

GURU NANAK KHALSA COLLEGE FOR WOMEN

MODEL TOWN, LUDHIANA

GNW



SESSION 2024-25

SUPPORTING DOCUMENTS

Criteria 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities



Maneeta
Dr. Maneeta Kahlon

Principal

**Dr. MANEETA KAHLON
Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana.**

Response:

Proper care is provided for the maintenance of equipment and infrastructure so that optimal utility can be obtained.

Measures Taken at Departmental Levels:

Library: All the new books and journals are entered into library accession registers. Damaged /lost books are removed as per the procedure mentioned in the Panjab University calendar. Annual stock-taking of the library resources is duly carried out and the reports are submitted to the Principal. The Librarian is ably assisted by her support staff of **a Restorer, a Cleaner and a Library Clerk** in the efficient and smooth running of the library.

Sports: The efficient ground staff is attached to the Department of Physical Education for the proper maintenance and marking of tracks and grounds. Proper stock registers of sports equipment procured and in use is maintained. Every year the facilities are upgraded and new equipment is added.

Computer Laboratories: The College has two fully air-conditioned computer labs with WI-FI facilities. The college has engaged the services of a System Administrator for the upkeep of its infrastructure. A strong firewall has been installed to protect the computer system from data theft.

Home Science Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained.

Fine Arts Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained.

Psychology Laboratories: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained.

OMSP Laboratory: For the upkeep of these labs, a lab attendant is available. The necessary equipment is procured and updated from time to time. Proper stock registers are maintained.

Hostel: For the upkeep of the hostel, the warden is appointed and a helper is available. The necessary changes and modifications are made annually such as installation A.Cs in the new hostel. Proper and nutritious food to the students is provided throughout the year as a mess committee has been formed. First aid facilities are also provided to the students.

NCC: The NCC wing of the college is being taken care of by Mrs. Sukhjot Kaur (ANO). The stock taking of the NCC is done every year to keep a record of the commodities as well as other things such as

shoes, uniform etc.

Measures taken at Institutional Level: Several committees and clubs have been constituted for the proper upkeep and maintenance of various physical and academic activities.

Construction and Purchase committee: To ensure proportionality, transparency, accountability and fairness in the procurement of necessary articles for college use a purchase committee has been set up. A designated group of staff members in the committee independently review and evaluate the purchasing documentation like quotations and recommend the most appropriate supplier on the basis of price and quality.

College Cleanliness and Sanitation Committee: Regular cleaning schedule in college is a must. Ensuring that the college is well maintained and is conducive to productivity, a cleanliness committee has been formed to inspect various parts of the college campus from time to time and to take necessary measures for ensuring hygiene and cleanliness. Fire safety is paramount so fire safety drill is organized in the college from time to time. Fire cylinders and fire balls placed strategically in the college campus.

Measures taken at the Administrative Level: The College has engaged the services of one full-time electrician to supervise the upkeep and maintenance of all inverters, generators, sound systems, electrical fittings and appliances. The college has also entered into several annual maintenance contracts with various service providers for the smooth functioning of all electronic gadgets.


(a) **Scanned Pictures of Stock taking of various laboratories**

COMPUTER LAB

**Guru Nanak Khalsa College for Women
Model Town, Ludhiana
Session: 2024-2025**

Details of Existing IT Infrastructure

S.No.	Contents	Total/Availability
1	Desktop Computers in Labs (Computer Labs, OMSP)	109 (10 new computers were purchased in this session)
2	Desktop Computers in Admin Office	7
3	Desktop Computer in Principal Office	1
4	Desktop Computers in Staffrooms/ Departments	6
5	Desktop Computers and Servers in Library	6
6	Desktop Computers in Smart classrooms	11
7	Laptops	4
8	Printers	15
9	Scanners	2
10	Projectors	19 (1 new projector was purchased for the new PG lab)
	Interactive Smart Board	1
11	Smartboards	4
12	Screens	13 (1 new screen was purchased for the new PG Lab)
13	Sound System in Smart classrooms	4
14	Visualizer in Smart classrooms	4
15	Digital Tablets	4
16	Internet Facility	Yes (400 Mbps)


