

**GURU NANAK KHALSA COLLEGE FOR WOMEN
GUJARKHAN CAMPUS, MODEL TOWN, LUDHIANA**



**SUPPORTING DOCUMENT
(2024-2025)**

**5.1.5 Transparent Mechanism-Redressal of student
grievances including sexual harassment and ragging
cases**

**Dr. Maneeta Kahlon
Principal**

**Dr. MANEETA KAHLON
Principal
G.N.Kh. College for Women
Gujarkhan Campus, Model Town,
Ludhiana.**

Student Grievances redressal committee 2024-2025

GRIEVANCE REDRESSAL/ SEXUAL HARASSMENT COMMITTEE

<https://www.gnwldh.com/> (College Website)

<https://www.gnwldh.com/caste-discrimination-grievance-redressal-committee/>

<https://www.gnwldh.com/wp-content/uploads/2025/12/Grievance-Cell-Report-2024-25.pdf>

<https://www.gnwldh.com/student-grievance-redressal-policy/>

For any grievance/complaint, you may Email your grievances to our given mail Id. Please allow us at least 24 working hours to address your queries/concerns.

Helpline: 9:00 am to 4:00pm on all working days
0161-242468

Email-gnkcwantiragging@gmail.com

Members		
Member Incharge	Designation	Nature of Grievance
Dr. Maneeta Kahlon(Principal)	Chairperson	
Dr. Balbir Kaur (Librarian)	Coordinator	Sexual Harassment
Mrs.Manmeet Kaur (Associate Professor)	Co-Coordinator	Sexual Harassment

DUTIES:

- To attend to the general grievances of the students, public (related to the College), Staff and suggest redressal measures within the framework of College / University / Government rules.
- To instruct the official/s concerned to attend to the grievances.
- To refer / report the matters to the Principal.

- To attend to Students' grievances related to Examination/s and recommend suitable redressal measures.
- To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
- To celebrate International Women's Day.
- To maintain records of the Grievances redressed/ reported / referred and submit the same to the IQAC Committee.

Discipline & Anti-Ragging Committee

<https://www.gnwldh.com/wp-content/uploads/2025/05/Discipline-and-Anti-Ragging-Committee-2024-25.pdf> (Anti ragging committee link)

Ragging is totally prohibited in Guru Nanak Khalsa College for Women, Gujarkhan Campus, Model Town, Ludhiana. Anyone found guilty of ragging or abetting ragging is liable to be punished as per the UGC Regulations 2009 and under the provisions of penal law currently in force. The Anti-Ragging Committee of the college was constituted in accordance with the UGC regulation 2009 to ensure a safe and welcoming environment for freshers. The Cell comprises the most experienced staff members and ensures that ragging is not practiced actively or passively, nor any activity that promotes ragging directly or indirectly goes unreported. The committee prevents any sort of exploitation, abuse, misconduct, misdemeanor on the part of students and ensures a congenial environment for all.

Nodal Officer: Dr. Punpreet Kaur

Email Id : gnkcwantiragging@gmail.com

Contact No : 8146570765

Members:

- **Mrs. Gagneetpal Kaur**
- **Mrs. Manpreet Kaur**
- **Dr. Madhu Dhawan**
- **All Mentors**

DUTIES:

- To initiate timely action against erring students.
- To ensure overall disciplined environment in the College.
- To sensitize students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
- To address complaints about ragging as per the Govt. and University procedures.
- To maintain records of the cases investigated and submit the same to the IQAC Committee

Minutes of Meetings of Anti-Ragging Committee

<https://www.gnwdh.com/wp-content/uploads/2025/05/Discipline-and-Anti-Ragging-Committee-2024-25.pdf> (Anti-Ragging-Report-2024-25.pdf)

Caste Discrimination Grievance Redressal Committee

<https://www.gnwdh.com/wp-content/uploads/2025/12/Grievance-Cell-Report-2024-25.pdf>
(Caste discrimination committee)

Nodal Officer: Dr. Balbir Kaur

Email Id : gnkcwldh1@rediffmail.com

Contact No : 0161-2424668

Members:

- Mrs. Manmeet Kaur
- Mrs. Rajwinder
- Mrs. Satwant

Women Development Cell

<https://www.gnwldh.com/womens-cell/> (Women Development cell Link)

The Women Development Cell of the college is dedicated to promote social, legal, educational and health awareness and rights amongst women. The cell has primarily been established to address women's personal and social issues and sensitize them towards the fundamentals of a healthy individual and social existence. The cell believes in the holistic development of women and advocates the principles of universal rights to education, health and sanitation as well as social, cultural and legal awareness for essential wellbeing. The cell comprises of faculty members from various departments of humanities, social sciences and sciences as well as the students of the college. The members of the cell are committed towards attaining its objectives of addressing various social, educational, legal and health issues amidst women as well as promoting charity work amongst the underprivileged sections of women. The principles of empowerment and inclusion of the rural, under-privileged and semi-urban strata of women through life learning skills and dissemination of education are the foundational cornerstones of the Women Development Cell.

