPORT-2021-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance and Decision making at the institution under the motto of Love, Service and Sacrifice focus on policies and programmes ,promoting national growth ,social construction , value based education and the optimal uses of resources. To obtain the sustainability of strategic objectives, University guidelines serve as the basis for these decisions. The College Governing Body, the Principal and the IQAC ideate rules and regulations to nurture socially , morally , ethically and environmentally responsible students. Various clubs and society like NCC , NSS ,Red Ribbon Club ,Youth Club , Legal Literacy Club ,Eco Club and Unnat Bharat Abhayan work in this direction ceaslessly. College is committed to build fundamental traits of Character building such as honesty, discipline , courage and skill development.

College accepts the practices of decentralized and participative management which are clearly visible in constitution of various clubs and committees such as Infrastructure Augmentation, Campus

maintenance , Hostel maintenance and management, Admission committee , Time Table committee, Grievance Redressal cell, PTM cell ,Career Counselling cell ,Placement cell, Alumni Association ,Central Assosciation,Cultural and Academic Committes etc. Every stakeholder ensures better implementation of decisions at all levels. Active involvement of staff in various annual committees encourages on various academic and non academic issues with the Principal,

Continous feedback,suggestions and open-house discussions helps to disseminate curriculum effectively. In the same manner , the administrative office effectively manages various components such as administration , accounts, notices and curriculars etc.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The joining of the new Principal Dr. Maneeta Kahlon on September 01, 2021 brought about many defining changes in the institutional practices. The college always had a coordinated administrative structure, in which the Principal is the administrative head of the college and is the Chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. The IQAC conducts regular meetings to formulate the policies in the interest of college and students. In 2021-22, new administrative posts of College Registrar and Bursar were created and new appointments were made against all the important positions, including the IQAC Coordinator and IQAC Co-coordinator. Deans and Coordinators of various sectors and administrative Officers were also appointed in the new academic session. Head Girl and Deputy Head Girl assist in setting up an impeccable communication link between the students and the authorities. Members of Central Association also participate in the conduct of all the events.

Student feedback is also kept in consideration while taking and implementing decisions regarding infrastructure development and maintenance. Mentoring groups of the college is an effectively structured area in which a mentor assists her mentees to achieve professional and personal goals. The mentees can also approach their

mentors whenever required and provide feedback on all important matters.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/6.1.2-2021-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a perspective plan of development which has been reviewed in 2021 when new Principal, Dr. Maneeta Kahlon, took over the charge of the college in September 2021 after her appointment. The plan was reviewed as per the needs of learners keeping in view the higher education policies of the nation. The Perspective plan draft was prepared and discussed with the members of IQAC for their approval. After reviewing, they approved the plan under following headings:

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Research, Consultancy and Extension Research
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance and Leadership
7. Innovation and Best Practices

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the principles and policies charted out by the Guru Nanak Education Trust, New Delhi and the College Governing Body. The hierarchical authority structure is maintained

and the Principal provides overall guidance to the institution in its academic and administrative spheres. The Principal is the link between the Management and the institution and ensures the execution of plans envisioned by the Management while also providing the leadership necessary to preserve, perpetuate and advance the unique work culture of the institution. The Principal, in consultation with the Registrar, Bursar and Deans, takes all the major decisions related to the functioning of the college. IQAC serves as a participative and facilitative unit that closely works with the faculty members to design the finest conceivable strategies. All curricular aspects are delegated to the teaching faculty through the heads of various departments. Co-curricular activities are handled by Deans/Coordinators of different committees /clubs and their members. Secretarial, administrative, and financial services in the Institution are regulated by the respective Superintendents of the Establishment and Accounts Branches with the assistance of other staff. The support staff plays a crucial role in the smooth functioning of the institution, especially in managing and maintaining the library, hostel and labs. Faculty recruitment and selection procedure is adopted as per the rules and regulations of UGC, Punjab government and Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.2.2-21-22.pdf
Link to Organogram of the institution webpage	https://www.gnwldh.com/2021-2022-2022-2023/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a well-established welfare mechanism for both teaching and non-teaching staff. The facilities for the staff are as follows:

- **Colleges contributes in the EPF as per rules and adequate loans can be advanced out from the PF deposited.**
- **The teaching and non-teaching staff are given the facility of computer and Wi-Fi system in the college.**
- **Laptop facility is given to some senior teaching and nonteaching staff members according to the nature of work they handle in the college.**
- **Well-spaced Parking facility is available for the teaching and non-teaching staff.**
- **Also three private hospitals mainly Guru Nanak Hospital, Krishna Hospital, Cosmos, Deep Nursing Hospital and Khalsa Hospital are nearby providing emergency care in case of need.**
- **Free accommodation is provided to some of the non-teaching staff along with family in the college quarters.**
- **Free uniforms are provided to the non-teaching staff every year on the occasion of Lohri**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.3.1-2021-2022.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To evaluate the performance of the faculty members, Self -Assessment Proforma prepared by the College is distributed among all the faculty members at the beginning of the session. Every faculty member provides complete information of his academic, cultural, sports, research and other activities of the previous years. After that, the Performa is evaluated by the head of the department. Finally, the same is approved by the Principal after the proper examination. After the evaluation, the faculty strengths are appreciated and remedial measures are suggested for the weaknesses. The faculty members are encouraged to participate in national/international conferences, seminars, workshops, FDPs and publish the research papers in national/international journals. They are also facilitated to organise national/international seminars, workshops, guest - lecturers, conferences, etc. In the same way, Self-Assessment Proforma for non-teaching staff is proposed to be distributed among all the non-teaching staff in the beginning of the year. Every non-teaching staff member will provide complete information of works and activity of previous years. This proforma will be evaluated by the office superintendent and finally approved by the college Principal. After that remedial measures will be taken for future progress.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.3.5-Instituitions-Peformance-Appraisal-System-for-Teaching-and-Non-Teaching-Staff-2021-22.pdf
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

To maintain the accuracy and transparency of the financial statements of the college.

Internal Audit of the college is conducted by Internal Audit Team consisting of a Bursar(Mrs. Maninder Kaur), a Finance Officer(Mrs. Manmeet kaur) , a Superintendent cum Accountant(Mr. SPS Anand) and a clerk(Mr. Suresh Kumar) from September 2021 onwards on monthly basis.All the vouchers ,Kacha bills ,Pacca bills are checked and vouched for this purpose.

External Audit:

An Authentic audit team conducts external audit on annual basis and submit its reports to the college governing body.

