



**meet  
your  
mentor**

STUDENT MENTORING SYSTEM

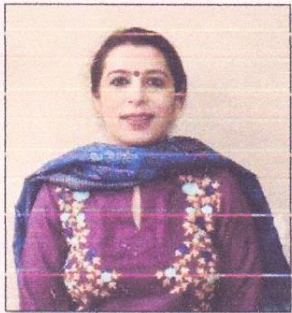
2023-2024



*Maneeta*

Principal

**Dr. Maneeta Kahlon**  
**Dr. MANEETA KHLON**  
**Principal**  
**G.N.Kh. College for Women**  
**Gujarkhan Campus, Model Town,**  
**Ludhiana.**



*Madhu*

Coordinator

**Dr Madhu Dhawan**



*Manpreet*

Co- Coordinator

**Ms Manpreet Kaur**

# objectives of sms



□	To establish a first line of communication for each student with the institution.
□	To create a sense of oneness among students with the institution.
□	To identify and mitigate psychology societal and other issues faced by students and course them there or refer them to experts for remedy.
□	To make the students be self-aware of their strengths and weakness and take necessary remedial action.

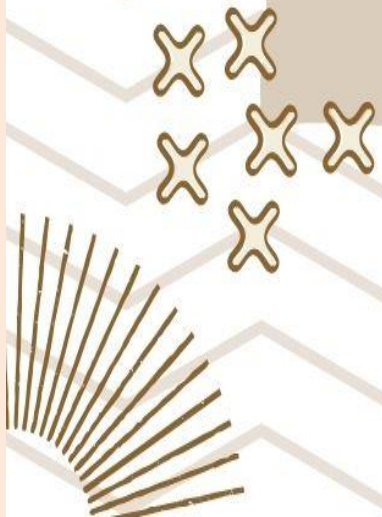
## STUDENT MENTORING SYSTEM

Faculty mentors play a crucial role in mentoring the mentees. Mentees and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. They can serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times.





## **RESPONSIBILITIES OF TEACHER MENTOR**

- Meet the group of students at least twice a month.
  - Maintain a mentor-mentee detail progressive record of the student.
    - Keep contact details of students and parents.
  - Send letter to parents/guardian for parents meet and also contact parents/guardian if situation demands.
  - Continuously monitor, counsel, guide and motivate the students in all academic pursuits.
  - Advises students in their career development/professional guidance.
  - Keeps contact with the students even after their graduation.
  - Intimates HOD and suggest if any administrative action is called for.
  - Maintains a brief but clear record of all discussions with students.
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## 2023-24 ( Even Semester)

Detail of activities performed (Jan-April )			
S No	Date	Action Purposed	Action Taken
1	31/1/2024	To inform the students about upcoming events during the semester	Students were informed about various upcoming events i.e. Prof.Gurbir Singh Sarna memorial inter college competitions and Alumni Valentine carnival.They were also informed about the commencement date of mid semester test.Students also discussed their fee related issues with their mentors. Students enthusiastically attended this meet and shared their views with their mentors.
2	29/02/2024	To inform students about commencement of Mid Term Examination	tudents were informed about MSTs that are schedule to commence on 18th March 2024. Students were also informed about one day trip, farewell party for final year students . Mentors also discussed eligibility conditions for prize winners for Prize Distribution Function which is going to be organised on 9th April,2024 During the meet Mentees were also informed about forthcoming PTM and last working day of Even semester so that Students must be serious in their studies. Students enthusiastically attended this meet and shared their views with their mentors. Mrs Manpreet kaur and Dr. Madhu were the incharges of this event..

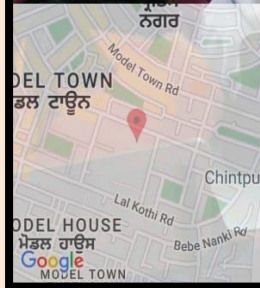
# Student Mentoring Meet at glance

(2023-24)