Dr. MANEEJA KAHLON
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Sr. No	SYSTEM NAME	WIN. VERSION	RAM	PROCESSOR	HARD DRIVE	MOTHER BOARD	MONITOR
PRINCIPAL OFFICE							
1	Principal	W7	2 GB	DC	500 GB	H61	LENOVO A&L
ADMINISTRATIVE OFFICE							
1	Office-1	W7	4 GB	I3	500 GB	INTEL H61	HP
2	Office-2	W7	2 GB	DC	320 GB	ASUS	SAMSUNG
3	Office-3	W7	4 GB	I3	500 GB	INTEL H61	HP
4	Office-4	W7	4 GB	I3	500 GB	INTEL H61	HP
5	Office-5	W7	4 GB	I3	500 GB	H81 (DELL)	LENOVO
6	Office-6	W7	2 GB	I3	500 GB	INTEL H61	HP
7	Office-7	W7	2 GB	DC	320 GB	ASUS	SAMSUNG
COMPUTER LAB (GROUND FLOOR)							
1	C1	W7	4 GB	I3	500 GB	INTEL H61	HP
2	C2	W7	4 GB	I3	500 GB	INTEL H61	HP
3	C3	W7	4 GB	I3	500 GB	INTEL H61	HP
4	C4	W7	2 GB	I3	320 GB	INTEL H61	HP
5	C5	W7	4 GB	I3	500 GB	INTEL H61	HP
6	C6	W7	4 GB	I3	500 GB	INTEL H61	HP
7	C7	W7	4 GB	I3	500 GB	INTEL H61	HP
8	C8	W7	4 GB	I3	320 GB	INTEL H61	HP
9	C9	W7	4 GB	I3	500 GB	INTEL H61	HP
10	C10	W7	4 GB	I3	500 GB	INTEL H61	HP
11	C11	W7	4 GB	I3	320 GB	INTEL H61	HP
12	C12	W7	2 GB	I3	500 GB	INTEL H61	HP
13	C13	W7	4 GB	I3	500 GB	INTEL H61	HP

14	C14	W7	4 GB	I3	500 GB	INTEL H61	HP
15	C15	W7	4 GB	I3	500 GB	INTEL H61	HP
16	C16	W7	4 GB	I3	500 GB	INTEL H61	HP
17	C17	W7	4 GB	I3	500 GB	INTEL H61	HP
18	C18	W7	4 GB	I3	500 GB	INTEL H61	HP
19	C19	W7	1 GB	DUAL CORE	320 GB	BIO STAR	SAMSUNG
20	C20	W7	1 GB	DUAL CORE	320 GB	BIO STAR	SAMSUNG
21	C21	W7	4 GB	I3	160 GB	INTEL H61	HP
22	C22	W7	4 GB	I3	160 GB	INTEL H61	HP
23	C23	W7	4 GB	I3	500 GB	INTEL H61	HP
24	C24	W7	4 GB	I3	500 GB	INTEL H61	HP
25	C25	W7	2 GB	I3	320 GB	INTEL H61	HP
26	C26	W7	4 GB	I3	500 GB	INTEL H61	HP
27	C27	W7	4 GB	I3	160 GB	INTEL H61	HP
28	C28	W7	4 GB	I3	500 GB	INTEL H61	LAPCARE
29	C29	W11	8 GB	I3	500 GB	H410	SAMSUNG
30	C30	W11	8 GB	I3	500 GB	H410	LAPCARE
31	C31	W10	8 GB	I5	256 GB	H410	LAPCARE
32	C32	W11	8 GB	I3	500 GB	H410	ACER
33	C33	W11	8 GB	I3	500 GB	H410	ACER
34	C34	W11	8 GB	I3	500 GB	H410	ACER
35	C35	W11	8 GB	I3	500 GB	H410	SAMSUNG
36	C36	W11	8 GB	I3	500 GB	H410	SAMSUNG
37	C37	W11	8 GB	I3	500 GB	H410	SAMSUNG
38	C38	W11	16 GB	I5	500 GB	THINK CENTER	LENOVO

39	C39	W11	16 GB	I5	500 GB	THINK CENTER	LENOVO
40	C40	W11	16 GB	I5	500 GB	THINK CENTER	LENOVO
41	C41	W11	16 GB	I5	500 GB	THINK CENTER	LENOVO
42	C42	W11	16 GB	I5	500 GB	THINK CENTER	LENOVO
43	C43	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
44	C44	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
45	C45	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
46	C46	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
47	C47	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
48	C48	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
49	C49	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
50	C50	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
51	C51	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
52	C52	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
53	C53	W7	2 GB	DC	500 GB	H61	LENOVO A IN 1
54	C54	W7	2 GB	DC	500 GB	H61	LENOVO A IN 1
55	C55	W7	2 GB	I3	500 GB	H61	HP
56	C56	W7	2 GB	I3	250 GB	H61	HP
57	C57	W7	2 GB	I3	250 GB	H61	HP
58	C58	W7	4 GB	C2D	128 GB	G31	SAMSUNG
59	C59	W7	4 GB	I3	256 GB	H61	HP
60	C60	W7	2 GB	DC	500 GB	H61	LENOVO A IN 1
61	C61	W10	8 GB	I5	500 GB	H410	LAPCARE
62	C62	W10	8 GB	I5	500 GB	H410	HP
63	C63	W10	8 GB	I5	500 GB	H410	LENOVO