A Statutory audit is conducted annually by certified Chartered Accountant duly appointed by the college authorities. All income and expenditure accounts are checked and verified by the Chartered Accountant. This audit is done by CA Gurbir Singh from PAVAN K.GUPTA & Co. CHARTERED ACCOUNTANTS (CA No-FRN.002244N).

In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.4.1-internal-and-external-financial-audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

471988

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal, Bursar, Finance officer and the Accounts department of the institution prepare the budget every year according to the policies of the institution and the requisites of various college departments. The proposed budget is sent for approval to the General Secretary Er. Gurvinder Singh Sarna (college governing bodies)of GNKCW. On approval, the budget utilisation is done as per need after the prior approval of the Principal. The Accounts Branch of the College maintains the record of all expenditures, which are annually audited by the authorized auditor.

The sources for the mobilization of funds are as follows

1. Grant-In-aid from DPI.

2. College fees and hostel fees.

3. Various grants from government and non-government agencies.

4. Scholarships from state government and non government, local bodies,philanthropists etc.

5. Rent from examinations held at the College premises by outside agencies.

6. Rent from commercial concerns operating within the institution, such as the canteen and tuck shop.

7. Sale of college prospectus.

8. Funds received as registration fees during workshops/seminars and FDPs.

9. Alumni fund.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.4.3-2021-22.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The focus of IQAC was to monitor institutional quality by upgrading and fortifying the competence of the staff and students through several seminars ,webinars , workshops, FDPs and personality development programs etc.**
- **IQAC periodically review and meets the requirement for infrastructure ,IT Software and hardware, music lab ,fine arts lab, sports equipment for holistic development of institution for various areas**
- **IQAC is actively engaged in conducting national seminars sponsored by ICSSR and CDC and getting financial assistance.**
- **Placement cell is active in the college to provide platform for the placement and training of the students.**
- **NCC and NSS unit and various clubs and societies are active for the social responsiveness and overall holistic development of the students.**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.5.1-2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. The purpose of an academic audit is to encourage programs, departments and the institution to evaluate their quality processes and standards based on predetermined benchmarks and to suggest activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular programmes and activities and the infrastructure and support services. They get an opportunity to understand the shortcomings and ways of overcoming them.

The Internal Quality Assurance Cell (IQAC) of the college works incessantly for quality enhancement and take decisive steps towards the growth of the college. Many activities are planned by the IQAC at the beginning of the session, which are revised and reviewed regularly to overcome loopholes, if any. An Action Taken Report (ATR) is prepared monthly with the detailed account of the day and date of the event, action to be taken, and the action taken on the appointed day. The agencies involved are also cited. Social media links of the posts are also given.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.5.2-2021-2022_1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives   **C. Any 2 of the above**

with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gnwldh.com/wp-content/uploads/2023/08/Annual-College-Report-2021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute worked actively towards the gender sensitization of students throughout the academic session:

The college is aware of the importance of gender equity and educates staff members and students about issues and problems specific to gender. Environment is covered in the curriculum of all first-year undergraduate courses.

Road safety Students are taught about the legal rights of women in India as well as the laws that protect women and children in the subjects of education, violence against women and children, and drug abuse. The gender-related concerns that are permeating our society are also covered in the political science curriculum. Additionally, a number of co-curricular and extracurricular programmes emphasise the need of addressing gender issues and the necessity to convert the patriarchal culture into a society that values equality between the sexes.

File Description	Documents
Annual gender sensitization action plan	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.1-Supporting-Document_2.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.1-Supporting-document_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste: The college is committed to waste management of all kinds. has several dustbins for the collection of solid waste, including ones in the hallways, classrooms, laboratories, restrooms, and staff rooms. A composting unit was established in an effort to manage the garbage and lower the carbon footprint. This composting facility makes use of the garbage produced on college property by turning it into fertiliser for the nursery and plants. The canteen staff received instruction on how to compost fruit and vegetable peels in the pits so that this trash could be transformed into manure that could then be utilised in plantations.

In order to properly dispose of electronic garbage, the college's waste management team worked with Cosmos Recycling Unit in Ludhiana. Computers that weren't working and other end-of-life equipment were submitted for recycling and safe disposal. The organization gave the college certificates and invoices for recycling and disposing of e-

waste.

Biomedical waste management: Bio waste generated after the vaccination camp held on 21st October 2021 was managed successfully

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An open environment with tolerance and peace toward cultural, regional, linguistic, communal, socioeconomic, and other diversity is offered by Guru Nanak Khalsa College for Women. various sports and cultural events held inside the college encourage harmony toward one another. Festivals like Basant Panchami, Diwali, Holi etc are celebrated with great enthusiasm. Days of remembrance like Women's Day, Yoga Day, International girl day, retirement parties, exhibitions and workshops foster harmony and tolerance as well. Religious days are celebrated in college with path and langar. Students participate with great devotion in such activities. The college organizes activities like creative writing competitions, copyright day, authors day celebration, book donation activities which tends to rise the level of harmony among the participants and gives a chance to know about culture. The college has an ethics code for students, and one for educators and other professionals which all of the employees must adhere to, irrespective of their social, linguistic, geographical, and cultural diversity other differences. The institute also takes account of socioeconomic diversities among the students and offers scholarships to fatherless children and students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students at Guru Nanak Khalsa College for Women are made aware of their duties as Indian citizens. Most college students are first-time voters. The institution offers them a democratic setting where they can discuss issues, engage in debates, and interact with instructors in order to cultivate the kind of open-mindedness that is necessary for becoming thoughtful citizens. The college hosts a number of ceremonies and other events throughout the year. All members of the faculty and students are urged to actively engage in these programmes. The significance of constitutional obligations is taught to students. The college runs course of Political Science where in students gather in-depth knowledge about the Constitution of the country. The students from different departments have regularly participated in the various activities including flag hoisting ceremony on the occasion of Independence day, celebration of Rashtriya Ekta Diwas, National Voter day, International Human rights day and many more.

