

**GURU NANAK KHALSA COLLEGE FOR WOMEN
GUJARKHAN CAMPUS, LUDHIANA**



**SUPPORTING DOCUMENT
(2022-2023)**

2.5.2

Internal Examination Grievances – Transparent and Time Bound

Dr. Maneeta Kahlon
Principal

Dr. MANEETA KAHLON
Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana

Academic Calendar 2022-23

Guru Nanak Khalsa College for Women is affiliated to Panjab University Chandigarh. Hence the college follows the Academic Calendar of the Panjab University, Chandigarh. The tentative College Calendar has been made keeping in mind the broad outline stipulated by the university.

Tentative Academic Calendar of the college as per Panjab University, Chandigarh 2022-23			
Summer Vacation 01-07-2022 (Friday) to 31-07-2022 (Sunday) (31 days)			
Admission Schedule			
	From	To	
Normal admission for ongoing and new classes	Ongoing classes 1-08-2022	Ongoing classes 14-08-2022	14 Days
	New classes 16-08-2022	New Classes 25-08-2022	09 Days
Late admission to be allowed by the Vice Chancellor/ Principal of the college with late fee	Ongoing Classes 15-08-2022	Ongoing Classes 24-09-2022	40Days
	New Classes 26-08-2022	New Classes 30-09-2022	35Days
Commencement of teaching for New and ongoing classes 17-08-2022(Monday)			
	From	To	
Academic term-1 odd semester	17-08-2022	25-11-2022	
Mentoring Meet will be scheduled once a month for all classes			
Orientation for New Classes	August, 2022		
Teej Festival	September, 2022		
Talent Hunt	September, 2022		
Fresher	October, 2022		
Diwali Exhibition	October, 2022		
Mid Semester Exams	October 2022		Examination Committee
PTM	November, 2022		
End semester Examination in December	26-11-2022 (Friday)	31-12-2022 (Thursday)	
Academic Term-11 even semester University reopens after Semester Examination	16-01-2023 (Monday)	29-04-2023 (Saturday)	
Alumni Meet	February, 2023		


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National Seminar Sociology	February, 2023		Sociology Department
Two days National Seminar of History	February, 2023		History Department
International Women's Day	March,2023		Women Development Cell
Holi Celebration	March'2023		
8th Prof. Gurbir Singh Sarna Memorial Inter-College competitions	March,2023		
MST	March,2023		Examination Committee
PTM	April, 2023		
Farewell Party	April ,2023		
End Semester Examination	May 2, 2023	June 3, 2023	

Maneeta

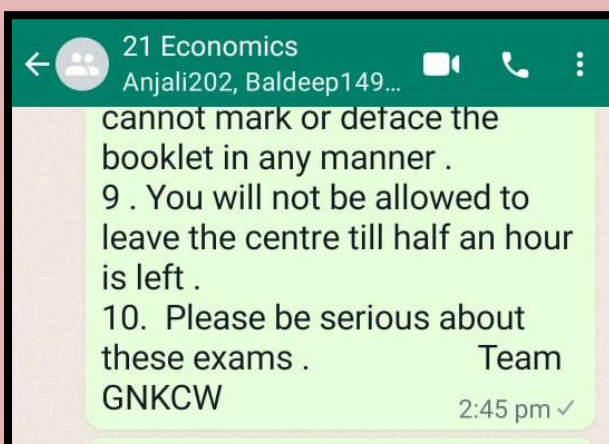
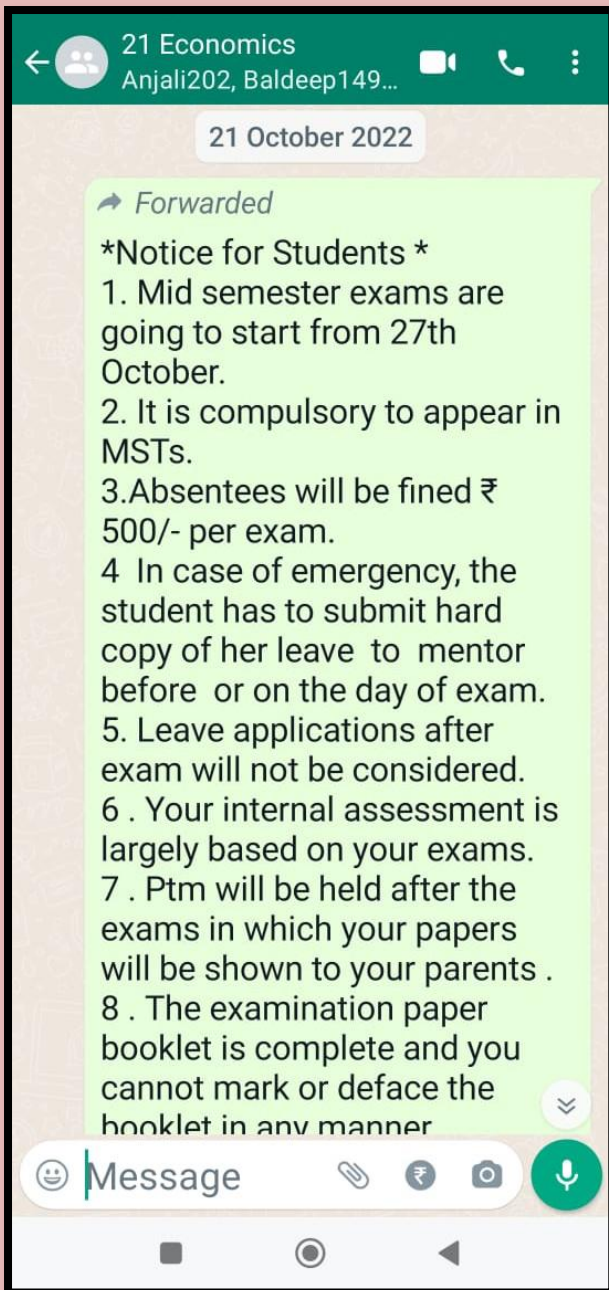
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Agenda for Student Mentoring Meet on 30th September 2022