Coordinator: Mrs. Seema Dua

Co-Coordinator: Dr.Shikha Bajaj

<https://www.gnwldh.com/wp-content/uploads/2025/05/Women-Development-Cell-2024-25-Odd-Semester.pdf> (WDC pdf Link for session 2024-2025)**Odd Semester**

<https://www.gnwldh.com/wp-content/uploads/2025/06/Women-Development-Cell-2024-25-Even-Semester.pdf> (WDC pdf Link for session 2024-2025) **Even Semester**

Opening Suggestion Box



Suggestions Given By Students

DO YOU THINK
PUTTING UP
FINE WOULD
GIVE STUDENTS
THE MOTIVATION
TO STUDY?

Action taken:
We plan to introduce
positive reinforcement
method like academic
support session

Stationary
Shop In the
College.

Action taken
Blinkit etc
is available
for the same

Respected principal ma'am,

I'd like to request you to
change the closing of parking
gate at 11 am rather than 10:30 am.

I'd be thankful to you.

Action taken
Things extended to
11 am

RESPECTED TEACHERS,

MST

THE IDEA OF MST WAS FOR STUDENTS PREREALISATION OF
KNOWLEDGE THEY HAVE GAIN IN THE SEMESTER BUT
WHAT'S HAPPENING WITH US IS GETTING FORCED.
WHO IN THE RIGHT MIND PUT 5 SUBJECTS TOGETHER
IN THE END ALL HAPPEN IS MILK THE STUDENTS
AND IF THEY FAIL TO FINE.

I DON'T EXPECT ANYTHING

Teacher's Sign.....

BUT AT LEAST UNDERSTAD, WE ARE HUMANS TOO.

MSTs are must
in college means adequate
disposition time

I believe these changes will encourage more participation in the feedback system and create a more open and supportive environment for students and teachers alike.

Thank you for your time and consideration.

Yours Sincerely
Students

Action Taken
Whatsup Groups
Created

Fresh fruits / juices in Canteen / School
Career Counselor
Suggestions

- 1) We need ~~own~~ career counselor
- 2) Please provide gloves to the canteen workers
- 3) Please include fruit salad in canteen's menu
- 4) Please include fresh fruit juice also in canteen's menu
- 5) Please ~~do not~~ unlock of "C" Block.

Action Taken
washroom
forwarded to
concern authority

* Suggestion regarding Celebrating Halloween in the college on 31st October

1. Halloween Costume

- * encourage students to dress up with a creative college-appropriate halloween costume it may include halloween make up.
- * Themed categories like book characters or science-related costumes to keep it educational.

2. Pumpkin Decoration Contest

- * Organize a pumpkin decoration contest where students can work solo or in groups to design creative pumpkins.

3. Classroom decorations

4. Halloween - Themed Games & Activities

5. Set up of stalls

Action taken
Add these
functions in
future.

This celebration should be in a form of event
It would be more preferred to celebrate
it during evening so make it more interesting
& outsiders should be allowed so that
it will enhance the earnings of the students
on stalls and ~~so~~ this would make it more
interesting and creative.

Summary of Grievances Reported and Action taken during the session (2024-25)

S. No.	Grievances	Action Taken
1	Shortage of chairs in classrooms	Additional chairs arranged and distributed in required classrooms
2	Dirty ceiling fans in classrooms	Fans cleaned and regular maintenance schedule introduced
3	Delay in issue of library books	Library staff instructed for faster processing; new system introduced (KOHA SOFTWARE)
4	Unhygienic conditions in canteen kitchen	Surprise inspections conducted Hygiene guidelines enforced by the in charges of Canteen Committee
5	Lack of ventilation in certain classrooms	Ceiling exhaust fans installed
6	Non-functional lights in library and corridors	Faulty lights replaced promptly Electrician of college
7	Lack of drinking water facility on top floors	Additional water dispensers installed on top floors
8	Slow internet connectivity in computer lab	IT department upgraded the internet system
9	Noise disturbance near classrooms	Notices put up; seating outside classrooms restricted during lectures
10	No facility for menstrual waste disposal	Special bins installed for sanitary waste with regular disposal system
11	No charging points for students	Charging points installed in library and common room
12	Long queues at washrooms during break	Additional washrooms opened during peak hours
13	Inadequate number of notice boards	New Departmental notice boards installed in all blocks for effective communication

14	Lack of awareness about student helpline numbers	Informed about the grievances Redressal cell by the Mentors of each Class
15	Dust accumulation on classroom windows	Daily cleaning of window panes assigned to housekeeping staff
16	Cell of Digital Arrest	Assured parents student data Institution.