GURU NANAK KHALSA COLLEGE FOR WOMEN

Gujarkhan Campus, Model Town Session (2022-2023)



SUPPORTING DOCUMENTS

6.3.3 Total number of professional development/ administrative training Programmes organized by the institution for teaching and non-teaching staff during the year



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Dr. Maneeta Kahlon Principal Dr. MANEETA KAHLON Principal G.N.Kh. College for Women Gujarkhan Campus, Model Town, | budhia jia

6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year Session 2022-23

Dates (from-to) (DD- MM-YYYY)	Title of the professional development program organised for teaching staff	Title of the administrative training program organised for non- teaching staff	No. of participants
16-08-2022	"Happitude at Work"	"Happitude at Work"	62
23-01-2023 to 25-01- 2023	Digital Marketing	Digital Marketing	15
31-01-2023	Discovering One's Potential as a Teacher	Discovering One's Potential as a Teacher	55

1.<u>FDP on "Happitude at Work"</u> <u>List of Teaching Faculty who participated in FDP</u>

S.no.	Teaching Faculty	Department
1	Dr. Balbir Kaur	Librarian
2	Maninder Kaur	PG Department of Commerce
3	Manmeet kaur	PG Department of Commerce
4	Dr. Kuldeep Kaur	PG Department of Commerce
5	Seema Dua	Department of Economics
6	Dr. Parveen Arora	Department of Public Administration
7	Dr. Neetu Prakash	PG Department of Commerce
8	Punpreet Kaur	PG Department of Commerce
9	Manpreet Kaur	PG Department of Commerce
10	Rajwinder Kaur	PG Department of Commerce
11	Dr. Madhu Dhawan	Department of Sociology
12	Harpreet Kaur	Department of Fine Arts
		Department of Journalism and Mass
13	Kirti Loomba	Communication
14	Surjit Kaur	Department of Political Science
15	Dr. Anupam	PG Department of English

	Vatsyayan	
16	Gagneet Pal Kaur	PG Department of English
17	Daisy Wadhwa	Department of Computer Science & Applications
18	Satwant Kaur	Department of Computer Science & Applications
19	Shikha Kalra	Department of Home Science
20	Dr. Shikha Bajaj	Department of Fashion Designing
21	Sukhjit Kaur	Department of Political Science
22	Upinder Kaur	PG Department of English
23	Sarabjeet Kaur	PG Department of English
24	Kritika Gupta	PG Department of English
25	Gurarpan	PG Department of English
26	Kavita Kuplish	PG Department of English
27	Rachna Kanojia	Department of Punjabi
28	Inderjeet Kaur	Department of Punjabi
29	Seema Devi	Department of Punjabi
30	Shalini	Department of Music Instrumental
31	Anju Kapoor	Department of Music Vocal
32	Balwinder Kaur	Department of Fine Arts
33	Neha Dawar	Department of Economics
34	Amarpreet Kaur	Department of Home. Sci.
35	Sandeep Kaur	Department of History
36	Arpuneet	Department of Psychology
37	Rajveer Kaur	Department of Phy. Edu.
38	Asha	Department of Hindi
39	Dr. Pratibha Tyagi	PG Department of Commerce
40	Ritu Priya	PG Department of Commerce
41	Pavneet Kaur	PG Department of Commerce
42	Jyoti Verma	PG Department of Commerce
43	Kshma Kaushal	PG Department of Commerce
44	Dr. Anu Gupta	PG Department of Commerce
45	Monica Sharma	PG Department of Commerce
46	Mehak Sharma	PG Department of Commerce
47	Neha Vij	Department of Computer Science & Applications
48	Richa	Department of Computer Science & Applications

49	Priyanka	Department of Computer Science & Applications
50	Harpreet Kaur	Department of Computer Science & Applications
51	Aarzoo	Department of Computer Science & Applications
52	Jaspreet Kaur	Department of Business Management
53	Minika Bawa	Department of Business Management
54	Sarika Jaiswal	Department of Business Management

List of Non-Teaching Faculty who participated in FDP

S.no.	Non-Teaching Faculty	Department
1	Mrs. Meenakshi Devi	Administrative office
2	Mrs. Rajni Rajpal	Administrative office
3	Mrs. Harvinder Kaur	Clerk, College Library
4	Mrs. Manju Gosain	College Library
5	Ms. Daljit Kaur	Clerk, College Library
6	Ms. Harleen Kaur	Lab Incharge, Department of Computer Science & Applications
7	Ms. Sandeep Kaur	Lab Incharge, Department of Computer Science & Applications
8	Mrs. Parveen Verma	Lab Incharge, Department of Home Science

GNKCW organizes FDP on Happitude at Work

Under the aegis of the Internal Quality Assurance Cell, Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana organized a one-day Faculty Development Programme on 'Happitude at Work'. Dr. Pretty Bhalla, Associate Professor, and Happitude Coach, Mittal School of Business, Lovely Professional University, was the resource person of the FDP.