1. College is organizing Lucky Draw on 22nd Oct 2022 (Saturday) at 1.00 p.m. students are required to take 1 ticket from their class Incharges. which cost Rs. 100/- . Students of all streams will take ticket from their class Incharges.
2. **MST's will start from 27th October 2022 to 7th Nov. 2022. These exams are compulsory for all. Internal Assessment will be based upon the performance in these exams. If any student is not able to give the exams, she should inform to her mentor immediately.**
3. Under "Earn while you Learn" Scheme College is organizing exhibition cum sale counter on the Eve of **Karwa Chauth and Diwali @ 250/- for 2 days for** both events separately. For Karwa Chauth Stalls can be put up on Mehandi and Chhanni on 10th & 12th Oct. 2022. On Diwali eatables stalls (Chocolate and Cakes) can be put up 21st & 22nd October 2022. Students who wish to put their stalls may contact Mrs. Shikha Kalra & Dr. Shikha Bajaj.
4. Attend the classes regularly specially on Saturday to cover up your lectures up to 75%.
5. Do not use mobiles during lectures.
6. Maintain discipline & Cleanliness in College Campus.
7. Park the Vehicles in the basement. Do not cover your face while entering the college premises.
8. Students are required to behave properly with the supporting staff of the College.
9. Number of suggestions boxes are placed in college campus, in case of any issue students are free to put their complaints, suggestions in the boxes anonymously.
10. Don't drag out the furniture from the class rooms. If anybody may caught in doing so strict action will be taken.
11. Don't cause any damage to the college property.
12. Maintain hygiene while using the College Toilets.

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GURU NANAK KHALSA COLLEGE FOR WOMEN, MODEL TOWN, LUDHIANA

DATESHEET

MID SEMESTER TEST (OCTOBER, 2022)

Centre No. I

Timings: 9:00 am to 12:00 pm

Class	27-Oct-22	28-Oct-22	29-Oct-22	31-Oct-22	1-Nov-22	2-Nov-22	3-Nov-22	4-Nov-22	5-Nov-22	7-Nov-22
BBA 5th Sem	Business Environment (39)		Financial Markets & Financial Services (39)	Entrepreneurship & new Venture (39)		Principles of Insurance & Risk Mgmt (39)			Consumer Behaviour (39)	Sales & Logistics Mgmt (39)
BCA 5th Sem		Computer Networks (31)			Discrete Mathematics (31)			Java Programming (31)		Web Application development using PHP (31)
B.Com 3rd Sem	Business Mathematics & Statistics (146)		Company Law (146)	Good & Service Tax (146)		Banking & Insurance (146)	Issues in Indian Commerce (146)		(Hons) Accounting Theory & Reporting Practices (52)	Cost Accounting (146)
BA 1st Sem	General English (241) & 2 casual	Compulsory Punjabi/HCP (241) & 2 casual	Public Adm (49) Home Sci (31)	Economics (48) Fine Arts (25)	Elective Eng (85) Elective Hindi (24) Elective Pbi (36)	Phy Edu (45) Psychology (35) Music-I (6)	Pol Sci (52) OMSP (34) Fashion Des (34)	Sociology (97) Comp Sci-A (39)	History (41) Mass Com (39) Music-V (9)	Computer Sci-B (39)
PGDCA 1st Sem		Comp Fundamentals (23)			Comp Programming using C (23)		DBMS (23)		Data Com & Networks (23)	
PGDMC 1st Sem		Introduction to Mass Comm (6)			Print Media (6)		Electronic Media (6)		Advertising & Public Relation (6)	
Total	428	303	265	258	205	271	295	167	209	255