The National Cadet Corps (NCC) unit of Guru Nanak Khalsa college for Women is dedicated to creating a 'sense of patriotic commitment' for national development. The college has an active National Service Scheme (NSS) unit where students engage in community service programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Teachers Day was celebrated on September 04, 2021.**
- **International Girl Child Day was celebrated on October 11, 2021.**
- **Global Hand washing Day was celebrated on October 15, 2021.**
- **World Student Day was celebrated on October 15, 2021.**
- **Children's Day was celebrated on November 13, 2021.**
- **Republic Day was celebrated on January 26, 2022.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE 1

   1. TITLE OF THE PRACTICE:

Sustainable Environmental Practices

   1. OBJECTIVES OF THE PRACTICE (100 words)

Guru Nanak Khalsa College for Women, Gujarkhan Campus enjoys a reputation of being a clean campus with lush, beautiful gardens. It has always been our endeavor to interact with the planet in a positive manner by making choices that ensure a good way of life for the future generations. This year also, a number of practices were adopted by the college to prevent causing further damage to the earth's ecosystems.

PRACTICE 2

   1. TITLE OF THE PRACTICE:

Access to Education through Scholarship and Fee Concession Schemes

   1. OBJECTIVES OF THE PRACTICE (100 words)

In 1969, the establishment of GNKCW became possible because of the visionaries like Sardar Bahadur S. Bishan Singh Ji and S. Sant Singh Ji Gujarkhani - President and General Secretary, respectively of Guru Nanak Education Trust (Gujarkhan) who wanted to build an institution to provide equal opportunities to the neglected female population of the society. Over the years, the college contributed immensely in re-framing and re-shaping the social fabric through the intellectual and emotional empowerment of young women. Living up to

the original Vision and Mission of the stalwarts, the college has formulated a number of scholarship and fee concession policies to give easy access to education to all the aspirants and dreamers.

File Description	Documents
Best practices in the Institutional website	https://www.gnwldh.com/wp-content/uploads/2023/08/Best-practices_2021-2022.pdf
Any other relevant information	https://www.gnwldh.com/wp-content/uploads/2023/09/7.2-Supporting-Document_2021-2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The uniqueness of GNKCW lies in its practice of "decentralization." With the coming of the new leadership, Madam Principal Dr. Maneeta Kahlon, the administrative work culture was reconceived and metamorphosed into a fine network of collaborations and participation. Right from the President and General Secretary (Governing Body) to Principal to teaching and non- teaching staff and students, all the stakeholders have a role to play in running the college. It is the result of the combined efforts of all who work together the college is showing substantial growth over the years. Their involvement and cooperation in devising and implementing policies for academic and administrative affairs through various bodies and committees is responsible for the unprecedented rise of the college. College is focused on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders. The cohesive team comprising the management, Principal, staff, and student representative work diligently towards achieving excellence in the field of education. Registrar of the college, Bursar, Controller Examination, various Deans and Coordinators work in tandem with the other members of the staff.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college of Panjab University, Chandigarh, the college follows the directives and norms of PU in matters concerning curriculum, admission, and evaluation.

- All the Departments maintain their respective teaching plans for each course based on the academic calendar made available by P.U at the beginning of each semester.
- The curriculum has taken a trans-disciplinary approach and is based on human values, gender awareness, technical advancement, and ecological sustainability.
- The college paid specific attention to student preferences and, therefore, decided to include new elective subjects (like Fashion Designing) to accommodate societal and professional needs in accordance with industry trends and demands.
- Internship programs and trainings are given particular importance to provide hands-on experience to students
- Classroom teaching is complemented/ supplemented by experiential learning, Case-study method, clinical studies, project work, educational tours, and usage of ICT tools.
- As a learning organization, we engage in a continuous process of obtaining feedback from different stakeholders in a formal/ informal manner that enriched the teaching learning processes.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/1.1.1-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

GNW follows the Academic Calendar released by Panjab University, Chandigarh. It clearly delineates schedule for teaching,

examination, semester break and vacations. IQAC of the College also makes its own planner of events which is communicated to all stakeholders.

- For conducting effective Continuous Internal Evaluation, teachers prepare teaching schedules, tests and assignments in accordance with time table and academic calendar.
- During the orientation session held on the first day of the session, students are informed about the course curriculum, deadlines for assignments, dates for mid-semester tests and presentations, and criteria of assessment.
- Master Time table and departmental time tables are displayed
- The college is making all the necessary arrangements for providing transformative education in a structured manner with full accessibility and transparency.
- The academic progress of the students is continuously monitored and measured through well-planned mid-semester tests, which closely follow the University exam pattern.
- Madam Principal conducts meetings with Teachers-in-charge, faculty members, Conveners of committees & societies, and non-teaching staff to ensure smooth execution of scheduled activities in general and MSTs in particular. Code of Conduct to be observed is discussed in detail. Internal assessment is also much deliberated upon before final listing.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/1.1.2-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into the course of Environmental studies at graduation level. Courses that teach human values in its curriculum are Political science, Commerce and Management, English, Sociology, psychology, Hindi and Punjabi. Professional ethics are integrated in the courses of English, Commerce and Management, Journalism and Mass Communication and computer science and Applications subjects. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also.

N.S.S. organizes various environment related programs including tree plantation, slogan writing, poster making competition and various activities related to human values.

NCC Wing of our college organizes various programs related to environment and sustainability. The NCC's initiatives highlight the organization's commitment to creating awareness and taking action on important issues.

Different social activities were organized by the different clubs and cells of the college such as Red Ribbon Club, Youth Services club, Eco Club, Women's Development Cell, House of Readers, Legal Literacy Cell, Equal Opportunity Cell and Media Club, Ek Bharat Shreshtha Bharat, Unnat Bharat Abhiyan.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.gnwldh.com/wp-content/uploads/2023/07/1.4.1-Feedback-report-Analysis_1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gnwldh.com/wp-content/uploads/2023/07/1.4.2-Feedback-Report-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1354

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At GNKCW, admission to various courses is based on merit. Therefore, the admitted students represent a combination of bright students and average students. To help them to cope up with the new learning environment, a number of measures are taken by the Institute for their betterment. The college has a well-established counseling system/ mentorship system in place. Students are assigned to, identified faculty who act as their mentors/counselors. Mentors keep a close eye on these students and keep their parents informed about their performance. This is to help and to identify the slow learners as well as the advanced learners from each batch of each year and every course. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self confidence resulting in improvement in academic performance also.. Parent teacher meeting is a regular activity in college. Parents of students are informed in case of poor academic performance and psycho-social problems whenever necessary. Equal Opportunity Cell takes care of the needs of slow learners by conducting extra/ remedial classes for them so as to help them cope up with their studies.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.2.1_2021-2022.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1354	62

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning emphasizes on quality in Higher Education by adopting different learning approaches to actively engage students and enhance their understanding. At Guru Nanak Khalsa College For Women, the pedagogical thrust with teachers as facilitators, caters to the diversified needs of the students and forms the foundation of learning. The faculty is trained regularly through sessions on the adoption of student-centric tools to keep abreast of the latest skills and enhance participative teaching-learning process.

