

**GURU NANAK KHALSA COLLEGE FOR WOMEN
GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA**



SUPPORTING DOCUMENT

(2022-2023)

5.1.5

**Transparent Mechanism-Redressal of student grievances
including sexual harassment and ragging cases**

Dr. Maneeta Kahlon

Principal

Dr. MANEETA KAHLON

Principal

G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana.

Student Grievances Redressal Committee 2022-2023

GRIEVANCE REDRESSAL/SEXUAL HARASSMENT COMMITTEE

<https://www.gnwdh.com/#> (College Website)

<https://www.gnwdh.com/grievance-committee/> (College Grievance /Sexual harassment Link)

<https://www.gnwdh.com/student-grievance-redressal-policy/> (Link for Grievance Policy) pdf

For any grievance/complaint, you may Email your grievances to our given mail Id. Please allow us at least 24 working hours to address your queries/concerns.

**Helpline: 9:00 am to 4:00 pm on all working days
0161-242468**

Email- gnkcwantiragging@gmail.com

Members		
Member Incharge	Designation	Nature of Grievance
Mrs. Seema Dua	Registrar	Academics
Mr. Surinder Pal Singh Anand	Superintendent	Accounts/ Finance
Dr. Balbir Kaur	Coordinator	Sexual Harassment
Mrs. Manmeet Kaur	Co-Coordinator	Sexual Harassment

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the Principal.
- .To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

Discipline & Anti-Ragging Committee

<https://www.gnwdh.com/discipline-committee/> (Anti ragging committee link)

Ragging is totally prohibited in Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana. Anyone found guilty of ragging or abetting ragging is liable to be punished as per the UGC Regulations 2009 and under the provisions of penal law currently in force. The Anti-Ragging Committee of the college was constituted in accordance with the UGC regulation 2009 to ensure a safe and welcoming environment for freshers. The Cell comprises the most experienced staff members and ensures that ragging is not practiced actively or passively, nor any activity that promotes ragging directly or indirectly goes unreported. The committee prevents any sort of exploitation, abuse, misconduct, misdemeanor on the part of students and ensures a congenial environment for all.

Nodal Officer : Dr. Punpreet Kaur

Email Id : gnkcwantiragging@gmail.com

Contact No : 8146570765

Members:

- **Mrs. Gagneetpal Kaur**
- **Mrs. Manpreet Kaur**
- **Dr. Madhu Dhawan**
- **All Mentors**

DUTIES:

- To initiate timely action against erring students.
- To ensure overall disciplined environment in the College.
- To sensitize students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee

Minutes of Meetings of Anti-Ragging Committee

<https://www.gnwdh.com/wp-content/uploads/2023/12/Discipline-Anti-Ragging-Report-2022-23.pdf> (Anti-Ragging-Report-2022-23.pdf)

Caste Discrimination Grievance Redressal Committee

<https://www.gnwldh.com/caste-discrimination-grievance-redressal-committee/> (Caste discrimination committee)

Nodal Officer : Dr. Balbir Kaur

Email Id : gnkewldh1@rediffmail.com

Contact No : 0161-2424668

Members:

- **Mrs. Manmeet Kaur**
- **Mrs. Rajwinder**
- **Mrs. Satwant**

Women Development Cell

<https://www.gnwldh.com/womens-cell/> (Women Development cell Link)

The Women Development Cell of the college is dedicated to promote social, legal, educational and health awareness and rights amongst women. The cell has primarily been established to address women's personal and social issues and sensitize them towards the fundamentals of a healthy individual and social existence. The cell believes in the holistic development of women and advocates the principles of universal rights to education, health and sanitation as well as social, cultural and legal awareness for essential well being. The cell comprises of faculty members from various departments of humanities, social sciences and sciences as well as the students of the college. The members of the cell are committed towards attaining its objectives of addressing various social, educational, legal and health issues amidst women as well as promoting charity work amongst the underprivileged sections of women. The principles of empowerment and inclusion of the rural, under-privileged and semi-urban strata of women through life learning skills and dissemination of education are the foundational cornerstones of the Women Development Cell.