- Note: 1. Students should reach 30 minutes before the examination.
2. Students should note down Datesheet and Centre No. in which they have to give their examination.
3. Mobile Phones are not allowed.

Praveen
Controller of Examination
GNW, LDH.

Seema Dhillon
REGISTRAR
GNW, LDH.
Registrar

Maneeta
Principal
G.N.K. College for Women,
Model Town, LUDHIANA.

GURU NANAK KHALSA COLLEGE FOR WOMEN, MODEL TOWN, LUDHIANA

DATESHEET

MID SEMESTER TEST (OCTOBER, 2022)

Centre No. II

Timings: 9:00 am to 12:00 pm

Class	27-Oct-22	28-Oct-22	29-Oct-22	31-Oct-22	1-Nov-22	2-Nov-22	3-Nov-22	4-Nov-22	5-Nov-22	7-Nov-22
B.Com 5th Sem	Income Tax Law (171)		Productions & Operations Mgmt (171)	Management Accounting (171)	Indian Economy (171)		Entrepreneurship & Small Business (171)		Hons (35)	Financial Markets & Services (171)
BA 5th Sem	Elective Eng (67) Elective Hindi (24) Elective Pbi (15)	Compulsory Pbi/HCP (156)	Sociology (53) Comp Sci-A (28)	Pol Sci (38) OMSP (15)	History (25) Mass Com (21) Music-V (7)	General English (156)	Public Adm (29) Home Sci (29)	Economics (35) Fine Arts (17)	Phy Edu (19) Psychology (35) Music-I (4)	Comp Sci-B (22) (Hons) English (21) (Hons) Punjabi (10)
BBA 1st Sem	Financial Accounting (49)		Fundamentals of Info Technology (49)	Management Concepts & Practices (49)		Punjabi/HCP (49)		Essentials of Business Eco (49)		Organisational Behaviour (49)
BCA 1st Sem		English Compulsory A (49)		Fundamentals of Mathematical Statistics (49)		Comp Fundamental & Computing Software (49)			Problem Solving through C (49)	
MA 1st Sem		Approches to Literary Criticism (12)		British Literature-II (12)			Literary Movements-I (12)		British Literature-I (12)	
M.Com 1st Sem	Managerial Economics (44)		Modern Accounting Theory & Reporting Practices (44)	Marketing Mgmt (44)		Quantitative Methods for Business (44)		Organisation Theory & Behaviour (44)	Workshop on IT Applications (44)	Management Information System (44)
Total	370	217	345	378	224	298	241	145	198	317

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GURU NANAK KHALSA COLLEGE FOR WOMEN, MODEL TOWN, LUDHIANA
DATESHEET

MID SEMESTER TEST (OCTOBER, 2022)

Centre No. III

Timings: 12:30 pm to 03:30 pm

Class	27-Oct-22	28-Oct-22	29-Oct-22	31-Oct-22	1-Nov-22	2-Nov-22	3-Nov-22	4-Nov-22	5-Nov-22	7-Nov-22
BA 3rd Sem	General English (124)	Elective Eng (46) Elective Hindi (25) Elective Pbi (18)	History (21) Mass Com (18) Music-V (7)	Phy Edu (17) Psychology (17) Music-I (5)	Compulsory Pbi/ HCP (124)	Sociology (29) Comp Sci-A (32)	Economics (20) Fine Arts (21)	Pol Sci (33) OMSP (14)	Public Adm (19) Home Sci (27)	Comp Sci-B (23) (Hons) English (22) (Hons) Punjabi (6)
BBA 3rd Sem	Operations Research (38)		Marketing Mgmt (38)	Legal Framework of Companies (38)		English (38)		Tax Laws-I (38)		Economics of Money & Banking (38)
BCA 3rd Sem		Punjabi/HCP (34)			Information System Design & Implementation (34)		Comp Oriented Numerical Methods (34)		Data Structure (34)	
B.Com 1st Sem	Principles of Financial Accounting (226)		Commercial Laws (226)	Business Economics-I (226)	Compulsory Pbi/ HCP (226)		Psychology for Managers (226)		Principles & Practices of Mgmt (226)	English & Business Communication (226)
MA 3rd Sem		American Literature-I (15)		Critical Theory-I Research Methods (15)		Post Colonial Literature-I (15)			Shakespeare-I (15)	Research Methods 15
M.Com 3rd Sem	Business Performance Measurement (35)		Bank Management (35)	Insurance Management (35)		Integrated Marketing Communication & Brand Equity (35)		Marketing Research (35)	Workshop on Financial Markets & Instruments (35)	Tax Planning & Management (35)
Total	423	138	345	353	384	149	301	120	356	365