Student centric methods focus on the students learning concepts through participative tools. Use of online based services such as Google Classroom provide a springboard to develop several creative activities for the students.

Individual Learning: Teachers have been engaged in E-learning tools like NPTEL videos, SWAYAM Courses, IIT Bombay Spoken Tutorial Projects for enhancing Classroom Learning.

Experiential learning enhances the skill sets of the students in their choice of study. The students learn the concepts through Hands on Training in Workshops, Field Visits/Field Projects, Surveys, Internships, Virtual Labs, Simulation Practical, Audio Visual learning, Book Reviews, Report Writing, Extension activities. Learning is effective when the students participate in the process.

Participative Learning is encouraged through intra- college, state, and national level competitions and inviting talks by experts and alumni from academia

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.3.1-Upload-any-additional-information.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college fosters a culture of innovation by providing necessary infrastructure to enable teachers to integrate ICT tools seamlessly into their teaching practices. These tools encompass a wide range of digital resources, including multimedia presentations, assessment tools, online collaborative platforms, educational websites, and learning management systems. By leveraging these tools, teachers create engaging and interactive learning experiences that cater to the diverse needs of today's learners.

The classrooms are well-equipped with smart boards, LCD projectors and audio-visual aids to facilitate the teaching-learning process. Also, the internet access in the classrooms allows teachers and students to benefit from the plethora of online educational resources. To nurture critical thinking, problem-solving, team-building, and creativity of students, teachers integrate available ICT infrastructure in daily teaching and assessment activities.

The operation of the college library is fully computerized and the college took subscription of INFLIBNET thus providing access to the wealth of online resources.

To further hone the technology skills of the teachers, a 7-Day Faculty Development Program titled 'Spark your basic computing skills' was organized from September 6-12, 2021. In addition, teachers and students are encouraged to take benefit from the OER repositories as well as enroll in MOOCs offered on SWAYAM/ NPTEL platforms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

Major Mentors-46 Minor Mentors-16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

616

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **GNKCW affiliated to Punjab University, Chandigarh, is bound by University rules regarding Internal Assessment.**
- **After almost two years the students entered the classroom and adjusted to offline system of education. They were told the importance of internal assessment and regularity and punctuality in class.**
- **Students gave MST and both parent and students were apprised of their results through PTM and on the basis of this internal assessment was given.**
- **Second semester began in March and students once again shifted to offline mode. The mentors made a lot of effort and contacted each mentee and worked hard to understand their problems (if any) and encouraged and motivated them to be regular in class.**
- **MSTs were conducted in offline mode. Grievances of students with reference to MST were made clear by showing their**

performance in the answer sheet.

- **PTM-a bi-annual feature is also a mechanism where the progress of student is discussed with parents and helps to make internal assessment system more robust.**
- **Internal assessment is also on the basis of class participation and conduct. All the students are given ample opportunities to participate in all the activities that are part of the assessment.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.5.1-Supporting-document-21-22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The entire mechanism to deal with examination related grievances is time bound as per university rules and regulations.

- **Internal Examination are handled by examination committee consist of Principal, Controller of Examination, and members from various Departments. Timely date sheet is displayed in college website and is also circulated among students.**
- **The office of Controller of Examination is easily assessable to students for resolution of any exam related grievance. In case of any discrepancy the students are properly entertained and their queries are duly answered.**
- **Answer sheets are made on university pattern to give practice to students for university examination. The answer sheets of house examinations are shown to the students by the subject teachers and students can approach teacher in case of any clarification or discrepancy like mistake in question paper, marks allocated and necessary corrections are made by teacher.**
- **If a student is not able to appear in examination due to medical or any genuine reason her case is being taken into consideration by the controller of examination provided that she submit application with proper document. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism.**

- **PTM-a bi-annual feature is also a mechanism where the progress, strength and area of improvement of their wards are discussed with the parents.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/2.5.2-2021-2022_2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The program and course outcomes for all programmes offered by the college are clearly defined on the college website after a thorough discussion in departmental meetings. Students are apprised of the targeted outcomes of their courses by means of initiation at the college induction programme, regular interaction with teachers, mentorship sessions and regularly updated information through physical and virtual mode . Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course in the beginning of the semester by the teachers in classroom . The faculty are made aware of the expected course outcomes by means of regularly held departmental and staff meetings as well as told to review changes in PO's and CO's in case of revision of syllabus. In addition , all the essential and updated information can be accessed through the institutional website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.6.1-Upload-COs-for-all-Programmes-exemplars-from-Glossary.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of programme outcomes and course outcomes through a number of formal and informal methods which includes:

- Mid semester examinations are conducted once in each semester in order to prepare the students for the final evaluation to be conducted by the university.
- The college promotes the concept of continuous evaluation through regular class tests, group discussions, projects, reports, assignments, presentations, etc. throughout the year.
- Viva-voce are conducted both at internal and external level to make the students more confident and thorough about the projects carried out by them as part of their curriculum.
- Students are provided with a number of opportunities in form of Intra class, inter class and inter college competitions.
- Internships, Industrial visits and educational tours are organised by various departments to provide an insight into the practical world.

- In order to develop entrepreneurship spirit amongst the students, various activities are organised throughout the year under "Earn while you learn" scheme of the college.
- The learning outcomes are measured based on the completion of the syllabus, internal assessment, final examinations, results, and placements.
- The college collects feedback from the students in the form of structured feedback forms available on the college website. Besides it, suggestions boxes are placed at various places in the campus which can be used by the students for providing any type of feedback to the authorities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/2.6.2-Upload-any-additional-information.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

`431`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>https://www.gnwldh.com/wp-content/uploads/2023/08/Annual-College-Report-2021-22_compressed.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.gnwldh.com/wp-content/uploads/2023/07/2.7.1-Student-Satisfaction-Survey-Report_2021_2022.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`2,64,000`