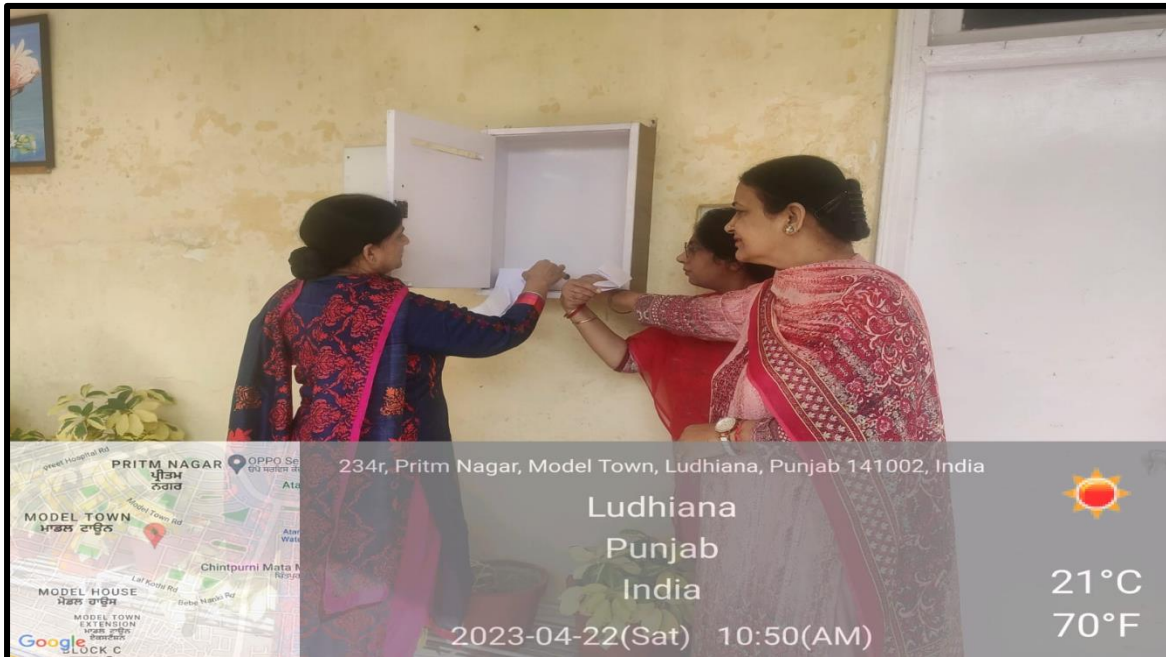
Coordinator: Mrs. Seema Dua

Co-Coordinator : Dr. Shikha Bajaj

<https://www.gnwldh.com/wp-content/uploads/2023/08/Women-Dvelopment-Cell-report-2022-23.pdf> (WDC pdf Link for session 2022-2023) **Odd** Semester

<https://www.gnwldh.com/wp-content/uploads/2023/12/Women-Development-Cell-2022-2023-Even-Semester.pdf> (WDC pdf Link for session 2022-2023) **Even** Semester

Opening Suggestion Box





Suggestion box slips

Break of half an hour
Should be included in
time table

Sachin

Date: _____
Page: _____

Allow outsiders in youth
festival girls/boys

Class room need white
wash.

Date: _____
Page: _____

Requested
to open the door (gate) at
12 pm

Anu

Dear Principal Ma'am, thank you for having confidence in me when I was doubtful. Thank you for believing in me. Thank you for your decisions that I was able to participate in such a grand Fest. Your feedbacks and opinions always helped me. Thank you taking out precious time from your extra busy schedules just to hear us out. I respect your caring nature that is as expandable as your experience, versatility and knowledge. I apologize for any act of mine that disappointed you intentionally or unintentionally. I present my thanks to the Unwavering Debate Champion. Please accept my little gratitude.

Also, heartiest congratulations to you for the wins this year.

Thanking You,

HarshPREET HARSHDIP

Jet should be installed in
Washroom.

Sanitary pads machine was available
in School it should be
introduced in College also.

Name ABCS

The Principal
Guru Nanak Khalsa College for Women
Model Town

Respected Mam

I beg to state that I am a student
of your college. My humble request
is to install CCTV cameras in
auditorium immediately because
anyone take advantage of no
cameras. I lost my huge
amount i.e. ₹ 16000 from auditorium.
So, please installed the camera
immediately without any delay.
I am thankful to you if you
do the act of kindness.

Your Sincerely
ABCD.

Respected madam

Hand wash should be filled
in washrooms.

Action Taken Report

(Session 2022-2023)

Grievances of students are addressed according to the following schedule:

1. **Suggestion Box Grievances:** Suggestions box is opened twice a semester and immediately Redressal committee constitutes the meeting and address the grievances and action is taken and conveyed within five days.
2. **Mentor Meet Grievances:** After every Mentor meet, members of grievances cell committee meets and grievances of students discussed.
3. **Parent Teacher Meet:** After every Parent Teacher Meeting, if any grievances are there Grievances Redressal committee meet and all grievances are addressed. students then also the Grievances Redressal committee takes all grievances very seriously and works on suggestions.