64	C64	W7	4 GB	I3	1 TB	H81	DELL
65	C65	W7	1 GB	DUAL CORE	320 GB	BIO STAR	SAMSUNG
66	C66	W7	1 GB	DUAL CORE	320 GB	BIO STAR	SAMSUNG
67	C67	W7	2 GB	DUAL CORE	250 GB	Intel	ZENITH All in One System

PG- COMPUTER LAB (FIRST FLOOR)							
1	PG-1	W11	8GB	I5	500GB	H410	HP
2	PG-2	W11	8GB	I5	500GB	H410	HP
3	PG-3	W11	8GB	I5	500GB	H410	HP
4	PG-4	W11	8GB	I5	500GB	H410	HP
5	PG-5	W11	8GB	I5	500GB	H410	HP
6	PG-6	W11	8GB	I5	500GB	H410	HP
7	PG-7	W11	8GB	I5	500GB	H410	HP
8	PG-8	W11	8GB	I5	500GB	H410	HP
9	PG-9	W11	8GB	I5	500GB	H410	HP
10	PG-10	W11	8GB	I5	500GB	H410	HP
11	PG-11	W11	8GB	I5	500GB	H410	HP
12	PG-12	W11	8GB	I5	500GB	H410	HP
13	PG-13	W11	16GB	I5	500GB	THINK CENTER	LENOVO
14	PG-14	W11	16GB	I5	500GB	THINK CENTER	LENOVO
15	PG-15	W11	16GB	I5	500GB	THINK CENTER	LENOVO
16	PG-16	W11	16GB	I5	500GB	THINK CENTER	LENOVO
17	PG-17	W11	16GB	I5	500GB	THINK CENTER	LENOVO
18	PG-18	W11	16GB	I5	500GB	THINK CENTER	LENOVO

19	PG-19	W11	16GB	I5	500GB	THINK CENTER	LENOVO
20	PG-20	W11	16GB	I5	500GB	THINK CENTER	LENOVO
OFFICE MANAGEMENT DEPARTMENT (OMSP LAB)							
1	OMSP -1	W7	1 GB	DC	256 GB		MONITOR
2	OMSP-2	W7	1 GB	DC	256GB		MONITOR
3	OMSP -3	W7	1 GB	DC	256GB	BIO STAR	SAMSUNG
4	OMSP-4	W7	1 GB	DC	128GB	BIO STAR	SAMSUNG
5	OMSP -5	W7	2 GB	DC	256GB	BIO STAR	MONITOR
6	OMSP-6	W7	1 GB	DC	256GB	BIO STAR	SAMSUNG
7	PG-LIB-1	W7	2 GB	DC	160 GB	CONSISTENT	AOC
8	PG-LIB-2	W7	2 GB	DC	160 GB	CONSISTENT	AOC
9	PG-LIB-3	W7	2 GB	DC	160 GB	CONSISTENT	AOC
10	PG-LIB-4	W7	2 GB	DC	160 GB	CONSISTENT	AOC
11	PG-LIB-5	W7	2 GB	DC	160 GB	CONSISTENT	AOC
12	PG-LIB-6	W7	2 GB	DC	160 GB	CONSISTENT	AOC
LIBRARY							
1	LIB-1	UBUNTU	8 GB	I7	256 GB	INTEL	LENOVO
2	LIB-2	2003	4 GB	XEON	250 GB	INTEL	SAMSUNG
3	LIB-3	W7	2 GB	I3	500 GB	CONSISTENT	DELL
4	LIB-4	W7	2 GB	DC	500 GB	INTEL	DELL
5	LIB-5	W7	4GB	I3	128GB	CONSISTENT	HP
6	LIB-6	W7	2 GB	DC	320 GB	NM 10	COMPAQ A IN 1
HOME SCIENCE STAFF ROOM							
1	H.SC-1	W7	4GB	I3	128GB	CONSISTENT	AOC MONITOR
	FINE ARTS STAFF ROOM						