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Controller of Examination
GNW, LDH.

REGISTRAR
GNW, LDH.

Principal
N. Kh. College for Women,
Model Town, LUDHIANA.



Guru Nanak Khalsa College for Women

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Ref. No. Notice file

Dated 07-03-2023

Notice for Students

1. Mid Semester Exams are going to start from 24th March.
2. It is compulsory to appear in MSTs.
3. In case of emergency, the student has to submit hard copy of her leave to mentor before or on the day of exam.
4. Leave applications after exam will not be considered.
5. Your Internal Assessment is largely based on your exams.
6. PTM will be held after the exams in which your papers will be shown to your parents.
7. The examination paper booklet is complete and you cannot mark or deface the booklet in any manner.
8. You will not be allowed to leave the centre till half an hour is left.
9. For any examination related grievances students can contact-
Mrs. Prabhjot Kaur - Controller of Examination
Mrs. Seema Dua - Registrar

Dr. Maneeta Kahlon

Principal

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Agenda for Mentoring Meet on 21nd March 2023

(Timings: 12.20pm-1.00 pm)

- ❖ **Mid Term Exams Will Start from March 24, 2023, it is compulsory to appear in MSTs.** Rs 200 will be charged per paper for absentees. **In case of any issue, leave application should be submitted to controller of exams prior to the paper afterwards no consideration of leave application.**
- ❖ It is mandatory for all the students to deposit their pending fees; excepting for those application signed by authority, otherwise university roll no. will not be issued.
- ❖ **Internal assessment is largely dependent on your Class Attendance, Performance in MSTs, and Filling of Feedback form of the college.** You all are required to take the above mentioned points seriously.
- ❖ Students you are required to update your mobile number to your mentor, in case of any change.
- ❖ **Parents Teacher Meet (PTM) will be held on April 15, 2023, students should try to attend it along with their parents.**
- ❖ 75% attendance is compulsory to appear in university examinations. So all the students are required to attend their classes regularly.
- ❖ **It is mandatory for all the students to bring their identity card with them while sitting in Mid Term Exams.**
- ❖ Students are to keep the campus neat and clean.
- ❖ This is to inform all the students that university examinations will commence on May 1st, 2023. Practical exams will start from 24th April 2023 to 29th April 2023.
- ❖ Suggestion boxes are placed at various places in the college premises, so you can put up any complaint/ suggestion in it, if you feel so.


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Principal Ludhiana

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DATESHEET

MID SEMESTER TEST (March, 2023)

Centre No. I

Timings: 9:00 am to 12:00 pm

Class	24-Mar-23	25-Mar-23	27-Mar-23	28-Mar-23	29-Mar-23	31-Mar-23	1-Apr-23	3-Apr-23	5-Apr-23	6-Apr-23	8-Apr-23
BBA 6th Sem	Business Ethics and corporate governance (39)		Business policy and Strategy (39)		Advertising and Brand Management(39)		Production and operation management(39)		Retail management(39)		Fashion Designing Functional English
BCA 6th Sem		Computer Graphics and Multimedia Applications (31)			Application development using VB Net(31)			E Commerce (31)			Fashion Designing Functional English
B.Com 4th Sem	Quantitative Techniques and Methods (144)		Advanced Accounting (144)		Security Analysis and Portfolio Management(144)	Marketing management (144)		Cost Management (144)	Auditing and Secretarial Practice (144)	Hons Contemporary Issues in Accounting (51)	Fashion Designing Functional English
BA 2nd Sem	General English 229	Compulsory Punjabi/HCP 229	Economics (47) Fine Arts (23)	Public Adm(49) Home Sci(30)	Elective Eng (84) Elective Hindi (22) Elective Pbi (34)	Phy Edu (43) Psychology (32) Music-I (6)	Pol Sci (52) OMSP (33) Fashion Des (29)	Sociology (89) Comp Sci-A (39)	History (42) Mass Com (39) Music-V (9)	Computer Sci- B (39)	Fashion Designing Functional English
PGDCA 2nd Sem		Web technologies (21)		Object Oriented concepts using JAVA (21)			Software Engineering (21)		Computer Based Accounting(21)		
PGDMC 2nd Sem		Introduction to Mass Comm (6)		Print Media(6)			Electronic Media (6)		Advertising & Public Relation (6)		
Total	412	287	253	106	354	225	180	303	300	90	