Dr. Kuldeep Kaur, IQAC Coordinator accorded a warm welcome to the resource person and elaborated on the amicable working environment in the college. During her interactive sessions in the FDP, Dr. Pretty Bhalla highlighted that ensuring happiness at the workplace boosts productivity. She added that happy employees are creative, innovative, and dedicated. Through the different activities that she conducted, Dr. Bhalla discussed the techniques for maintaining a positive, stress-free, joyful working environment.

This FDP was attended by the teaching and non-teaching staff and was convened by Ms. Daisy Wadhwa, Head of the Department of Computer Science and Applications. The college Principal, Dr. Maneeta Kahlon, thanked the resource person for her valuable insights. She emphasized that the staff members spend the majority of the day in the college and the strategies discussed by the resource person will help boost the existing happiness zone in the college.

FDP Certificates

Certificate No. 256173

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Certificate No. 25616



Certificate of Participation

































Certificate No 256175



Certificate of Participation

presented to

Dr. Maneeta Kahlon

Principal of

Guru Nanak Khalsa College for Women, Ludhiana

for active participation in the Workshop on

Happitude at Work

held on 16th August, 2022

organized by

Department of Career Guidance, Lovely Professional University, Punjab

Date of Issue 19-11-2022 Place of Issue Phagwara (Punjab)

Let E

Head Department of Career Guidance

2. FDP on Digital Marketing







Guru Nanak Khalsa College for Women Gujarkhan Campus, Model Town, Ludhiana

(Affiliated to Panjab University, Chandigarh)



Resource Person Ajay Tanwar, Consultant, MGNCRE Ministry of Education, Govt. of India Department of Computer Science and Applications

in association with

Mahatma Gandhi National Council of Rural Education (Ministry of Education, Govt. of India)

organizes

A 3-day Skill Development Online Course on

DIGITAL MARKETING

Platform: Google Meet Dates: 23 Jan to 25 Jan, 2023 Timings Day 1: 10:30 am to 11:30 am Day 2 & Day 3: 10:30 am to 12:30 am Course Fees: ₹200/-

Prior Registration is Mandatory. All the Students are requested to fill the online registration form by clicking the following link or scanning the QR Code.

https://forms.gle/bRmQCNxZqqpoze8a6





Course Schedule

Day	Topics to be covered	Type of Training	Time
1	 What is Digital Marketing? How Digital Marketing can be done? Types of Digital Marketing? And many more interesting things 	Theory	1 Hour
	 Pay-Per-Click Social Media Marketing And many more interesting things 	Theory and (Hands-on Training)	1 Hour
2	 How you can be in the top 10 in the Google search list. Role of keywords in setting website. Google Adds And many more interesting things 	Theory and (Hands-on Training)	1 Hour
2	How to make a website (Free 1 website of each participant at the end of the session) (Hands-on Training)	Hands-on Training	1 Hour
3 -	How to make blogs (Free 1 blog of each participant at the end of the session) (Hands-on Training)	Hands-on Training	1 Hour

Benefits:

- Cheapest course ever
- Can completed in only 3 days
- The certificate will be given after the completion of three days of the training
- Learn one skill in a few days and Certificate will add in your resume
- Free 1 website of each participant at the end of the session
- Free 1 blog of each participant at the end of the session

Convener & Principal Dr. Maneeta Kahlon *Nodal Officer* Ms. Daisy Wadhwa



GNKCW conducts online course on Digital Marketing Ludhiana, January 27, 2023

Under the aegis of Internal Quality Assurance Cell, the Department of Computer Science and Applications of Guru Nanak Khalsa College for Women, Model Town, Ludhiana conducted a 3-Day skill based online course on Digital Marketing in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Ministry of Education, Government of India from January 23 to January 25, 2023.

Mr. Ajay Tanwar, Consultant, MGNCRE, was the resource person. During the three days of the course, the resource person elaborated on the concept of Digital Marketing and provided hands-on experience on creating Google Ads, and handling digital marketing campaigns on popular social media platforms. Mr. Ajay also demonstrated free website and blog creation.

The course conduction was coordinated by Ms. Daisy Wadhwa and Ms. Satwant Kaur, Assistant Professors in Computer Science. 80 participants successfully completed the course.

The college Principal, Dr. Maneeta Kahlon informed that this skill-based course has been conducted to aid students design a career in the high-growth field of digital marketing.

Pics of FDP on online course on Digital Marketing













List of Teaching and Non-Teaching Faculty

S.No.	Teacher's Name	Department
1	Dr. Neetu Prakash	Commerce
2	Dr. Nidhi Sharma	Business Management
3	Mrs. Amarpreet Kaur	Home Science
4	Ms. Shalini	Music
5	Ms. Minika	Business Management
6	Ms. Harleen Kaur	Computer Lab Assistant
7	Mrs. Parveen Verma	Home Science Lab
		Assistant
8	Mrs. Yukti Khurana	Fashion Designing
9	Dr. Shikha Bajaj	Fashion Designing
10	Mrs. Shikha Kalra	Home Science
11	Mrs. Balwinder Kaur	Fine Arts
12	Ms. Neha	Commerce
13	Ms. Asha	Hindi
14	Ms. Priyanka	Computer Science
15	Dr. Punpreet Kaur	Commerce

Certificates





Certificate

This is to certify that _____ Dr. Punpreet Kaur_____ of _PG Department of Commerce successfully completed Skill-based 3 Day course on Digital Marketing organized in association with Mahatma Gandhi National Council of Rural Education

(MGNCRE), Ministry of Education, Govt. of India from 23 January, 2023 to 25 January, 2023.