1	F.ART-1	XP	1 GB	DC	160 GB	ASUS	MONITOR
MASS COMMUNICATION (ROOM NO. 403)							
1	MASS-1	W7	2 GB	ATOM	320 GB	NM 10	COMPAQ A IN 1
MAIN STAFF ROOM							
1	STAFF-1	W7	1 GB	DC	250 GB	BIO STAR	SAMSUNG
2	STAFF-2	W7	1 GB	DC	250 GB	BIO STAR	SAMSUNG
NCC OFFICE							
1	NCC-1	W7	1 GB	DC	250 GB	BIO STAR	SAMSUNG
COMPUTER FACILITY IN SMART CLASSROOMS							
1	R-118	W7	2 GB	DC	500 GB	INTEL	PRO-DELL, SMART BOARD
2	R-123	W7	2 GB	DC	500 GB	INTEL	PRO-DELL, SMART BOARD
3	R-219	W7	2 GB	DC	500 GB	INTEL	PRO-EPSON, SMARTBOARD
4	R-221						Interactive Smart Board with Windows 11
5	R-222	W7	2 GB	DC	500 GB	INTEL	PRO-DELL, SMART BOARD
6	R-319	W7	2 GB	DC	500 GB	INTEL	PRO-EPSON, SCREEN
7	R-205	W7	2 GB	DC	256 GB	INTEL	PRO-EPSON, SCREEN
8	R-216	W7	2 GB	DC	256 GB	INTEL	PRO-EPSON, SCREEN
9	R-217	W7	2 GB	DC	256 GB	INTEL	PRO-EPSON, SCREEN
10	R-316	W7	2 GB	DC	256 GB	INTEL	PRO- EPSON, W-BOARD
11	R-317	W7	2 GB	DC	256 GB	INTEL	PRO-EPSON, W-BOARD
12	FINE ARTS	W7	2GB	DC	256GB	INTEL	PRO-EPSON, SCREEN

LAPTOPS							
1	BBA Dept.	W7	2GB	I3	500GB	HP	HP
2	Office	W7	2GB	I3	500GB	HP	HP
3	Computer Dept.	W7	2GB	I3	500GB	HP	HP
4	Computer Dept.	W11	8GB	I5	500GB	DELL	DELL

PG- COMPUTER LAB FIRST FLOOR- (Room No I)							
1	PG-1	W11	8GB	I5	500GB	THINK CENTER	LENOVO
2	PG-2	W11	8GB	I5	500GB	THINK CENTER	LENOVO
3	PG-3	W11	8GB	I5	500GB	THINK CENTER	LENOVO
4	PG-4	W11	8GB	I5	500GB	THINK CENTER	LENOVO
5	PG-5	W11	8GB	I5	500GB	THINK CENTER	LENOVO
6	PG-6	W11	8GB	I5	500GB	THINK CENTER	LENOVO
7	PG-7	W11	8GB	I5	500GB	THINK CENTER	LENOVO
8	PG-8	W11	8GB	I5	500GB	THINK CENTER	LENOVO
9	PG-9	W11	8GB	I5	500GB	THINK CENTER	LENOVO
10	PG-10	W11	8GB	I5	500GB	THINK CENTER	LENOVO

PSYCHOLOGY LAB

PSYCHOLOGY LAB

Room no. 402

STOCK CHECKING

Item	No. of Items
Whiteboard	1
Bulletin board	1
Lecture stand	2
Tables	8
Office Table	1
Stools	34
Chairs	2
Cabinets	1
Almirah	2
Fans	5
Tube lights	4
Framed pictures	7



MS. HARNOOR BAJWA
TEACHER INCHARGE



DR. MANEETA KAHLON
PRINCIPAL

Dr. MANEETA KAHLON
Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town
Ludhiana

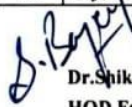
FASHION DESIGNING LAB

Fashion Designing Stock 2024-2025

Sr.No	Article	Total
1	Juki Machine with Motor	8
2	Overlock Machine	1
3	Dummies	9
4	Maniquinnes	2
5	Ironing Board	4
6	Flannel Board	4
7	Texture Board	1
8	Aluminium Patila with Lid	2
9	Apron	1
10	Woolen Blanket	1
11	Omax Iron	1
12	Plastic Plates	4
13	Plastic Tubs	2
14	Plastic Bowla(Big +Small)	2+1
15	Steel Spoons	6
16	Woodwn Spoons	2
17	Wooden Blocks	7
18	Stencil	1
19	Screens	2
20	Paint Brush	2
21	Squeeze	2

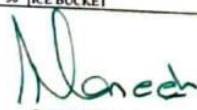

Dr. Maneeta Kahlon
 Principal

Sr.No	Article	Total
22	Artificial Fruits	5
23	Washing Brush	1
24	Kalam Set	1
25	Fine Arts table	2
26	Wooden Table	10
27	Sketching Tables	5
28	Piped Stools	6
29	Wooden Scale	1
30	Measuring Tape	2
31	Thread Cutter	1
32	Seam Ripper	2
33	Bobbins	11
34	Screw Drivers (Big & Small)	20
35	Oil Filler	11
36	Dummy	1
37	Juki Machine	1
38	Scissor	1
39	Scissor Brass	1
40	Single Needle Lockstich Machine	5
41	Display Board	5
42	Projector	1
43	Projector Screen	1
44	Projector Movit Kit	1