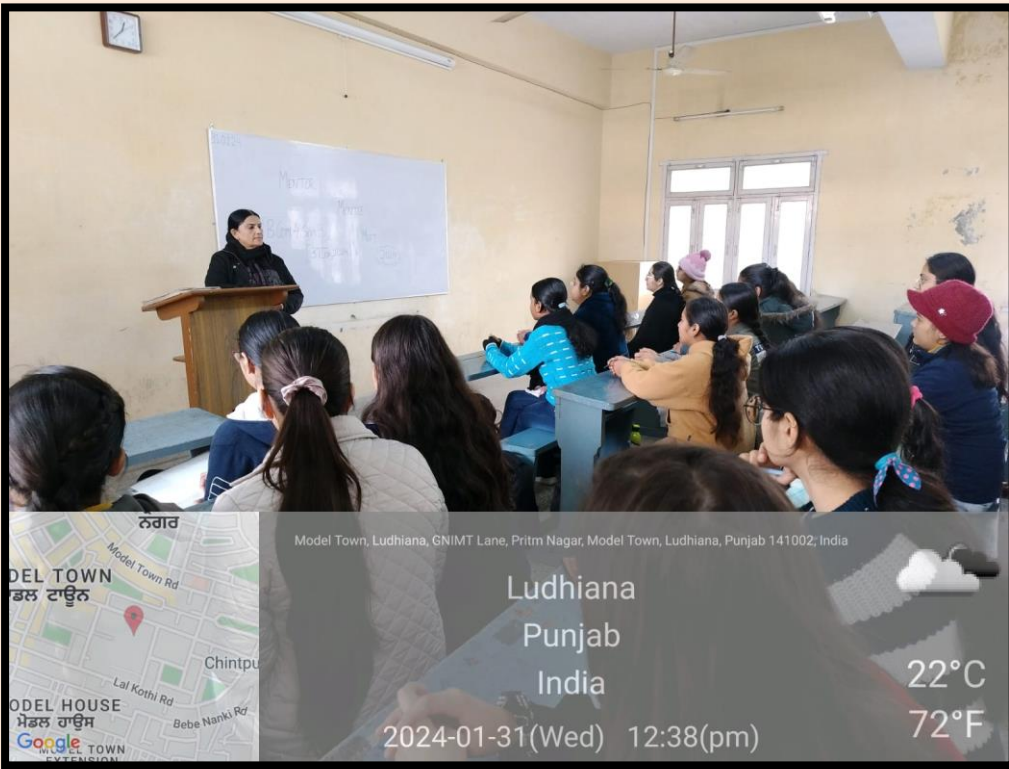


Model Town, Ludhiana, GNIMT Lane, Pritm Nagar, Model Town, Ludhiana, Punjab 141002, India

Ludhiana  
Punjab  
India

2024-01-31(Wed) 12:42(PM)

22°C  
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Model Town, Ludhiana, GNIMT Lane, Pritm Nagar, Model Town, Ludhiana, Punjab 141002, India

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India

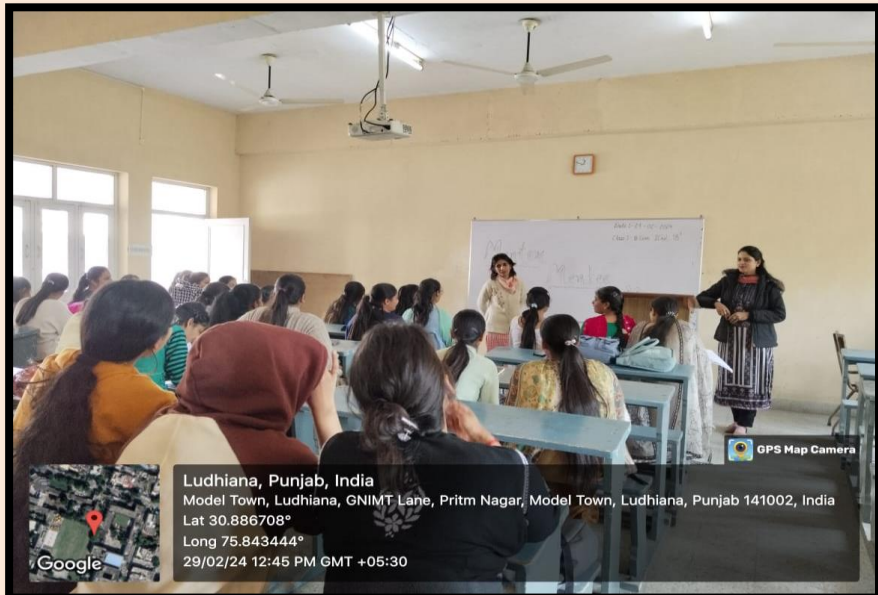
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Long 75.844261°  
29/02/24 12:44 PM GMT +05:30



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Model Town, Ludhiana, GNIMT Lane, Pritm Nagar, Model Town, Ludhiana, Punjab 141002, India  
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