Daisy

. Daisy Wadhw Nodal Officer

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Dr. Maneeta Kahlon Convener & Principal

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INT. MGNCRE

Catasant law

Ms. Satwant Kau

Coordinator



successfully completed Skill-based 3 Day course on Digital Marketing organized in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Ministry of Education, Govt. of India from 23 January, 2023 to 25 January, 2023. War Ajay Tanwar Onsultant, MGNCRE Convener & Principal Modal Officer Coordinator





GNKCW organizes FDP on "Discovering One's Potential as a Teacher" Ludhiana, January 31, 2023

Under the aegis of the Internal Quality Assurance Cell, Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana organized a one-day Faculty Development Programme on 'Discovering One's Potential as a Teacher'. Dr. Sachin Sidhra, Assistant Professor and Head at the Department of Soft Skills for the School of Computer Science and Engineering at Lovely Professional University, Jalandhar, was the resource person of the FDP.

During his interaction in the FDP, Dr. Sachin elaborated on research-based guidelines and attributes essential for building potential as a 21st century teacher. This FDP was attended by the teaching and non-teaching staff and was convened by Ms. Daisy Wadhwa, Head of the Department of Computer Science and Applications.

Principal, Dr. Maneeta Kahlon, thanked the resource person for his valuable insights. She emphasized on the importance of striving towards work- life balance to enhance productivity and well-being.



Pics of FDP on "Discovering One's Potential as a Teacher"

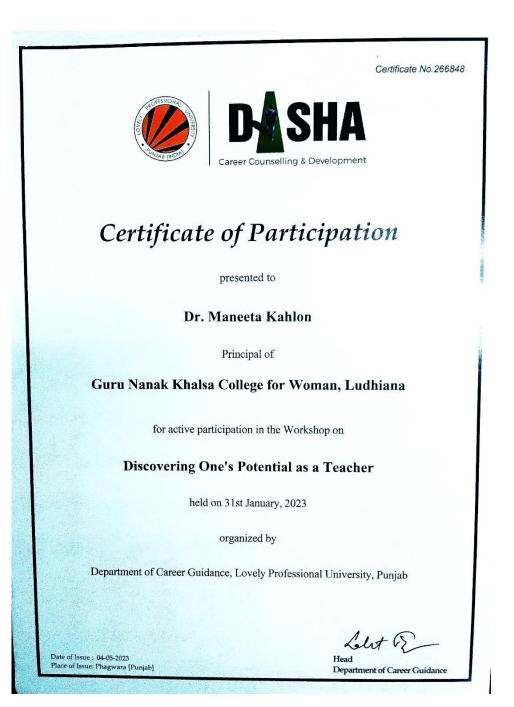


List of Teaching and Non-Teaching Faculty

List o	List of Faculty members who attended FDP on Jan 31, 2023		
S.No.	Name of Teachers		
1	Dr. Maneeta Kahlon		
2	Dr. Balbir Kaur		
3	Mrs. Maninder Kaur		
4	Mrs. Manmeet Kaur		
5	Mrs. Prabhjot Kaur		
6	Dr. Kuldeep Kaur		
7	Mrs.Seema Dua		
8	Dr. Parveen Arora		
9	Dr. Neetu Prakash		
10	Dr. Punpreet Kaur		
11	Dr. Nidhi		
12	Mrs. Manpreet Kaur		
13	Mrs. Rajwinder Kaur		
14	Dr. Madhu Dhawan		
15	Mrs. Harpreet Kaur		
16	Mrs. Kirti Loomba		
17	Dr. Anupam Vatsyayan		
18	Mrs. Gagneet Pal Kaur		
19	Ms. Daisy Wadhwa		
20	Mrs. Satwant Kaur		
21	Mrs. Shikha Kalra		

22	Dr. Shikha Bajaj
23	Mrs. Upinder Kaur
24	Ms. Kritika Gupta
25	Ms. Kavita Kuplish
26	Ms. Rachna Kanojia
27	Mrs. Inderjeet Kaur
28	Mrs. Seema Devi
29	Ms. Shalini
30	Ms. Balwinder Kaur
31	Ms. Neha Dawar
32	Ms. Amarpreet Kaur
33	Ms. Sandeep Kaur
34	Ms. Asha
35	Ms. Yukti Khurana
36	Dr. Pratibha Tyagi
37	Dr. Anu Gupta
38	Ms. Monica Sharma
39	Ms. Chakshu
40	Mrs. Baljeet Kaur
41	Ms. Blossom Singla
42	Mrs. Priyanka
43	Ms. Harpreet Kaur
44	Ms. Meenu Dhall
45	Ms. Minika Bawa
46	Ms. Sarika Jaiswal
47	Ms. Harleen Kaur
48	Ms. Sandeep Kaur
49	Mrs. Parveen Verma
50	Ms. Simran Arora

Certificates



A few sample certificates have been attached























