

GURU NANAK KHALSA COLLEGE FOR WOMEN
GUJARKHAN CAMPUS 2022-23

IQAC Meeting
AGENDA OF THE MEETING

Date: January 16, 2023

Time: 1:00 pm

Venue: Seminar Hall

MEMBERS PRESENT

- **Dr. Maneeta Kahlon** (Principal)
- **Dr. Kuldeep Kaur** (IQAC Coordinator)
- **Dr. Anupam Vatsyayan** (IQAC Co-coordinator)
- Dr. Balbir Kaur
- Mrs. Maninder Kaur
- Mrs. Manmeet Kaur
- Mrs. Prabhjot Kaur
- Mrs. Seema Dua
- Dr. Parveen Arora
- Dr. Neetu Prakash
- Dr. Punpreet Kaur
- Dr. Nidhi
- Mrs. Manpreet Kaur
- Mrs. Rajwinder Kaur
- Dr. Madhu Bala
- Mrs. Harpreet Kaur
- Mrs. Kirti Loomba
- Mrs. Surjit Kaur
- Mrs. Gagneet Pal Kaur
- Ms. Daisy Wadhwa
- Mrs. Satwant Kaur
- Mrs. Shikha Kalra

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- Dr. Shikha Bajaj
- Mrs. Sukhjit Kaur

AGENDA

- Planning for the smooth conduct of the new semester
- Time table and teaching plans for the new semester
- To prepare for one day National Seminar to be organized by the Department of Sociology and sponsored by College Development Council, Panjab University, Chandigarh
- Preparation for the two-day ICHR Sponsored National Seminar on “Role of Punjab in the Freedom Struggle of India” to be organized by the Department of History on February 10-11, 2023
- To organize activities of Skill Training of Rural Youth (STRY) on the theme ‘Entrepreneurship Opportunities for Youth’ in collaboration with Punjab Agriculture Management and Extension Training Institute (PAMETI), Ludhiana and National Institute of Agricultural Extension Management (MANAGE), Hyderabad
- To organize a 3-Day skill based online course on “Digital Marketing” in association with MGNCRE
- To observe 2023 as the International Year of Millets under the guidance of DoHE, UGC
- To make plans for various one-day Faculty Development Programs
- Activities to be planned under ‘Earn While You Learn’ scheme of the college
- Heads of all the departments to organize activities/ workshops/ extension lectures during the term.
- Invite suggestions to hold the Annual Convocation for the session from the house
- Alumni Association to organize the Valentine Carnival in association with Women Development cell
- To motivate teachers to enhance their academic and research record by presenting and publishing papers or also by conducting sessions as Resource Persons
- Mentoring Meets
- One day trips and industrial visits
- Scholarship tests to be conducted
- Inter-college competitions
- Placement Cell
- Activities by various Clubs and societies

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PROCEEDINGS

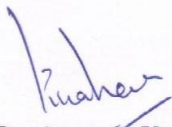
- Teachers were guided to plan meticulously for the new even semester. All the Heads of the departments should conduct review meetings to discuss the observations and suggestions vis-à-vis the teaching of the course, student responses, and the advancement of slow learners of the previous semester
- Various Heads of the departments were directed to prepare Time-tables and teaching plans for the new semester. The work load must be timely calculated and the stock of library books should also be checked.
- Dr. Madhu Dhawan, Head, Department of Sociology should start preparing for the one day national seminar sponsored by College Development Council, Panjab University, Chandigarh on the theme “Towards Gender Inclusivity: Emerging Contemporary Issues around Gender” scheduled on February 4, 2023.
- Dr. Rajwinder Kaur and Mrs. Sandeep Kaur (Department of History) were directed to make preparations for the two-day ICHR Sponsored National Seminar on “Role of Punjab in the Freedom Struggle of India” to be held in the college on February 10-11, 2023
- Departments of Home Science and Fashion Designing to plan activities for Skill Training of Rural Youth (STRY) on the theme ‘Entrepreneurship Opportunities for Youth’ in collaboration with Punjab Agriculture Management and Extension Training Institute (PAMETI), Ludhiana and National Institute of Agricultural Extension Management (MANAGE), Hyderabad. To impart training to rural youth for different skills, various sessions should be conducted from January 16-21, 2023 on pickle making, block printing, stencil printing, knitting etc.
- Ms Daisy Wadhwa, Head, Department of Computer Science and Applications was asked to plan a 3-Day skill-based online course on “Digital Marketing” in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Ministry of Education, Government of India in the month of January.
- Different activities and competitions like innovative millet-based recipes, Rangoli making and Slogan-writing competitions should be organized in the college as per the guidelines issued by Department of Higher Education, UGC to build up momentum for the popularization of millets and to make “International Year of Millets-2023” a success.
- Planning commenced for organizing One-day Faculty Development Programs during the semester.
- It was unanimously decided to give an impetus to the ‘Earn While You Learn’ scheme of the college. In order to showcase the creativity of students, stalls and counters will be set-up for the sale of food items and exhibitions of repurposed/recycled old items should be arranged.
- Heads of all the departments to organize activities/ workshops/ extension lectures during the term.
- Madam Principal also invited suggestions from the house for the conduct of Annual Convocation.

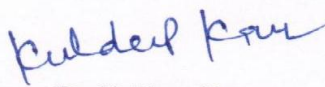
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- Dean, Alumni Association Mrs. Rajwinder Kaur was instructed to get ready for the Alumni Valentine Carnival in association with Women Development Cell of the college. The primary objective of the Carnival will be to give a platform to the budding entrepreneurs among students to generate income.
- Members of the teaching staff were motivated to enhance their academic and research record by presenting and publishing papers or also by conducting sessions as Resource Persons.
- It was put forth that Mentoring Meets should be regularly held so that the mentor-mentee equation is strengthened.
- The Coordinators of Tours and Trips Committee were asked to plan a number of one-day and two-day trips as well as industrial visits in the forthcoming months.
- Scholarship tests will be conducted during the semester and scholarships will be awarded under various categories after a series of rigorous interviews by the Scholarship Committee.
- It was ordained that more and more students should be encouraged to participate in the upcoming inter-college and district level competitions.
- Placement officers, Dr. Neetu Prakash and Dr. Nidhi Sharma were directed to organize seminars and career counseling sessions for the outgoing students.
- Various Clubs and societies were instructed to organize activities for their members and days of national and international importance should be observed duly on the campus.

PLACED BEFORE IQAC FOR CONSIDERATION AND APPROVAL

The committee members highly appreciated the proposal and approved the decision. The meeting ended with a formal vote of thanks by Dr. Kuldeep Kaur, Coordinator IQAC to the Honorable Chairperson, Dr. Maneeta Kahlon and to all the members of IQAC for their valuable suggestions.


Dr. Anupam Vatsyayan
Co-Coordinator, IQAC
IQAC
Co-coordinator


Dr. Kuldeep Kaur
Coordinator, IQAC
IQAC
Coordinator


Dr. Maneeta Kahlon
Principal &
Chairperson, IQAC
Dr. MANEETA KAHLON
Principal
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