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.gnwldh.com/wp-content/uploads/2023/07/3.1.3-Paste-link-to-funding-agency-website.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Guru Nanak Khalsa College for Women encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products, and ideas. We motivate our students to gain knowledge through innovations and involvement in creative ideas, along with an academic knowledge system. In 2021-22, under the new leadership of Madam Principal Dr. Maneeta Kahlon, the students were given a chance to develop entrepreneurship-related skills. The faculty had the liberty to devise ingenious and innovational techniques to revolutionize learning for the generation next. Novel productive and constructive ideas were induced and successfully executed. Several departmental-level curricular and extra-curricular

activities, and events organized by societies and committees during the year helped in building a bridge between students, faculty members, and industry/organizational level experts. This, in turn, facilitated an ecosystem for innovation and creative transfer of knowledge. An environment was built in the college which nurtured the creative faculties of the students. Learning was made fun and out-of-the-box methods were used for the creation and impart of knowledge, like earn while you learn scheme, movie screenings and outings, book releases and honoring of author-students, and numerous stimulating activities which were conducted within the classroom scenario.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/3.2-2021-2022.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.gnwldh.com/wp-content/uploads/2023/08/3.3.1-Supporting-Doc.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has one and a half NSS units under two Programme

Officers, Dr. Neetu Prakash and Mrs Satwant Kaur, one NCC Army wing under ANO Lt. Sukhjit Kaur and various societies, clubs and a women cell that actively carries out various extension activities in the neighborhood community and sensitizes students towards social issues.

N.S.S. Unit and NCC Wing of our college organized various environment related programs including tree plantation, slogan writing, poster making competition etc.

Ek Bharat Shreshtha Bharat: Various activities were conducted under this club with the special aim for the promotion of culture and spread of unity

Unnat Bharat Abhiyan: Under this mission five villages were adopted by our college -Bihla, Jassowal, Kheri, Jhameri, Kakowal Village to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth.

Different social activities were organised by the different clubs and cells of the college such as Red Ribbon Club, Youth Services club, Eco Club, Women's Development Cell, House of Readers, Legal Literacy Cell, Equal Opportunity Cell and Media Club.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/3.4.1-supporting-documents-2021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1330

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

140

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A solid infrastructure is the backbone of any organization and a long-term factor that makes growth sustainable. The college with its open environs and lush campus is oriented to environmental

care. The architecture of the college along with high-quality infrastructure -buildings, classrooms, laboratories, facilities, and equipment - facilitate better instruction, and improve student outcomes.

The college has a splendid and aesthetically designed building in an area of 12 acres. Some distinguishing features of the campus are: 8 Smart Classrooms and 38 spacious lecture rooms, ultra-modern and Hi-tech Labs -Psychology Lab, OMSP, Music Rooms, Fine Art labs, Two Home Science , Fashion Designing lab, Functional English Lab double-storeyed A.C. Hostel facility for girls with homely amenities within the campus, Seminar Room with High-tech sound system and best audio-visual aids, Gymnasium with modern Sports Facilities and playgrounds, Medical Room & First aid Facility, air conditioned and spacious Auditorium, safe and spacious parking space, serene and verdant, green campus with picturesque lawns, on-campus Photostat and printing provision. The whole campus is under CCTV surveillance and the security staff is on duty 24×7.

College has an air cooled and spacious auditorium with seating capacity of 500 persons and an ICT enabled seminar hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.1.1-2021-2022_2.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives importance to overall development of students and organizes various cultural activities, sports on the campus, offering following facilities.

The college has comprehensive sports training and fitness infrastructure. Students are trained in sports under the guidance of a qualified and specialized physical education instructor. Proper training is provided by different coaches to those students who show extraordinary skill in different sports. They are trained and encouraged to participate in various levels of competition including intra college events, inter university events, National events, International events. Courts for

basketball, volleyball and badminton are available in the college. A fully equipped gymnasium is also available. In addition to this , there is a common ground in the campus which is suitable for athletic events like races, shot put, discuss throw, javelin throw etc. Indoor arrangement comprise of table tennis room which is also used for taekwondo.

College has an air cooled and spacious auditorium with seating capacity of 500 persons, an ICT enabled seminar hall and a multi purpose common hall to organize co-curricular, recreational and cultural activities where Talent hunt competitions, Fresher's day, farewells, Inter-college competitions and various departmental events are organized. The departments of Music Vocal and Music Instrumental are equipped with classical and folk instruments to provide an apt artistic environment to our budding artists.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/4.1.2-2021-2022_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/4.1.3-2021-22-Supporting-Document.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

508000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The GNW Library was established in 1969 in commemoration of the 500th birth anniversary of Guru Nanak Dev Ji, It has emerged as one of the leading institutions of higher education for various academic and co-curricular actives.. It has developed into a modern and well stocked library. It is partially air-conditioned and surrounded by lush green playground and dotted with beautiful ornamental trees. Our college library has not only a huge collection of books but an amalgamations of knowledge, culture and advancement. The fully equipped library also maintains a " PEACE ZONE" with holly books. Our library is a sanctum of Knowing and Learning which aims at making every reader a progressive citizen of the World. The library has more than 30,622 books and subscribes to 47 Journals, 23 Magazines and 19 Newspaper. Library and reading room are kept open to all students from 9 am to 4 pm on all working days. It has an open access facility for PG students. All books have been automated with barcode labels. Book bank facility is available for needy and sports students. College publications also an asset to the library. We provide references service ie CAS(Current awareness service) and SDI (Selective dissemination of information) KOHA is an open-source integrated library system,used worldwide by public and academic libraries.The names comes from a Maori term for a gift or donation. KOHA includes modules for acquistions,Circulation,Cataloguing,Serials management, Flexible reporting, Label printing and much more.It is a very good service provider and user friendly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.2.1-2021-2022.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

170352

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1062

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college continuously strives to provide latest IT infrastructure to support the teaching-learning processes. The college has 102 computers and9 classrooms with internet and multimedia facilities, like, projector, smartboard/ screen, graphics tablet with stylus, and visualizer. The college seminar room has a projector and internet facility. A major part of the campus is on the Wi-Fi network. Most of the official work is done with the help of ICT. Surveillance cameras are installed at strategic locations of the campus for safety and security purposes.

The systems in the computer lab, smart classes, library as well as in the administrative office are connected through LAN to ensure easy and quick data transfer and access. In addition, the computers are armed with anti-virus software to fight against malware/ virus attacks. The college has equipment to provide printing, scanning and photocopying facilities.