Dr. Shikha Bajaj
 HOD Fashion Designing

HOME SCIENCE LAB

HOME SCIENCE			HOME SCIENCE			HOME SCIENCE		
Stock 2014-2025			Stock 2014-2025			Stock 2014-2025		
Sr.No	Article	Total	Sr.No	Article	Total	Sr.No	Article	Total
1	ACRYLIC SHEET BOX	8	51	ICE CREAM MACHINE	1	101	SOUP CRUSHER	1
2	ALMIRAH	5	52	INALSA FOOD PROCESSOR	1	102	SPOONS	30
3	BAKING MOULD	28	53	IRONING BOARD	4	103	SPOONS (KISHO)	36
4	BARBE QUE	1	54	IRONS	20	104	SPRAOUT MAKER	1
5	BLENDER	2	55	JUGS	8	105	STAINER(STEEL)	3
6	BLOWER	1	56	JUICER	2	106	STEEL FORKS	16
7	BOWL (BRASS)	3	57	JUICER (STEEL)	1	107	STEEL MUGS	2
8	BOWL (GLASS)	1	58	KADAI (ALUMINIUM)	5	108	STEM HOLDER	30
9	BOWL (KITCHENMATE)	16	59	KADAI (BRASS)	2	109	STOOLS	35
10	BUCKET (STEEL)	11	60	KADAI (NON STICK)	6	110	TABLE CLOTH	2
11	BUTTER KNIFE(KISHO)	10	61	KATORIES (STEEL)	26	111	TABLE MAT SET PLASTIC	1
12	CANDY BOX	1	62	katori Sweet Dish	12	112	TABLE MAT	6
13	CEASE FIRE	1	63	KETTLE	11	113	TABLE FORK (KISHO)	6
14	CHAKLA BELNA	6	64	KHURCHANI	4	114	TABLES	15
15	CHAPATI BOX	5	65	KITCHEN SET(BIMBO)	1	115	TAWA	5
16	CHOPER	5	66	KNIFE	5	116	TEA STAINER BRASS	1
17	CHOPPING BOARD	1	67	MEASURING TAPE	36	117	THALL (STEEL)	278
18	COFFEE GRINDER	1	68	MELNOWARE PLATES	100	118	TIFFEN (STEEL)	36
19	CONTAINER	22	69	MICROSCOPE	1	119	TOASTER	10
20	COOKER	23	70	MICROWAVE	3	120	TOWEL STAND	4
21	CUP SAUCER	24	71	MILK POT	8	121	TRAY	12
22	CURVE SCALE	6	72	MIXI	6	122	TROLLY	6
23	CUTLERY STAND	1	73	OTG BAJAJ	1	123	UTENSIL RACK	4
24	DABBA WITH HOLE	1	74	OVEN	7	124	WASHING MACHINE	2
25	DEEP FRYER	1	75	PARAT	7	125	WATER COLLER	3
26	DESERT COLLER	2	76	PATILA	22	126	WATER FILTER	2
27	DINNER SET	2	77	PILLER	1	127	WEIGNING BALNCE	2
28	DINNER SET MELNOWARE	3	78	PINUP BOARD	4	128	WHITE SHEET	4
29	DISH (KITCHENMATE)	4	79	PLATES FULL (STEEL)	60			
30	DISH WASHER IFB	1	80	PLATES QUARTER (STEEL)	38			
31	DONGA (STEEL)	5	81	PONI STEEL	24			
32	DONGE (KITCHENMTE)	23	82	POTATO MASHER	12			
33	DOUBLE BOILER	1	83	PUDDING SET	2			
34	DUST BIN	4	84	PURI BELAN	1			
35	EXHAUST FAN	5	85	REDUCTION SCALE	6			
36	FLOWER VASES	37	86	RICE SPOON	4			
37	FOIL ROLLER (ALUMINIUM)	1	87	SALAD PLATE (STEEL)	3			
38	FRIDGE	3	88	SANSI	9			
39	FRYING PAN (ALUMINIUM)	10	89	SAUSEPAN WITH LID	6			
40	FRYING PAN (KITCHENMATE)	1	90	SCALES	43			
41	FRYING PAN (NON STICK)	6	91	SCISSORS	32			
42	FRYING PAN (STEEL)	1	92	SERVING SPOON	13			
43	GARVI	2	93	SEWING MACHINE	28			
44	GAS BURNER	10	94	SIFTER	1			
45	GLASS UNBREAKBLE	6	95	SINKS	1			
46	GRATERS	13	96	SIZZLER TRAY	1			
47	GRINDER MIXER(NUTRJ)	2	97	SODA MACHINE	1			
48	GRIPS	6	98	SOFA SET	2			
49	HOT CASE	4	99	SOUP BOWL WITH PLATE	12			
50	ICE BUCKET	4	100	SOUP CUP	9			