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DATESHEET

MID SEMESTER TEST (MARCH, 2023)

Centre No. II

Timings: 9:00 am to 12:00 pm

Class	24-Mar-23	25-Mar-23	27-Mar-23	28-Mar-23	29-Mar-23	31-Mar-23	1-Apr-23	3-Apr-23	5-Apr-23	6-Mar-23	8-Apr-23
B.Com 6th Sem	Direct Law (168)		Financial Mgmt (168)		Social and Business Ethics (168)		Operation Research (168)	Sectoral aspect of Indian Economy(168)	Issues in Financial Reporting(168)	Hons (35)	Fashion Designing Functional english
BA 6th Sem	Elective Eng (67) Elective Hindi (23) Elective Pbi (20)	Compulsory Pbi/HCP (156)	Sociology (52) Comp Sci-A (28)	Pol Sci (38) OMSP (15)	History (25) Mass Com (21) Music-V (8)	General English (156)	Public Adm (29) Home Sci (29)	Economics (35) Fine Arts (17)	Phy Edu (20) Psychology (35) Music-I (4)	English (hons)21 Comp Sc B (28) Pbi (hons)6	Fashion Designing Functional english
BBA 2nd Sem	Legal aspect of Business (42)		Business Statistics (42)		Essentials of Business Economics(42)	Punjabi/HCP (42)		Managerial Accounting (42)	Personality Development and Professional skills(42)		Functional english Fashion designing
BCA 2nd Sem		English Compulsory B (47)		Computer Organization (47)		Object Oriented Programming using C++(47)			Fundamentals of Web Programming (47)		Functional english Fashion designing
MA 2nd Sem		Literary Movements II(10)		Approaches to literary Criticism II (10)			British Literature III(10)		British Literature-I V(10)		
M.Com 4th Sem	Project Planning and Control (35)		Business Ethics and Corporate Governance (35)		Service Marketing(35)	Consumer Behaviour(35)		Advertising and Sales Management(35)	Knowledgegement Management(35)		
Total	355	213	325	110	299	280	236	297	361	90	

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DATESHEET

MID SEMESTER TEST (March, 2023)

Centre No. III

Timings: 12:30 pm to 03:30 pm

Class	24-Mar-23	25-Mar-23	27-Mar-23	28-Mar-23	29-Mar-23	31-Mar-23	1-Apr-23	3-Apr-23	5-Apr-23	6-Apr-23	8-Apr-23
BA 4th Sem	General English (120)	Elective Eng (46) Elective Hindi (21) Elective Pbi (18)	History (22) Mass Com (17) Music-V (7)	Phy Edu (17) Psychology (15) Music-I (5)	Compulsory Pbi/ HCP (120)	Sociology (31) Comp Sci-A (31)	Pol sci (32) Omspi(13)	Economics(20) Fine Arts (21)	Public Adm (19) Home Sci (27)	Comp sci-B(31) Hons Pbi (5) Hons English(16)	Functional english Fashion designing 9am to 12pm
BBA 4th Sem	Tax Laws -II (37)		Human Resource Mgmt (37)		Research Methodology(37)	English (37)		Financial Management(37)	Fundamentals of E- Commerce(37)		
BCA 4th Sem		Punjabi/HCP (32)			Data Based Management system (32)		Operating system Concepts and Linux (32)		Software Project Management (32)		Functional english Fashion designing 9am to 12pm
B.Com 2nd Sem	Corporate Accounting (208)	English and Business Communication(208)		Business Economics-II (208)		Business Law(208)	Punjabi /HCP (208)	Human Resource Management(208)	E- commerce (208)		
MA 4th Sem	Critically Theory II (15)		Shakespeare II(15)		Postcolonial Literature II (15)		American Literature II(15)		Creative Writing and Soft Skills (15)		
M.Com 2nd Sem	Business Policy and Strategic management (42)		Business Environment (42)		Operation Research(42)	Production and Material Management(42)		Financial Management and policy(42)	Research Methodology in commerce(42)		
Total	422	325	140	245	246	349	300	328	380	52	

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