The college takes regular feedback from the different departments on the existing IT facilities, quality of services and future requirements. After reviewing these reports, necessary actions are recommended to the college management for IT infrastructure updation. Also, the new/ updated versions of the software are procured as per the curriculum requirements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.3.1-IT-Infrastructure_2021_2022_Additional-Information.pdf

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5920000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper care is provided for the maintenance of equipment and infrastructure so that optimal utility can be obtained.. The institution has appointed staff for maintaining facilities such as Buildings, Transport, Electrical, Housekeeping, Garden etc. Regular cleaning of College floors, classrooms, laboratories,

equipment are being done by the housekeeping team under the supervision of a floor incharge. Stock verification and Up-Keeping of the equipment in all the labs and other facilities is done at the end of every year by Lab in Charge and the report is submitted to the Principal through the concerned department of HOD'Ss for further action .

Various Facilities available in the colllege:

-Computers

-Photocopiers

-Library Soft wares (KOHA, Lib Sys)

-Water Purifier

-Fire Extinguishers

-Air Conditioner

-Generator

-Pest-Control of Class Rooms

ACADEMIC FACILITIES:

.Log books are maintained in the computer laboratory.

. Departmental laboratories and seminar hall are maintained.

.College library maintains issue register of the students and staff, visitors'register.

.Website Committee maintains and updates College website with the help of a professional agency.

.Two Rain Water Harvesting Projects have been started in the college premises.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/4.4.2-2021-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

21

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

82

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.gnwldh.com/wp-content/uploads/2023/07/5.1.3-2021-2022.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

920

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

920

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution places great emphasis on facilitating students' representation and engagement in various administrative, co-curricular, and extracurricular activities by establishing various committees/ council/clubs/societies/NSS/NCC etc. Recognizing the importance of student voice and participation, the institution has established healthy processes and norms to ensure that students have ample opportunities to contribute.

One key aspect of student representation is the student council which serves as a platform for students to voice their opinions, concerns, and ideas. The council comprises elected student representatives who act as bridge between the student body and the administrative authorities. The council enables students to actively participate in decision-making processes that affect their academic and social environment. The institution promotes students' representation on discipline and anti-ragging committee, women development cell and more.

In addition, institution encourages students to engage in co-curricular and extracurricular activities. Students are provided with opportunities to participate in clubs, societies, sports teams, cultural events, and community service initiatives. These activities not only promote personal growth, leadership skills, and teamwork but also foster a sense of belonging and community within the institution.

Thus students, who are the most important stakeholders of the college, have a prominent voice in the day to day activities of the college.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/5.3.2-2021-22_1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

227

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The aim of Alumni is basically to help the present students inform of contribution by the Ex-Students. The Alumni Meet gives the chance to pass out students to get in touch with the people and teachers whom they have not met in years.

Scholarship is offered by the college to Alumni Ward i.e. 10% concession from the total fee while taking the admission.

Following are the objectives:

- **To foster the alumni-institution bond.**
- **To arrange social and cultural functions for alumni.**
- **To encourage alumni support of the college through both**

their volunteer and financial efforts.

- **To encourage alumni to offer scholarships to the needy students.**
- **To engender a spirit of affiliation between the alumni and students of the college.**
- **To look into the interests of the college in general and look after the interest of the alumni.**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/ALUMNI-REPORT-2021-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance and Decision making at the institution under the motto of Love, Service and Sacrifice focus on policies and programmes ,promoting national growth ,social construction , value based education and the optimal uses of resources. To obtain the sustainability of strategic objectives, University guidelines serve as the basis for these decisions. The College Governing Body, the Principal and the IQAC ideate rules and regulations to nurture socially , morally , ethically and environmentally responsible students. Various clubs and society like NCC , NSS ,Red Ribbon Club ,Youth Club , Legal Literacy Club ,Eco Club and Unnat Bharat Abhayan work in this direction ceaslessly. College is committed to build fundamental traits of Character building such as honesty, discipline , courage and skill development.

College accepts the practices of decentralized and participative management which are clearly visible in constitution of various clubs and committees such as Infrastructure Augmentation, Campus

maintenance , Hostel maintenance and management, Admission committee , Time Table committee, Grievance Redressal cell, PTM cell ,Career Counselling cell ,Placement cell, Alumni Association ,Central Assosciation,Cultural and Academic Committes etc. Every stakeholder ensures better implementation of decisions at all levels. Active involvement of staff in various annual committees encourages on various academic and non academic issues with the Principal,

Continous feedback,suggestions and open-house discussions helps to disseminate curriculum effectively. In the same manner , the administrative office effectively manages various components such as administration , accounts, notices and curriculars etc.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The joining of the new Principal Dr. Maneeta Kahlon on September 01, 2021 brought about many defining changes in the institutional practices. The college always had a coordinated administrative structure, in which the Principal is the administrative head of the college and is the Chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. The IQAC conducts regular meetings to formulate the policies in the interest of college and students. In 2021-22, new administrative posts of College Registrar and Bursar were created and new appointments were made against all the important positions, including the IQAC Coordinator and IQAC Co-coordinator. Deans and Coordinators of various sectors and administrative Officers were also appointed in the new academic session. Head Girl and Deputy Head Girl assist in setting up an impeccable communication link between the students and the authorities. Members of Central Association also participate in the conduct of all the events.

Student feedback is also kept in consideration while taking and implementing decisions regarding infrastructure development and maintenance. Mentoring groups of the college is an effectively structured area in which a mentor assists her mentees to achieve

professional and personal goals. The mentees can also approach their mentors whenever required and provide feedback on all important matters.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/08/6.1.2-2021-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a perspective plan of development which has been reviewed in 2021 when new Principal, Dr. Maneeta Kahlon, took over the charge of the college in September 2021 after her appointment. The plan was reviewed as per the needs of learners keeping in view the higher education policies of the nation. The Perspective plan draft was prepared and discussed with the members of IQAC for their approval. After reviewing, they approved the plan under following headings:

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Research, Consultancy and Extension Research
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance and Leadership
7. Innovation and Best Practices

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the principles and policies charted out by the Guru Nanak Education Trust, New Delhi and the College

Governing Body. The hierarchical authority structure is maintained and the Principal provides overall guidance to the institution in its academic and administrative spheres. The Principal is the link between the Management and the institution and ensures the execution of plans envisioned by the Management while also providing the leadership necessary to preserve, perpetuate and advance the unique work culture of the institution. The Principal, in consultation with the Registrar, Bursar and Deans, takes all the major decisions related to the functioning of the college. IQAC serves as a participative and facilitative unit that closely works with the faculty members to design the finest conceivable strategies. All curricular aspects are delegated to the teaching faculty through the heads of various departments. Co-curricular activities are handled by Deans/Coordinators of different committees /clubs and their members. Secretarial, administrative, and financial services in the Institution are regulated by the respective Superintendents of the Establishment and Accounts Branches with the assistance of other staff. The support staff plays a crucial role in the smooth functioning of the institution, especially in managing and maintaining the library, hostel and labs. Faculty recruitment and selection procedure is adopted as per the rules and regulations of UGC, Punjab government and Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.2.2-21-22.pdf
Link to Organogram of the institution webpage	https://www.gnwldh.com/2021-2022-2022-2023/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a well-established welfare mechanism for both teaching and non-teaching staff. The facilities for the staff are as follows:

- **Colleges contributes in the EPF as per rules and adequate loans can be advanced out from the PF deposited.**
- **The teaching and non-teaching staff are given the facility of computer and Wi-Fi system in the college.**
- **Laptop facility is given to some senior teaching and nonteaching staff members according to the nature of work they handle in the college.**
- **Well-spaced Parking facility is available for the teaching and non-teaching staff.**
- **Also three private hospitals mainly Guru Nanak Hospital, Krishna Hospital, Cosmos, Deep Nursing Hospital and Khalsa Hospital are nearby providing emergency care in case of need.**
- **Free accommodation is provided to some of the non-teaching staff along with family in the college quarters.**
- **Free uniforms are provided to the non-teaching staff every year on the occasion of Lohri**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.3.1-2021-2022.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To evaluate the performance of the faculty members, Self -Assessment Proforma prepared by the College is distributed among all the faculty members at the beginning of the session. Every faculty member provides complete information of his academic, cultural, sports, research and other activities of the previous years. After that, the Performa is evaluated by the head of the department. Finally, the same is approved by the Principal after the proper examination. After the evaluation, the faculty strengths are appreciated and remedial measures are suggested for the weaknesses. The faculty members are encouraged to participate in national/international conferences, seminars, workshops, FDPs and publish the research papers in national/international journals. They are also facilitated to organise national/international seminars, workshops, guest - lecturers, conferences, etc. In the same way, Self-Assessment Proforma for non-teaching staff is proposed to be distributed among all the non-teaching staff in the beginning of the year. Every non-teaching staff member will provide complete information of works and activity of previous years. This proforma will be evaluated by the office superintendent and finally approved by the college Principal. After that remedial measures will be taken for future progress.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.3.5-Instituitions-Peformance-Appraisal-System-for-Teaching-and-Non-Teaching-Staff-2021-22.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

To maintain the accuracy and transparency of the financial statements of the college.

Internal Audit of the college is conducted by Internal Audit Team consisting of a Bursar(Mrs. Maninder Kaur), a Finance Officer(Mrs. Manmeet kaur) , a Superintendent cum Accountant(Mr. SPS Anand) and a clerk(Mr. Suresh Kumar) from September 2021 onwards on monthly basis.All the vouchers ,Kacha bills ,Pacca bills are checked and vouched for this purpose.

External Audit:

An Authentic audit team conducts external audit on annual basis and submit its reports to the college governing body.

A Statutory audit is conducted annually by certified Chartered Accountant duly appointed by the college authorities. All income and expenditure accounts are checked and verified by the Chartered Accountant. This audit is done by CA Gurbir Singh from PAVAN K.GUPTA & Co. CHARTERED ACCOUNTANTS (CA No-FRN.002244N).

In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.4.1-internal-and-external-financial-audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

471988

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal, Bursar, Finance officer and the Accounts department of the institution prepare the budget every year according to the policies of the institution and the requisites of various college departments. The proposed budget is sent for approval to the General Secretary Er. Gurvinder Singh Sarna (college governing bodies)of GNKCW. On approval, the budget utilisation is done as per need after the prior approval of the Principal. The Accounts Branch of the College maintains the record of all expenditures, which are annually audited by the authorized auditor.

The sources for the mobilization of funds are as follows

1. Grant-In-aid from DPI.

2. College fees and hostel fees.

3. Various grants from government and non-government agencies.

4. Scholarships from state government and non government, local bodies,philanthropists etc.

5. Rent from examinations held at the College premises by outside agencies.

6. Rent from commercial concerns operating within the institution, such as the canteen and tuck shop.

7. Sale of college prospectus.

8. Funds received as registration fees during workshops/seminars and FDPs.

9. Alumni fund.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.4.3-2021-22.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The focus of IQAC was to monitor institutional quality by upgrading and fortifying the competence of the staff and students through several seminars ,webinars , workshops, FDPs and personality development programs etc.**
- **IQAC periodically review and meets the requirement for infrastructure ,IT Software and hardware, music lab ,fine arts lab, sports equipment for holistic development of institution for various areas**
- **IQAC is actively engaged in conducting national seminars sponsored by ICSSR and CDC and getting financial assistance.**
- **Placement cell is active in the college to provide platform for the placement and training of the students.**
- **NCC and NSS unit and various clubs and societies are active for the social responsiveness and overall holistic development of the students.**

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/07/6.5.1-2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. The purpose of an academic audit is to encourage programs, departments and the institution to evaluate their quality processes and standards based on predetermined benchmarks and to suggest activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular programmes and activities and the infrastructure and support services. They get an opportunity to understand the shortcomings and ways of overcoming them.

The Internal Quality Assurance Cell (IQAC) of the college works incessantly for quality enhancement and take decisive steps towards the growth of the college. Many activities are planned by the IQAC at the beginning of the session, which are revised and reviewed regularly to overcome loopholes, if any. An Action Taken Report (ATR) is prepared monthly with the detailed account of the day and date of the event, action to be taken, and the action taken on the appointed day. The agencies involved are also cited. Social media links of the posts are also given.

File Description	Documents
Paste link for additional information	https://www.gnwldh.com/wp-content/uploads/2023/09/6.5.2-2021-2022_1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gnwldh.com/wp-content/uploads/2023/08/Annual-College-Report-2021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute worked actively towards the gender sensitization of students throughout the academic session:

The college is aware of the importance of gender equity and educates staff members and students about issues and problems specific to gender. Environment is covered in the curriculum of all first-year undergraduate courses.

Road safety Students are taught about the legal rights of women in India as well as the laws that protect women and children in the subjects of education, violence against women and children, and drug abuse. The gender-related concerns that are permeating our society are also covered in the political science curriculum. Additionally, a number of co-curricular and extracurricular programmes emphasise the need of addressing gender issues and the necessity to convert the patriarchal culture into a society that values equality between the sexes.