Dr. Manojeta Kahlon
Principal


Shikha Kalra
HOD Home Science

PHYSICAL EDUCATION

GURU NANAK KHALSA COLLEGE FOR WOMEN, MODEL TOWN, LUDHIANA

SPORTS STOCK (2024-25)			
Sr.No.	Items	Qty.	
1	Yoga	4	Pcs
2	Taekwondo Mat	64	Pcs
3	Cricket Bat	6	
4	Cricket Ball	2	Pcs
5	Ball (Table Tennis)	69	
6	Table Tennis Net	6	
7	Table Tennis Table	1	
8	Table Tennis Bat	2	
9	Volley Ball	25	Pcs
10	Volley Ball Net	13	Pcs
11	Volley Ball Scoreboard	1	
12	Volley Ball Poles	1	Pair
13	Antena For Volley Ball	Nil	
14	Badminton Net	Nil	
15	Badminton Poles	2	
16	Badminton Racket	10	Pcs
17	Badminton Shuttle	6	pcs
18	Medicine Ball	3	
19	Weight Plates	16	
20	Rods	6	
21	Stands	2	
22	Dumbell Set	5	Pairs
23	Inclined Benches	2	
24	Squat Stand	1	
25	Dumbell Rack	1	
26	Weighting Machine	1	
27	Discuss Throw	4	
28	Spikes	2	
29	Relay Batton	10	
30	Starting Blocks	2	
31	Take Of Board	1	
32	Iron Circle (Shot Put)	1	
33	Iron Circle (Discuss Throw)	1	
34	High Jump Pole	2	
35	Javelin	7	
36	Starter Gun	2	
37	Hurdles	7	
38	Shot Put	3	
39	Discuss Rack	1	
40	Basketball	6	
41	Basketball Rings	1	Pair
42	Lawn Tennis Racket	6	Pcs
43	Ball Badminton Racket	Nil	


DR. MANEETA KAHLON
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 G.N Kh. College for Women
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 Ludhiana

OMSP LAB

STOCK TAKING

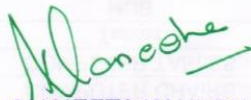
2024-25

GURU NANAK KHALSA COLLEGE FOR WOMEN

MODEL TOWN , LUDHIANA

OMSP LAB (ROOM NO.202)

SR NO.	ITEMS	NO. OF PIECES
1.	COMPUTERS	
	i. Monitors	6
	ii. Mouse	9
	iii. Keyboard	5
	iv. Ups	2
	v. Cpu	6
2.	Printer Brother 4L2140	1
3.	COMPUTER CHAIRS	13
4.	COMPUTER TABLES	6
5.	Tables	18
6.	HUB	1
7.	OFFICE CHAIRS	2
8.	L- SHAPE CLASSROOM CHAIRS	20
9.	LECTURE STAND	1
10.	ALMIRAHS	2
11.	BLACK BOARD	1
12.	CURTAINS	17
13.	CLOCK	2
14.	TUBE LIGHTS	7
15.	FANS	6
16.	WATER CAMPER	1
17.	OFFICE TABLES	1
18.	NOTICE BOARD	1
19.	DUSTBINS	1
20.	PHOTO, PAINTINGS, STENOBOARDS AND TYPEWRITING BOARD	11
21.	PROJECTOR	1
	PEON FOR LOOKING AFTER SWEEPING AND LOCKING	S.Sukhdev Singh
	SWEEPER ON DUTY	Bablu


