



## Action Taken Report

Criterion 1.4.1 Feedback from Stakeholders: Students/Teachers/Parents/Employers/Alumni

2022-2023

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# Action Taken Report

## Criterion 1.4.1

### Feedback from Stakeholders: Students/ Teachers/ Parents/ Employers/ Alumni (2022-2023)

In adherence to the rigorous quality assessment process, our institution undertakes a comprehensive evaluation of its educational practices, with a specific focus on feedback obtained from stakeholders. Our college underscores the pivotal role of feedback from diverse stakeholders in shaping the overall effectiveness and relevance of our academic programs. In consonance with our commitment to continuous improvement, we have diligently engaged with various stakeholders, including students, teachers, employers, and alumni, to glean valuable insights into the strengths and areas of enhancement within our college. The multifaceted perspectives brought forth by students, educators, industry representatives, and alumni contribute indispensably to the refinement of our academic ecosystem. Through structured feedback mechanisms, we have endeavored to foster an environment where voices from every segment of our stakeholder community are not only heard but are instrumental in steering the trajectory of educational excellence.

This **Action Taken Report** encapsulates our proactive responses to the discerning feedback received, showcasing our dedication to responsive and dynamic educational practices that align with the evolving needs of our stakeholders and the broader educational landscape.

The report includes *five* sections, each mentioning the ‘Suggestions/ Feedback’ received from Students, Teachers, Parents, Employers, and Alumni as well as the ‘Action Taken’ in response to the received recommendations.

<b>Stakeholder- Students</b>	
<b>Suggestion/ Feedback</b>	<b>Action Taken</b>
The number of books in the college library should be increased.	The budget allocated for library resources was further increased.
Workshops must be organized to enhance the soft skills of students.	Various activities to build the interpersonal skills were organized by the college Placement Cell.
Students should be provided more information and opportunities on internships. The number of Placement Drives should be increased.	The Placement Cell prepared a comprehensive plan to collaborate with industry to offer more internship and placement opportunities.
More real-life practical exposure must be provided.	More industrial visits were planned and organized.
<p>Infrastructure Augmentation suggestions:</p> <ul style="list-style-type: none"> <li>- ICT facilities should be further improved.</li> <li>- Classrooms should be whitewashed.</li> <li>- Air Conditioners should be installed in classrooms.</li> <li>- Sitting area for students should be increased.</li> <li>- Sports facilities should be augmented.</li> <li>- Cleanliness in washrooms needs to be improved.</li> </ul>	Budget was earmarked to improve the infrastructure of the college. Air Conditioners were installed in classrooms and faulty air conditioners were repaired. However, the classrooms are yet to be whitewashed. And, the sitting area for students cannot be increased due to space constraints.
Skill-based courses should be introduced.	Students were encouraged to enroll in MOOCs offered by Swayam/ NPTEL platforms in order to meet industry requirements.

### Stakeholder- Teachers

Suggestion/ Feedback	Action Taken
Faculty Development Programs/ Training programs on latest trends in education and technology must be regularly organized.	Teachers are encouraged to regularly attend the Faculty Development Programs (FDPs), Swayam-NPTEL MOOCs and other certification programs organized by the institutions of repute. The information regarding such programs is disseminated by the Internal Quality Assurance Cell (IQAC) through the faculty communication/ social media groups. In addition, the IQAC incentivizes the faculty members successfully completing/ participating in FDPS/ MOOCs/ Seminars/ Workshops etc. by providing financial aid.
Institutional Access to International Journals, books must be provided to facilitate research activities.	The college renewed the subscription to NLIST, National Library and Information Services Infrastructure for scholarly content. In addition, each teacher is offered the opportunity to order library books according to her requirements.
The parking lot for teachers needs to be renovated.	Separate area is available for teachers in the main parking lot for parking two-wheelers. In addition, budget was allocated to revamp the car parking area.
A separate eating space must be provided to teachers for lunch break.	Staff room was renovated and was made more capacious to create spaces for teachers to take lunch, study, prepare lectures etc.
Healthy food options (Fruits, Salads etc.) should be available in the college canteen.	The Canteen Committee prepared a list of food items that can be supplemented to the existing menu.
More computers and ICT facilities must be provided to teachers.	The budget was earmarked to improve ICT facilities.
Trips, Excursions, and Faculty Exchange Programs must be organized.	Trips and Tours Committee planned to organize educational trips for teachers to facilitate experiential up skilling.

## Stakeholder- Parents

Suggestion/ Feedback	Action Taken
<p>Infrastructure needs improvement:</p> <ul style="list-style-type: none"> <li>- More comfortable benches and chairs should be placed.</li> <li>- Air Conditioners in classrooms must be installed.</li> <li>- Washrooms need to be renovated.</li> </ul>	<p>The budget was earmarked for infrastructure augmentation.</p>
<p>More emphasis should be laid on practical, real-life training.</p>	<p>The number of industrial visits and opportunities for students-industry interactions were boosted.</p>
<p>Additional latest fiction/ non-fiction books should be added to the college library regularly.</p>	<p>Students' feedback was regularly obtained to know the latest books that they wish to be available in the college library.</p>
<p>Trips and Tours (at nominal rates) should be organized for students.</p>	<p>The Trips and Tours Committee planned to organize trips of varying duration (1-Day, 2-Day, Multiple-Days) to ensure that each student gets the opportunity of experiential learning.</p>
<p>Additional classes related to physical and sports activities including dance classes should be organized.</p>	<p>The students are encouraged to use Gymnasium facilities during their free lectures.</p>

### Stakeholder- Employers

Suggestion/ Feedback	Action Taken
Enhance the communication and soft skills of students	The Placement Cell organize more training programs on soft skill enhancement.
Train students in the programs as per industry requirements.	The Placement Cell planned to establish more industry liaisons to gauge their requirements and thus, provide additional training to students according to the industry demands.
Make students fluent with the latest trends in technology.	Students were encouraged to complete free online certifications offered by various online educational platforms to stay abreast with the latest trends and technologies.

### Stakeholder- Alumni

Suggestion/ Feedback	Action Taken
Introduce more Post-Graduate courses.	The proposal for introducing more Post-Graduate courses was placed before the College Governing Body. However, keeping in mind the implementation of the New Education Policy in Panjab University Affiliated Colleges in the next academic session, the decision regarding introduction of new courses was postponed.
For better placements, additional practical-based training programs should be introduced.	It was planned to organize more technical training sessions for students.
Regular career guidance sessions must be organized, starting from the first year of the degree programs.	The college has established a strong mentoring system wherein one-on-one mentoring is provided to students on daily basis. It was decided to further encourage students to discuss their future career-related concerns with their mentors.
Regular outings must be organized for hostel students.	IQAC in consultation with the Hostel Committee chalked out a plan to hold various daytrips and organize activities for students.