File Description	Documents
Annual gender sensitization action plan	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.1-Supporting-Document_2.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.1-Supporting-document_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste: The college is committed to waste management of all kinds. has several dustbins for the collection of solid waste, including ones in the hallways, classrooms, laboratories, restrooms, and staff rooms. A composting unit was established in an effort to manage the garbage and lower the carbon footprint. This composting facility makes use of the garbage produced on college property by turning it into fertiliser for the nursery and plants. The canteen staff received instruction on how to compost fruit and vegetable peels in the pits so that this trash could be transformed into manure that could then be utilised in plantations.

In order to properly dispose of electronic garbage, the college's waste management team worked with Cosmos Recycling Unit in Ludhiana. Computers that weren't working and other end-of-life equipment were submitted for recycling and safe disposal. The

organization gave the college certificates and invoices for recycling and disposing of e-waste.

Biomedical waste management: Bio waste generated after the vaccination camp held on 21st October 2021 was managed successfully

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An open environment with tolerance and peace toward cultural, regional, linguistic, communal, socioeconomic, and other diversity is offered by Guru Nanak Khalsa College for Women. various sports and cultural events held inside the college encourage harmony toward one another. Festivals like Basant Panchami, Diwali, Holi etc are celebrated with great enthusiasm. Days of remembrance like Women's Day, Yoga Day, International girl day, retirement parties, exhibitions and workshops foster harmony and tolerance as well. Religious days are celebrated in college with path and langar. Students participate with great devotion in such activities. The college organizes activities like creative writing competitions, copyright day, authors day celebration, book donation activities which tends to rise the level of harmony among the participants and gives a chance to know about culture. The college has an ethics code for students, and one for educators and other professionals which all of the employees must adhere to, irrespective of their social, linguistic, geographical, and cultural diversity other differences. The institute also takes account of socioeconomic diversities among the students and offers scholarships to fatherless children and students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students at Guru Nanak Khalsa College for Women are made aware of their duties as Indian citizens. Most college students are first-time voters. The institution offers them a democratic setting where they can discuss issues, engage in debates, and interact with instructors in order to cultivate the kind of open-mindedness that is necessary for becoming thoughtful citizens. The college hosts a number of ceremonies and other events throughout the year. All members of the faculty and students are urged to actively engage in these programmes. The significance of constitutional obligations is taught to students. The college runs course of Political Science where in students gather in-depth knowledge about the Constitution of the country. The students from different departments have regularly participated in the various activities including flag hoisting ceremony on the occasion of Independence day, celebration of Rashtriya Ekta Diwas, National Voter day, International Human rights day and many more.

The National Cadet Corps (NCC) unit of Guru Nanak Khalsa college for Women is dedicated to creating a 'sense of patriotic commitment' for national development. The college has an active National Service Scheme (NSS) unit where students engage in community service programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gnwldh.com/wp-content/uploads/2023/07/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Teachers Day was celebrated on September 04, 2021.
- International Girl Child Day was celebrated on October 11, 2021.
- Global Hand washing Day was celebrated on October 15, 2021.
- World Student Day was celebrated on October 15, 2021.
- Children's Day was celebrated on November 13, 2021.
- Republic Day was celebrated on January 26, 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE 1

   1. **TITLE OF THE PRACTICE:**

Sustainable Environmental Practices

   1. **OBJECTIVES OF THE PRACTICE (100 words)**

Guru Nanak Khalsa College for Women, Gujarkhan Campus enjoys a reputation of being a clean campus with lush, beautiful gardens. It has always been our endeavor to interact with the planet in a positive manner by making choices that ensure a good way of life for the future generations. This year also, a number of practices were adopted by the college to prevent causing further damage to the earth's ecosystems.

PRACTICE 2

   1. **TITLE OF THE PRACTICE:**

Access to Education through Scholarship and Fee Concession Schemes

   1. **OBJECTIVES OF THE PRACTICE (100 words)**

In 1969, the establishment of GNKCW became possible because of the visionaries like Sardar Bahadur S. Bishan Singh Ji and S. Sant Singh Ji Gujarkhani - President and General Secretary, respectively of Guru Nanak Education Trust (Gujarkhan) who wanted

to build an institution to provide equal opportunities to the neglected female population of the society. Over the years, the college contributed immensely in re-framing and re-shaping the social fabric through the intellectual and emotional empowerment of young women. Living up to the original Vision and Mission of the stalwarts, the college has formulated a number of scholarship and fee concession policies to give easy access to education to all the aspirants and dreamers.

File Description	Documents
Best practices in the Institutional website	https://www.gnwldh.com/wp-content/uploads/2023/08/Best-practices_2021-2022.pdf
Any other relevant information	https://www.gnwldh.com/wp-content/uploads/2023/09/7.2-Supporting-Document_2021-2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The uniqueness of GNKCW lies in its practice of "decentralization." With the coming of the new leadership, Madam Principal Dr. Maneeta Kahlon, the administrative work culture was reconceived and metamorphosed into a fine network of collaborations and participation. Right from the President and General Secretary (Governing Body) to Principal to teaching and non- teaching staff and students, all the stakeholders have a role to play in running the college. It is the result of the combined efforts of all who work together the college is showing substantial growth over the years. Their involvement and cooperation in devising and implementing policies for academic and administrative affairs through various bodies and committees is responsible for the unprecedented rise of the college. College is focused on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders. The cohesive team comprising the management, Principal, staff, and student representative work diligently towards achieving excellence in the field of education. Registrar of the college, Bursar, Controller Examination, various Deans and Coordinators work in tandem with the other members of the staff.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **To consolidate teaching and administrative functioning**
- **To fill vacant teaching positions**
- **To put Feedback Mechanism formally through IQAC**
- **To create a formal mechanism of remedial classes for slow learners**
- **Up-gradation of College website**
- **Skill-based programs are to be continued with more emphasis on employability**
- **To enhance collaborations and MOUs with Government and non-government organizations for skill and research oriented programs**
- **Augmentation of infrastructure will be specifically taken into consideration. The college is planning for up-gradation of infrastructure which has become stagnant because of lockdown situation and the resultant consequences**
- **More technology-enabled classrooms to be added**
- **Enhancing Alumni Network for an enriching interaction in terms of academic and entrepreneurial ventures**
- **The college is in the process of preparing for the next Accreditation cycle for NAAC.**
- **College to participate in Azadi ka Amrit Mahotsava with full fervor for the cause of nation building and social inclusivity**

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