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FINE ARTS LAB

STOCK CHECKING (2024-2025) FINE-ARTS

Incharge-Mrs.HarpreetKaur, Mrs. BalwinderKaur

Sr. no.	Item	Description	Quantity
1.	Almirah		4
	Almirah 1	Decoration material, Art material	
	Almirah 2	Notes, Assignment and Record Files	
	Almirah 3	Sheets	
	Almirah4	Still-life objects	
2.	Artist work(Sidharth Sir)		2
3.	Bench for model setting		1
4.	Bucket(For Clay)		1
5.	Computer Table		1
6.	Computer		2
7.	Cupboard	White wooden	Lab 2 5
		Fixed Cupboard	Lab1 5
8.	Chairs	Wooden Chair	In Office 4
		1Black Chair	In Office 1
		1 Silver Model Chair	1
9.	Calligraphy pen		1
10.	Colours	Oil Colour, Acrylic Colour, Pastel, Water Colour	
11.	Canvas		2
12.	Clock		3
13.	Digital Camera		1
14.	Display Board		10
15.	Drawing Boards	Big	2
		Small	68
16.	Decoration Material	Flowers, Leaves, green sponge, tharmocol	
17.	Dustbin	Lab1,Lab2, in Office and outside dept.	4
18.	Dunkies		36
19.	Easels	Big	15
		Small	19
20.	Foot Mat		1
21.	Flat Brushes		
22.	Fan & Exhaust Fan	12+2	14
23.	Glue Gun		1
24.	Green Panel	3 Wings	1set
25.	Jar	For dry pigments	6
26.	Lecture Stand		2
27.	Lamp Shades		2
28.	Mirror		1

29.	Notice Board	Outer wall of Department	2
30.	Paintings	Main staff room 5, ground floor corridor 6, OMSP dept 2, First Floor staff room 1, Principal office corridor 3, Basement 1, vice Principal room 2, opp. Music room 1, Principal office 3, Management office 3.	27
31.	Pen Stand		1
32.	Palette Knife		4
33.	Pot		12
34.	Printer	Brother HL-2140	1
35.	Projector	EPSON EB-W29	1
36.	Rack		1
37.	Sliver Frame	For Installation	1
38.	Screen	Wall mount screen 6" x 8"	1
39.	Stool		60
40.	Still Life Table	Grey Bench	2
41.	Still life Panel	White	2
42.	Sculpture for clay modeling	Round (Ganesha, Buddha)	2
43.	Sculpture (relief)	Relief (Dancing Girl, Ganesha)	2
44.	Sculpture	Full Life size 1, Portrait 3	4
45.	Still life Draperies		14
46.	Still life Objects	Artificial flowers and fruits, bowl, tea pot, black basket, lamp, Natraja, mug, cane basket, white pot, clay object, sea shell, glass jar, candle stand, sugar pot, milk pot, bottles, perfumes	
47.	Side Table	For office	1
48.	Tube		14
49.	Table	For Office	1
50.	Table Top	For Office	1
51.	Vistor book		1+1= 2
52.	Wooden Khanda		1
53.	White Sheets		3
Lab Assistant		Mr. Dilip	
Sweeper		Smt. Krishna	

Dr. Manjeta Kahlon
Principal

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Ludhiana

Mrs. Harpreet Kaur
Assistant Professor

LIBRARY STOCK

LIBRARY REPORT (2024-25)			
S.No.	Library Services Type		Total
1	TEXT BOOKS		30589
2	REFERENCE BOOKS		583
3	WEEDING BOOKS		6841
4	JOURNALS		28
5	MAGAZINES		19
6	NEWSPAPER		16
7	CD's		Nil



DR. BALBIR KAUR
LIBRARIAN & CO-ORDINATOR
GRIEVANCE REDRESSAL CELL



Dr. MANEETA KAHLON
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HOSTEL

STOCK NEW HOSTEL (2024-25)				
Electricity				
S.No.	Items	Total No.	Rooms	Others
1	Tubelights	68		20
2	Fans	36	24 (total)	12
3	Bulb	1		
4	A.C.	8		
5	Exhaust fan	21	12 (total)	9
6	T.V.	2		
7	Geyser	6		
8	Water cooler	1		
9	Water filter	1		
10	Refrigerator	1		
11	Set up box	1		
12	Fire extinguisher	1		
13	Electric bell	1		


 Mrs. Sukhwinder Kaur
 Assistant Warden


 Dr. Maneeta Kahlon
 Principal

Dr. MANEETA KAHLOH
 Principal
 G.N.Kh. College for Women
 Gujarkhan Campus, Model Town,
 Ludhiana

GIRL VIKAS KHALSA COLLEGE FOR WOMEN STOCK NEW HOSTEL (2024-25)													
Room No.	Student Name	Bed	Amenity	Rooms								Total	Others
				Study	Refrigerator	Sole	Chair	Fan	Tubelight	A.C./Exhaust fan	Quadrant		
101		1 (bedroom)	4	2	1	2	2	1	2	1+1	1	2	
102		4	4	2	1	2	2	1	2	1+1	1	2	
103		4	4	2	1	2	2	1	2	1+1	1	2	
104		2	4	2	1	1	2	1	2	1+1	1	2	
105		2	4	2	1	1	2	1	2	1+1	1	2	
106		2	4	2	1	1	2	1	2	1+1	1	2	
107		2	4	2	1	1	2	1	2	1+1	1	2	
108		2	4	2	1	1	2	1	2	1+1	1	2	
109		2	4	2	1	1	2	1	2	1+1	1	2	
110		2	4	2	1	1	2	1	2	1+1	1	2	
111		2	4	2	1	1	2	1	2	1+1	1	2	
112		2	4	2	1	1	2	1	2	1+1	1	2	
113		2	4	2	1	1	2	1	2	1+1	1	2	
114		2	4	2	1	1	2	1	2	1+1	1	2	
115		2	4	2	1	1	2	1	2	1+1	1	2	
116		2	4	2	1	1	2	1	2	1+1	1	2	
117		2	4	2	1	1	2	1	2	1+1	1	2	

118		2	4	1	1	3		1	2	2		1		
119		2	4	1	1	1	2	1	2	2+1		1		
120		2	4	2		3	2	1	2	1+1		1		
121		2	4	1	2	2	1	1	2	1+no	1			
122		2	4	1	2	2	2	1	2	1+1	1			
123		1	2		2	1	1	1	2	1+no	1			
124		2	4	2		2		1	2	1+1	1	1		

Dr. Parveen Arora
Dr. Parveen Arora
Mrs. Sukhwinder Kaur SK
Assistant Warden

Dr. Maneeta Kahlon
Dr. Maneeta Kahlon
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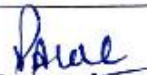
Floor	Items	Total No.
First Floor (Corridor)	Refrigerator	1
	T.V.	1
	Set box	1
	Study table	1
	Cloth stand	3
	Fan	3
	Tubelight	6
	3 Chair set (iron)	2
	Clock	1
	Noticeboard	1
	Curtain rod	1
	Electric bell	1
First Floor (Bathroom area)	Geyser	2
	Tubelights	2
	Fan	1
	Exhaust fan	3
	Mirror (small)	2
	Mirror (large)	1
	Dustbin (large)	1
	Dustbin (small)	2

Mrs. Sukhwinder Kaur SK
Assistant Warden

Dr. Maneeta Kahlon
Dr. Maneeta Kahlon
Principal
Dr. MANEETA KHLON
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Gujarkhan Campus, Model Town,
Ludhiana

GURU NANAK KHALSA COLLEGE FOR WOMEN		
STOCK NEW HOSTEL (2024-25)		
Floors		
Floor	Items	Total No.
Second Floor (Corridor)	T.V.	1
	Study table	3
	Cloth stand	3

	Fan	3
	Tublights	5
	3 Chair set (iron)	3
	Clock stand	1
	Notice board	1
	Curtain rod (extra)	2
	Set box	0
	Geyser	2
Second Floor (Bathroom area)	Exhaust fan	3
	Tubelight	3
	Fan	1
	Mirror (large)	1
	Mirror (small)	2
	Dustbin (large)	2
	Dustbin (small)	1
Terrace	Cloth stand	1
	Study table	0
	Bed	0
	Curtain rod	0


 Dr. Parveen Arora
 Mrs. Sukhwinder Kaur
 Assistant Warden

S.K.


 Dr. Maneeta Kahlon
 Principal

Dr. MANEETA KAHLOH
 Principal
 G.N.Kh. College for Women
 Gujarkhan Campus, Model Town,
 Ludhiana

Guru Nanak Khalsa College For Women, Model Town, Ludhiana
(LIBRARY STOCK)
(2024-25)

LIBRARY SERVICES TYPE	TOTAL
Total No.of Books	31172
Total No.of Journals	28
Total No.of Magazines	19
Total No.of Newspaper with Employment News	16
Total No.of Computers	12
Computer Table	4+6=10
UPS	5
Printers	2
Software	Koha
Staff	5
Chairs	95
Reading Tables	8
Wooden Table	2
Wooden Chairs	3
Chairs(Easy)	5
Center Table	1
Almirah (Wooden)	16
Almirah (Godrej)	67
Books Rack(PG)	12
Magazine Stand	2
Wooden Stand	1
Wooden Rack	2
Godrej Rack	3
AC	3
Photostat Machine	1
Staff Chairs	8
Exhaust Fan	4
Ceiling Fan	21
Wall Fan	4
Catalogue Stand	2
Tube Lights	30
CCTV Camera	2
Fire Extinguisher	1
Clock	2
Dustbin	7
Notice Board	3
Water Dispenser	1
Counter	2
Books Trolley	1
Steel Ladder	1

one

Maneeta
Dr. MANEETA KAHLON

Facilities such as Visitor's Room, Canteen and Seminar Hall for Teaching and Non-Teaching Staff

CANTEEN



SEMINAR HALL



Visitor's Room



Ramp in front of Music Room



CCTV Cameras and Fire Extinguishers installed at various spots in the College



